

Towyn and Kinmel Bay Town Council.
Meeting of the Policy, Finance and Resources Committee.
held at the Community Resource Centre.
at 7.00p.m. on Wednesday 13th January 2016.
All Meetings Are Recorded

MINUTES

148.15 Attendance.

Cllr. Smith, Cllr. Darwin, Cllr. Johnson, Cllr. Corry, Cllr. Richmond, Cllr. McLoughlin, Cllr. Roberts and County Cllr. Laura Knightly.

149.15 Apologies for Absence.

Cllr. Stone, Cllr. Anderson, Cllr. Luke Knightly and Cllr. Bateman.

No word received: Cllr. Sadler

150.15 Declaration of Interest.

Members are reminded that they must declare the existence and nature of their declared interest. (Using the form provided for this purpose)

None declared

151.15 Urgent Matters

Notice of items which, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

Cllr. Darwin asked members if it was possible to move the next Full Council Meeting from the 27th January until the 28th January to accommodate the attendance of the Secretary of the North and Mid-Wales Association of Local Councils, however, this date was not suitable. Cllr. Darwin stated he would liaise with members over email in relation to future available dates.

Cllr. Smith raised an issue with regard to County Councillor attendance at meetings; however, the issue was not discussed as the clerk felt it should be placed as an agenda item on an upcoming meeting and did not qualify as an urgent item.

152.15 Conwy County Borough Council - Environment Roads and Facilities presentation

Tom Gravett of CCBC's ERF department addressed members with regard to their recent re-structuring and how the resulting changes hoped to make their services more efficient. He explained they're a new team so still setting up and learning new systems, but they were receptive to new ideas and working closely with the Town Council. Tom also emphasised that all areas across the County are treated equally and the target dates provided in response to queries is the same irrespective of where the issue has come from.



Cllr. Johnson raised the recent maintenance work carried out in Tir Prince Park and asked that in future CCBC liaise with the Town Council before carrying out any major work within the area so the members' views could be taken into consideration.

Cllr. Smith and Cllr. Darwin raised the number of biodiversity areas within Towyn and Kinmel Bay and how they felt that these were just a way to save money on cutting grass and that a number of residents were unhappy with them, as often they just looked unsightly. The councillors asked that a review was done of the biodiversity areas within the two towns.

Tom Gravett was thanked for taking the time to come and speak with members.

153.15 To receive the minutes of the Policy, Finance and Resources Committee held on the 2nd December 2015

It was proposed by Cllr. Smith and seconded by Cllr. Johnson to accept the minutes of the 2nd December 2015 with the agreed amendment.

County Cllr. Laura Knightly left after this item.

154.15 Health and Safety

Cllr. Johnson raised the bin in Towyn by the bus stop on Towyn Road that is currently not in use. The clerk stated she would contact ERF for an update up about this.

The clerk updated that she had met with Tom Gravett in relation to the bollards in the square and he had confirmed that once they were removed the holes would be filled in and replaced with block paving to match in with the rest of the path.

155.15 County Councillor updates

Cllr. Darwin updated about an issue he was dealing with on Berwyn Crescent between two residents in relation to a smoke pollution complaint and how he was liaising with Conwy's environmental health to assist with the issue.

156.15 Reports for consideration

a) Precept/Budget 2016/2017

Members discussed the draft budget as tabled and once agreeing on the anticipated expenditure for 2016/2017;

It was proposed by Cllr. Smith and seconded by Cllr. McLoughlin to accept the budget ready for formal agreement at the next Full Council Meeting, and this was by agreed by all.

Once the budget was finalised members then discussed the precept. The clerk pointed out the Council's balances were quite healthy and money should be spent from there rather than necessarily increasing the precept request. It was proposed by Cllr. Roberts and



seconded by Cllr. McLoughlin to recommend to Full council to leave the precept request at £119,750 for the 2016/2017 financial year, and this was agreed by all.

b) CCBC The Active Travel (Wales) Act 2013 – Consultation & Survey

This item was adjourned from the last meeting to allow members to consider the paths contained within the consultation regarding Towyn and Kinmel Bay. The document was discussed by members and filled in as per appendix a.

c) Draft Local Government (Wales) Bill

The second consultation stage of the Draft Bill was now published by the Welsh Government with a response closure date of 15th February, and members' views were required. As the first stage of the consultation document was discussed and completed by a working group and the clerk; members wished to complete the second stage in the same way. It was agreed the same group would meet again after the 4th February to respond to the consultation.

d) One Voice Wales

The Mayor had requested that the clerk look into the cost of becoming members of One Voice Wales, so the subject could be discussed by members. The clerk informed the Council that membership runs annually from 1st April at a cost of £1059.00, however, the Council would be given a 50% discount for the first year so it would cost £529.50, rising to £1059.00 from year two if the Council decided to remain as members.

Cllr. Roberts commented that the Council was already a member of the North and Mid-Wales Association of Local Councils which was much better value for money, and did not, therefore, believe there would be any benefit to joining One Voice Wales. After some further discussion it was decided that the Council would not become members.

157.15 Accounts for December for Approval including Bank Reconciliations.

It was proposed by Cllr. McLoughlin and seconded by Cllr. Roberts that the accounts and bank reconciliations (see appendix B) were accepted and this was agreed by all.



Active Travel survey

The Active Travel maps showing the areas we are interested in are available on our website at <http://www.conwy.gov.uk/activetravel>

Which map/area do you want to assess?

If you want to assess more than one map/area you will need to complete the questionnaire separately for each one.

TOWYN + KINMEL BAY

Do you agree that the routes identified are suitable to be promoted for Active Travel Journeys?

☒ Yes

☐ No

If you answered 'no' or if you have any additional comments please tell us more

<< Back

Reset

Next >>

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SURVEYS

Active Travel survey

Are there any problems along any of these routes that would discourage you from using them? (please tick all that apply)

- ☐ No problems
- ☐ The surface is in poor condition
- ☐ Too many barriers cause obstruction
- ☐ Not enough lowered (dropped kerbs) on the route to my destination
- ☐ There is not enough space for me
- ☐ The route is run-down and untidy
- ☐ It takes me a long time to cross the busy road
- ☐ There are not enough/benches/shelters/rest areas for me to use it frequently
- ☐ I do not feel safe
- ☒ Other

If you answered 'other' or if you have any additional comments please tell us more

THE PATH THAT RUNS BEHIND CHESTER AVENUE, ICMHILL
BAY AND LINKS TO THE PRINCE PAUL, ALONG THE CANAL,
FLOODS EVERY TIME THERE IS HEAVY RAIN AND BECOMES
UNUSABLE.



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Active Travel survey

Are there existing routes which we may have missed that are currently being used as active travel routes?

- ☒ Yes
☐ No

If you answered 'yes' or if you have any additional comments please tell us more

THERE ARE A NUMBER OF PATHWAYS THROUGH THE KINNEL BAY DUNE SYSTEM, PARTICULARLY A PATH THAT CONNECTS SOUTHLANDS ROAD, THROUGH SUNNYVALE CARAVAN PARK, THE DUNES OVER TO HOLMS AVENUE (RUNNING WEST TO EAST)

Are there any additional routes which you believe could be developed as future active travel routes?

- ☒ Yes
☐ No

If you answered 'yes' or if you have any additional comments please tell us more

① THERE IS AN INCOMPLETE BIKE ROUTE FROM TIL LLWYD INDUSTRIAL PARK ALONG ST. ASAPH AVENUE TO GMYD ROAD. THERE IS A GAP BETWEEN THE RAILWAY BRIDGE UP TO ABOUT 200M FROM THE ROUNDABOUT TO ACCESS ~~THE~~ TIL LLWYD.


 << Back Reset Next >>

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② THE DRAVEN'S PATH THAT RUNS FROM RHYL, PASSES THE CHURCH ON ST. ASAPH AVENUE + MEETS WITH THE QUARRY LINE PATH

③ OLD RAIL WAY LINE THAT RUNS FROM KINNEL BAY TO RUDDLAN, INCLUDING THE OLD RAILWAY BRIDGE.

Active Travel survey

The results of this consultation will be posted on the Council's website and if you wish to be part of future discussions on Active Travel please leave us your contact details.

Any personal information will be treated with the strictest of confidence and will not be passed to ANY third party.

Name

TOWN + KINNEL BAY TOWN COUNCIL

Email

clerk@tkbtc.co.uk

Thank you for taking the time to complete this survey

For more information about the Active Travel Act please contact Paul Smith on 01492 575529 or paul.smith@conwy.gov.uk



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APPENDIX B

Date: 07/01/2016

Towyn & Kinmel Bay Town Council Current Year

Page 1

Time: 13:27

Cashbook 1

User: CLERK

Current Bank A/c

Payments made between 01/12/2015 and 31/12/2015

Nominal Ledger Analysis									
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
01/12/2015	Abergele Town Council	103039	12.00			4031	101	12.00	Mayoral charity night
03/12/2015	North Coast Church	103041	200.00			4046	101	200.00	Christmas event
03/12/2015	Scottish Power	DD	128.00		6.10	4005	101	121.90	Electricity
03/12/2015	Chris Jones	SO	132.00			4005	101	132.00	H & S
04/12/2015	Salaries	BP104	3,171.54			4000	101	3,171.54	December salaries
10/12/2015	Microshade Ltd	BP105	87.00		14.50	4008	101	72.50	IT contract
10/12/2015	Barclaycard	DD	491.26		65.01	4039	101	426.25	Welsh Purchase Card
16/12/2015	Conwy County Borough Council	DD	198.00			4016	101	198.00	NNDR
17/12/2015	Barritt & Son landscaping	103045	552.00		92.00	4025	101	460.00	Christmas trees
17/12/2015	Weldon's Newsagent	BP106	11.25			4010	101	11.25	Newspapers
22/12/2015	Festive Lighting Company	103046	5,800.78		966.80	4025	101	4,833.98	Christmas lights
18/12/2015	Total Gas & Power	DD	140.13		6.67	4006	101	133.46	Gas
21/12/2015	Prestatyn Town council	103048	40.00			4031	101	40.00	Mayor's Charity Event
21/12/2015	HMRC	BP107	692.09			4000	101	692.09	Tax/NI
22/12/2015	Plusnet	DD	18.00		3.00	4007	101	15.00	Broadband
22/12/2015	British Telecom	DD	271.76		45.29	4007	101	226.47	phone line rental
23/12/2015	Information Commissioner's Off	DD	35.00			4005	101	35.00	Data Protection Registration
29/12/2015	Angel Springs	DD	44.40		7.40	4005	101	37.00	Water fountain
30/12/2015	Gwynedd Pension Fund	BP108	746.14			4001	101	746.14	December pension payment
30/12/2015	R J Dean	BP109	871.25			4005	101	871.25	Grounds Maintenance 3rd quart
Total Payments:			13,642.60	0.00	1,206.77			12,435.83	

Date: 07/01/2016

Towyn & Kinmel Bay Town Council Current Year

Page 1

Time: 12:25

Bank Reconciliation Statement as at 31/12/2015
for Cashbook 1 - Current Bank A/c

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Bank A/c	31/12/2015	450	3,371.41
			0.00
			0.00
			<u>3,371.41</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			3,371.41
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			3,371.41
		Balance per Cash Book is :-	3,371.41
		Difference is :-	0.00

Date: 07/01/2016

Towyn & Kinmel Bay Town Council Current Year

Page 1

Time: 12:55

Bank Reconciliation Statement as at 31/12/2015
for Cashbook 2 - Business Account

User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Business Account	30/11/2015	181	68,955.21
			0.00
			<u>68,955.21</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			68,955.21
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			68,955.21
		Balance per Cash Book is :-	68,955.21
		Difference is :-	0.00

**Bank Reconciliation Statement as at 31/12/2015
for Cashbook 3 - Building Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Building Account	31/12/2015	46	15,042.09
			<u>15,042.09</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			15,042.09
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			15,042.09
		Balance per Cash Book is :-	15,042.09
		Difference is :-	0.00

**Bank Reconciliation Statement as at 14/10/2015
for Cashbook 4 - Public Sector Deposit Fund**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Public Sector Deposit Fund	30/09/2015	2	50,740.10
			<u>50,740.10</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			50,740.10
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			50,740.10
		Balance per Cash Book is :-	50,740.10
		Difference is :-	0.00