

Towyn & Kinmel Bay Town Council

Minutes of the Policy, Finance, Resources and Planning Committee held on Monday 4th November, 2019 at the Community Resource Centre, Kinmel Bay.

Present Cllrs: G Corry, D Johnson, M Jones, B McLoughlin & N Smith

Non-Voting: M Smith

Clerk: D Thomas

1. Apologies

Apologies for absence were received from Cllrs T Bibby, B Griffiths & J McKenna.

2. Declarations of Interest

Cllr N Smith declared an interest in Agenda Item 8 – Planning, as he is a member of the Planning Committee at Conwy County Borough Council, he withdrew from the meeting whilst the agenda item was being discussed.

3. Public Participation

There were no applications from the public to address the Council.

4. Minutes

Resolved that: The minutes of the PFR meeting held on 02/09/19, were approved and signed.

5. Matters Arising

There were no matters arising to be discussed/noted.

6. 2019-20 Year to Date Reports

The Clerk presented and explained the 2 Budget Reports Year to Date (as at 31/10/19).

Resolved that: The two Budget Reports be presented to Full Council at the next appropriate meeting for approval.

7. Payments & Receipts

The Clerk presented the payments and receipts for the period 01/09/19 to 31/10/19.

Resolved that:

- a) The Chair & Clerk sign and date the payments and receipts to confirm that they have been reviewed.
- b) The signed list of payments & receipts will be presented to the Full Council at the next appropriate meeting for approval and signing by the Chair of Full Council.

8. Planning

0/46716

Change of use of existing A2 use class bookmakers to sui generis adult gaming centre.

Resolved: Whilst the Town Council has concerns regarding the nature of the proposed business, we feel that the Local Authority is better placed to fully assess the application, and to ensure that all legal and compliance related requirements are fully met.

0/46737

Erection of single storey pitched room extension at rear of dwelling.

Resolved: No Objection

0/46784

Change of use from shop to A3 to open a café.

Resolved: No Objection

0/46791

Certificate of Lawfulness for proposed conversion of the garage into a kitchen.

Resolved: No Objection

0/46795

Retention of Workshop Building, Office Building, RDF Tipping Bay Building and RDF Processing Building together with the Erection of Extension to RDF Processing Building.

Resolved: No Objection

9. Gas Supplier Renewal

Noted/Ratified the renewal of the Gas Contract for a further three years (fixed price).

The Town Council have used Total Gas as their supplier since 2004 and of the 77 quotes obtained, they were considered to be the best value, and also they have always provided excellent customer service.

10. Grants

All grant applications received since the last Full Council meeting were discussed/reviewed.

Noted that the alternative grant which the Community Centre had applied for has not been successful, therefore the Town Council will be now purchasing the Community Centre a Full Music/PA System up to the value of £1500 plus VAT (Refer to minutes of the 2nd September, 2019 – Agenda Item 12 Grants).

Resolved that: The following grants and awards be awarded subject to agreed conditions of grant/receipt of appropriate paperwork from the grant applicants.

Approved Grants.

ORGANISATION	AMOUNT AGREED	PURPOSE
Ysgol Maes Owen	£500	Eco Garden to help the school achieve its platinum flag award.
Ysgol Maes Owen	£500	Christmas Craft Activity Day for all pupils and their families.
Thursday Afternoon Dance	£250	Sustainability of the dance club, hall rental, refreshment, dance cd's and seasonal events such as Christmas party and small gifts.

11. CVSC summer Play Grant

Resolved that:

- a) The Clerk would write to the CVSC Play Development Team to advise them that the Town Council has again this year decided to contribute towards/Local Organised Summer Play Schemes for 2020.
- b) The Town Councillors will promote the Local Summer Play Schemes when they speak to local groups/organisations.

12. Planning Consultations

Noted the two following planning consultations.

- a) Revisions to the Housing Section of Planning Policy Wales and associated advice and guidance.
- b) Revisions to Planning Policy Wales regarding the use of compulsory purchase powers and updated guidance on the compulsory purchase procedure in Wales.

Resolved that: The consultation relating to Revised Planning Guidance in relation to flooding and coastal erosion, would be added to the agenda on the Environmental meeting on Monday 11th November, 2019.

13. North Wales Community Health Questionnaire

Resolved that: The Clerk, Cllr B McLoughlin and Cllr M Jones would complete the Questionnaire on behalf of the Town Council. (Closing date for the Questionnaire feedback is 08/11/19).

14. Draft Annual Reports from the Independent Panel for Wales

Noted the draft report from the Independent Panel for Wales.

15. Proposed Projects for 2020-21

Resolved that:

- a) **The Clerk would write to all Councillors to ask for their suggestions for proposed PFR related projects for 2020-21.**
- b) **The deadline for the suggestions from Councillors would be 30/11/19.**

16. Accessibility Statement

The Clerk explained the requirement to publish an Accessibility Statement by the end of 2020.

Noted that the Town Councils Website Host has been asked to undertake an independent review of the Town Council Website, and compile a report of any identified issues. (Estimated cost £300 + VAT).

Noted that the Accessibility Statement and report needs to be prepared and published by the end of September, 2020.

17. 2019-20 PFR Work Schedule

The Clerk presented the year to date PFR Work Schedule to Councillors.

Noted the up to date position regarding the various Tasks and Projects.

18. Local Community Volunteers Hub

Resolved that: The Councillors did not feel that the Council should be involved in the setting up/managing a Local Community Volunteer Hub, however the Town council may consider providing a grant, to a suitable local group who wish to set up such a hub.

19. Policies

The Clerk presented the following policies documents: -

- Grants Policies
- Anti- Fraud & Corruption Policy
- Draft Risk Assessment 2019-20

Resolved that: The three policies/documents be presented at Full Council at the end of November for review/approval.

Meeting Closed at 19:45

Signed by the Chairman of the next PFR meeting held on 13/01/2020