

Towyn & Kinmel Bay Town Council

Minutes of the Full Council – (Hybrid Meeting) held on Monday 2nd May, 2023 at 7:00pm

Present Cllrs: T Bibby, G Corry (Mayor), L Gledhill, B Griffiths, L Griffiths, M Jones, L Knightly, A Macauley, B McLoughlin, D Mulvaney, K Redhead, M Smith & N Smith

Clerk: Dylan Thomas

1. Apologies

There were apologies for absence from Cllrs L Formston and D Johnson.

2. Declarations of Interest

Cllr N Smith declared a prejudicial interest in agenda item 6 – Planning, as he is a member of the Planning Committee at Conwy CBC, and he withdrew from the meeting room whilst this agenda item was being discussed.

3. Public Participation

There were five local residents from Sandy Cove at the meeting, as they wished to observe/address the Council regarding Agenda Items 20 – Sandy Cove and 21 – Sandy Cove Regeneration.

4. Minutes

Resolved that: -

The minutes of the Full Council meeting held on 24/04/2023, be approved and signed.

5. Matters Arising

There were no matters arising from the above-mentioned meeting minutes.

Cllr M Smith joined the meeting late at 19:04.

The Chairman changed the order of the agenda, so that the residents did not have to stay for the whole meeting, if they did not wish to do so.

20. Sandy Cove

Noted the email which had been received from a representative of the Sandy Cove Residents Association, which had also been sent to Welsh Government Senedd members, members of Parliament, Conwy CBC Councillors and some members of the Town Council. The email states that they are disappointed that the decision to improve the roads and infrastructure is not going ahead at this time, and goes on to say that they have discussed the possibility of the whole estate being subject to a compulsory charge on the properties.

Noted that a separate email has been received from a Sandy Cove resident requesting that the Town Council supply gravel/hardcore for the Sandy Cove Roads.

Resolved that: - The Clerk writes to the resident from Sandy Cove who has requested that the Town Council supply gravel/hardcore to Sandy Cove, to advise that the Councillors have considered/discussed their request, and have resolved not to supply materials, as all previous attempts/works to fill in the holes have not worked/have not lasted more than a few months,

and the Sandy Cove Residents Association have now ceased undertaking this type of maintenance work, as all previous work has not been successful, cost effective or viable.

21. Sandy Cove Regeneration

Cllr B Griffiths advised that he would like it to be recorded in the meeting minutes, that he does not feel that his draft TKBTC Report should be changed/amended, as he feels that it is correct and reflects the thoughts/position which have been discussed/confirmed with the representatives of the Sandy Cove Residents Association.

Resolved that: - Cllr K Redhead (Chair of the Conwy CBC Sandy Cove Regeneration Task and Finish Group), with input from Cllr B Griffiths and the Sandy Cove Residents Association, will prepare a revised Town Council Report for the members to discuss/consider/approve at a future Town Council meeting.

6. Planning

Mona Offshore Wind Project: Consultation to run from 19 April to 4 June 2023

From 19 April to 4 June 2023, Mona Offshore Wind Limited (a joint venture of BP Alternative Energy Investments Ltd and Energie Baden-Württemberg AG) (the "Applicant") is holding a statutory consultation on plans for its Mona Offshore Wind Project (the "Project"). This consultation relates to a proposed application to the Secretary of State for Energy Security and Net Zero under the Planning Act 2008 for a development consent order (DCO) for the Project

Resolved that: - No Objection

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Construction of a new steel frame structure, clad in half round timber to house an adventure activity called 'The Jump'. Existing use of the area is caravan sales.

Resolved that: - No Objection

7. 2022-23 Internal Audit Report

The report of Internal Audit and completed Action Plan, together with a copy of the 2022-23 Annual accounts had been circulated to all Councillors prior to the meeting. The Clerk presented and explained the report, Action Plan and 2022-23 accounts to the Councillors. The Internal Auditor had not identified any recommendations in his Year End Internal Audit.

Resolved that: -

a) The Year End Audit Report for 2022-23 be approved.

b) The completed Action Plan, relating to the 2022-23 Year End Internal Audit Report, be approved and signed, as presented and explained by the Clerk.

8. 2022-23 Asset Register

Resolved that: - The 2022-23 Asset Register, as at 31/03/2023, be approved as presented by the Clerk.

9. 2022 -23 Investment Register

Resolved that: - The 2022-23 Investment Register, as at 31/03/2023, be approved, as presented by the Clerk.

10. Draft 2022-23 Wellbeing and Future Generations Report

Resolved that: - The draft 2022-23 Wellbeing & Future Generations Report be approved, as presented and explained by the Clerk.

11. Annual Return 2022-23

a) The Council responded to the questions in the section of the Annual Return that related to the Annual Governance Statement.

Resolved that: - The Annual Governance Statement reflects the position of the Council, and that the document be signed by the Chairman of the Full Council and the Town Clerk/R.F.O.

b) Statement of Account for 2022-23 were presented, explained and discussed.

Resolved that: - The Statement of Accounts/Audit for 2022-23 be approved.

c) Having accepted the figures and agreed the Annual Return.

Resolved that: - The Annual Return be signed by the Chairman of the Full Council and the Town Clerk/R.F.O.

12. Grants

Cllr B Griffiths asked that it be recorded in the meeting minutes, that he feels that the Town Council needs to have a uniform position regarding grant applications/match funding.

Resolved that: -

a) The Town Council would purchase an indoor bowling mat trolley for the sum of £1,116.63 from Laylor Design, as whilst it was the only quote received, it was deemed to be excellent value for money, and was the correct size for the two existing bowling mats.

b) The bowling mat trolley would be permanently sited in the Kinmel Bay Community Centre, where the Kinmel Bay Indoor Bowls meet.

13. Payments & Receipts

Resolved that: - The list of payments and receipts for the period 01/03/2023 to 31/03/2023, which have been fully reviewed and signed by the Clerk and Cllr M Jones (Appointed Finance Councillor) be approved as presented by the Clerk, and be signed by the Chairman.

14. Bank Reconciliations

Resolved that: - The balances as at 31/03/2023, which have been fully reviewed and signed by the clerk and Cllr M Jones (Appointed Finance Councillor) be approved as presented by the Clerk, and be signed by the Chairman.

15. Proposed Budget Changes

Resolved that: - The proposed budget changes for 2022-23 be approved, as presented and explained by the Clerk.

16. 2022-23 Budget Monitoring Reports

Resolved that: - The 2 x 2022-23 budget monitoring reports as at 31/03/2023, be approved as presented and explained by the Clerk.

17. Tourist Tax

Mixed views from the members, with many concerned at the implications to the area, if the Government introduces a Tourist Tax.

Proposal One – The Clerk writes to the Welsh Government to make our position clear, as per Cllr B Griffiths draft report.

Proposal Two – We look at this again, if and when a Tourist Tax is introduced.

Resolved that: -

a) Proposal Two be approved, and that the Town Council will revisit the subject of Tourist Tax, if and when it is introduced by the Welsh Government.

(Cllr G Corry asked that it be recorded in the meeting minutes that he and Cllr B McLoughlin abstained for voting).

b) Tourist Tax will be periodically added to the agenda of appropriate future Town Council meeting.

18. RBL (Abergele Branch) 100th Anniversary

The members discussed the two quotes for the proposed TKBTC Pennant which would be gifted to the Abergele Branch of the Royal British Legion (Quote 1 - £94.60 plus postage for a Printed Pennant and Quote 2 £799.20 plus postage for an Applique Pennant).

Resolved that: - The Clerk will contact the Clerk at Abergele Town Council, to ascertain which type of Pennant they are intending to order, and report back to the members at a future Town Council meeting.

19. Community Related Payments

Noted the updated 2023-24 Community Support Expenditure Report, which presently stands at £390.37, as at 30/04/2023.

22. Memorial Plaque

Resolved that: - The Clerk writes to Conwy CBC to ask if they can identify any funding opportunities for a Memorial Plaque, and ask if they can identify anything in their archives relating to Captain Vivian Hewitt (Pioneering Aviator), and/or any other prominent events/individuals in/from the Towyn & Kinmel Bay area.

23. TKBVoice – Community Place Plan Public Consultation

Noted the Conwy CBC Public Consultation relating to the Place Plan which runs from the 1st to the 26th May, 2023.

Noted that the Consultation relates to the Place Plan being recognised as an official document, which must be taken into account when new ideas are considered for the area. If approved this would be the first Place Plan in Conwy to have Supplementary Planning Guidance Status.

24. Defibrillator

Resolved that: -

a) The Town Council will look to install a Community Defibrillator in Chester Avenue (one of two proposed locations: - Chester Avenue House or the Convenience Shop).

b) The Clerk will contact the owners of both the proposed locations, to ask if they would consider providing their consent for a Community Defibrillator and Defibrillator Cabinet being installed on their building/and if they would consider match funding.

25. Banking Arrangements

Resolved that: - The Clerk will be registered for Business Telephone Banking with HSBC.

26. Local Authority Ethical Standards Framework and Code of Conduct

Noted the Consultation which is presently being undertaken by the Welsh Government relating to the Local Authority Ethical Standards Framework and Code of Conduct.

27. PFR Related Work Schedules 2022-23 and 2023-24

Noted the updated 2022-23 PFR related Work Schedule.

Noted the 2023-24 PFR related Work Schedule, which has been prepared by the Clerk.

28. Grants Policy

Resolved that: - The following documents be approved as presented and explained by the Clerk.

a) Revised Grants Policy.

b) New grant monitoring and events/projects completion report.

c) Revised grant application form.

Resolved that: - As part of the grant monitoring and events/projects completion report all successful grant applications will need to complete the report, and a copy of invoices/receipts will need to be provided for all invoices/receipts including and in excess of £50.00.

29. 2023 Christmas Reindeer Events

Noted the email which had been received from Animal Aid regarding the 2022 Reindeer Events.

Resolved that: -

a) The members who are Governors at the two Local Primary Schools will contact the Schools to ask if they would like alternative events for Christmas 2023, and report back at a future Town Council meeting.

b) The members would ask the two Schools, if a 2023 Christmas Reindeer Events are held, if the Schools would consider allowing Children from Local Nursery Groups to attend the events at the Schools.

30. Annual Meeting

Noted that the Annual Meeting will go ahead as initially planned on Wednesday 17/05/2023, and that light refreshments will be served after the meeting.

31. Conwy County Borough Councillor Updates/Reports

Given that the Conwy CBC Councillors provided an update at the last meeting on 24/04/2023, there was little further to report.

Cllr K Redhead mentioned that Conwy CBC had announced that existing 30mph speed limits will change to 20mph on 17th September 2023, and have provided a list of local exceptions.

Noted that the only exceptions within Towyn & Kinmel Bay are the A548 Foryd/Towyn Road.

Noted that the Conwy CBC members are looking for Conwy CBC to consider St Asaph Avenue being added to the local exceptions.

Noted that the revised 20mph speed limit and local exceptions will be added to the agenda of the first Environmental Improvements meeting in 2023-24 and in the meantime the Clerk will forward a copy of the Conwy CBC notification to all members.

Meeting Closed at: 20:35

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Signed by the Chairman of the next Full Council meeting 17/05/2023.