

Towyn & Kinmel Bay Town Council

Minutes of the Full Council – (Hybrid Meeting) held on Monday 13th June, 2022 at 7:00pm

Present Cllrs: T Bibby, G Corry (Mayor), B Griffiths, L Griffiths, M Jones, K Redhead, M Smith & N Smith

Clerk: Dylan Thomas

1. Apologies

Apologies for absence were received from Cllrs L Formston, L Gledhill, A Macauley & B McLoughlin, D Mulvaney. Cllrs D Johnson & L Knightly were absent without apology.

2. Declaration of Interest

Cllrs K Redhead and M Jones declared a prejudicial interest in agenda item 20 – Grants as Ysgol Maes Owen PTA have applied for a grant, and they are both Governors at the School (Cllr K Redhead is also a representative of the PTA), and both withdrew from the meeting when this agenda item was being discussed.

Cllr M Smith declared a non prejudicial interest in agenda item 20 – Grants as Ysgol Maes Owen PTA have applied for a grant, and he is a Local Authority Governor at the School (CCBC), and whilst he did not withdraw from the meeting, he did not take part and/or vote on this agenda item.

Cllr N Smith declared a prejudicial interest in agenda item 6 – Planning, as he is a member of the Planning Committee at Conwy County Borough Council, and he withdrew from the meeting whilst this agenda item was being discussed.

3. Public Participation

There were no applications from the public to address the Council.

4. Minutes

Resolved that: -

The minutes of the Full Council meeting held on 08/06/2022, be approved and signed.

5. Matters Arising

There were no matters arising from the above mentioned meeting minutes.

6. Planning

0/49709

Removal of existing conservatory and erection of single storey lean-to extension at rear of dwelling.

Resolved that: - No Objection

0/49712

Extension to funfair to incorporate surfaced access area (Part Retrospective).

Resolved that: - No Objection

Cllr M Smith joined the meeting late at 19:10

0/49718

Application for retrospective consent for the erection of structures (Providing covered seating, bar and entertainment areas).

Resolved that: - No Objection

Awel Y Mor

- **Notice of acceptance of an application for Development Consent Order**
- **Awel Y Mor Offshore Wind Farm Consultation**

Resolved that: - No Objection

Mona Off Shore Wind

- **Mona Off Shore Wind Farm Consultation**

Resolved that: - No Objection

7. Payments and Receipts

Resolved that: - The payments and receipts for the period 01/05/22 to 31/05/22 which have been fully reviewed by the Clerk and Cllr M Jones (Appointed Finance Councillor) be approved as presented by the Clerk, and be signed by the Chairman.

8. 2022-23 Budget Monitoring Report

Resolved that: - The 3 x 2022-23 year to date Budget Monitoring Reports, as at 31/05/2022, including one with explanations for reportable/notable variances, be approved as presented and explained by the Clerk.

9. Bank Reconciliations

Resolved that: - The balances as at 31/05/2022, which have been reviewed by the Clerk and Cllr M Jones (Appointed Finance Councillor) be approved as presented by the Clerk, and be signed by the Chairman.

10. 2022-23 Proposed Budget Changes

Resolved that: - The proposed budget changes for 2022-23 be approved as explained and presented by the Clerk.

11. Kinmel Bay Medical Centre

Noted the recent letter from the Practice Manager of the Kinmel Bay Medical Centre.

Resolved that: - The members will forward to the Clerk any questions/comments relating to Kinmel Bay Medical Centre by the Full Council meeting on 27/07/2022, so that the members can decide at that meeting whether to write to the Practice Manager with the agreed questions/comments, and/or request a virtual meeting via Microsoft Teams.

12. North Wales Community Health Council

Resolved that: - The Clerk will write to the Health Council, to request that they attend a future meeting of the Town Council.

13. Draft 2021-22 Town Council Annual Report

Resolved that: - The draft report is approved and uploaded to the Town Council Website, once the contact telephone numbers have been updated for two of the members.

14. Abergele Joint Burial Board

Noted the update, and that the Burial Board have identified a replacement Internal Auditor to enable them to complete the required final Annual Return to the Wales Audit Office.

15. Kinmel Bay Foodbank

Noted the detailed communication from a Trustee of the Abergele Community Action Ltd, which included an overview of the foodbank and a vouchers report.

Resolved that: - A monthly spend of up to £420 per calendar month for food/basic provisions and basic hygiene products for the Kinmel Bay Foodbank, be approved up until and including March 2023.

16. Conwy County Borough Council Draft Corporate Plan 2022-27 Consultation

Noted the Consultation.

Noted that the members will need to provide their individual comments/feedback, directly to Conwy County Borough Council, by 08/07/2022.

17. Community Awards

Resolved that: - The Town Council will hold a 2022 Community Awards Event in October.

Nominations for awards will need to be received by 31/08/2022, so that members can discuss/consider the nominations at one of the September Full Council meetings.

18. Civic Service

Resolved that: - This agenda item, will be deferred to the July Full Council meeting.

19. Community Place Plan/UK Funding Application

Resolved that: -

a) The draft Letter of Support for the TKBVoice Partnership Group (To enable them to apply for grant funding), be approved, as presented by the Clerk.

b) The following payments/Second Tranche payments be approved, and that they will be paid on receipt of the invoices, subject to confirmation from the Lead Consultant that the required work has been completed/completed to a satisfactory standard.

i) Chris Jones of Chris Jones Studio – Lead Consultant - £16,265.25 (Second Tranche/Final Payment).

(ii) Helen Wilkinson of Wilkinson Bytes - £9,062 – Community Connector Consultant/Second Tranche/Final Payment).

(iii) Chris Jones of Chris Jones Studio and Helen Wilkinson of Wilkinson Bytes - £1,200 – joint contract relating to Content Development and Training (Second Tranche/Final Payment, split of the breakdown to be confirmed by Lead Consultant).

(iv) Set Design London - £1,000 – for setting up/undertaking Website Design Mobile Optimisation, Digital Market Infrastructure and Training – (Second Tranche/Final Payment).

(v) Create Streets Ltd - £750 – for the use of their Create Communities Online Engagement Platform to support the Community Engagement – (Second Tranche/Final Payment).

(vi) Jules Davies of JED Consultancy £5,000 – Evaluation Consultant.

(c) Noted the Evaluation Survey needs to be completed by the members by the 17/06/2022.

20. Grants

Resolved that: - To approve the following Grant.

- £800 – Ysgol Maes Owen PTA towards a Christmas Craft Activity Day for Pupils and Parents/Guardians.

21. PFR Work Schedule for 2022-23

The Clerk presented and explained the PFR Work Schedule for 2022-23.

Noted the 2022-23 PFR Work Schedule.

Resolved that: - The Clerk will obtain a quote to repair/replace the fire doors in the downstairs meeting room, as they have been damaged.

Meeting Closed at 20:10

Signed by the Chairman of the next Full Council meeting on 20/07/22.