



**Cyngor Tref**  
**Towyn and Kinmel Bay**  
**Town Council**

## Summons to Attend the Hybrid Meeting of the HR Committee

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**To: All Members of the Committee:**

**CLLrs:** T Bibby, B Griffiths, M Jones & K Redhead

**Ex Officio (Voting) Members:** A Macauley (Mayor) & D Mulvaney (Deputy Mayor)

**Clerk:** Dylan Thomas

**Deputy Clerk:** Katherine Evans

**To: All other Members for Information**

**Date and Time:** Monday 17<sup>th</sup> February, 2025 at 7:00pm

**Venue:** Hybrid Meeting – TKBTC Community Resource Centre

If any member of the public wish to participate in this Hybrid meeting, and/or should any member of the public and/or press wish to VIRTUALLY attend this meeting, please contact the Clerk prior to the meeting, so that an appropriate meeting access code/password can be provided

### PUBLIC NOTICE

The Council, members of the public and the press may film/record/photograph or broadcast this meeting only when the public and the press are not lawfully excluded.

Anyone wishing to record a meeting is requested to let the Chairman/Clerk of the meeting know prior to, or at the start of, the meeting and recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive.

Any member of the public who attends a meeting and objects to being filmed/recorded/photographed should advise the Clerk (in advance) who will instruct that they are not included in the filming/recording/photographing.

For further information/rules – please refer to the Town Councils Audio/Visual Recording and Photography at Council Meetings Policy, which can be found on the Town Council Website, and/or paper copies can be requested from the Clerk.

### AGENDA

**1. Apologies for Absence**

To receive any apologies for absence.

**2. Declaration of Interest**

To declare the existence and nature of any interests in any item on the agenda.

### **3. Public Participation**

To receive representatives from the public in respect of any item of business included in the agenda.

### **4. Minutes**

To approve the minutes of the HR Committee meeting held on 07/10/2024.

### **5. Annual Pay Review**

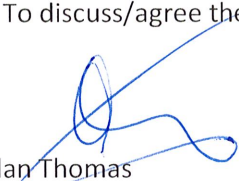
To discuss/approve Salaries for 2025-26.

### **6. Employers Pension Scheme**

To discuss/agree the Pension Contribution Rates for 2025-26.

### **7. Annual Appraisal**

- To receive an update regarding the 2024-25 Employee Performance Reviews.
- To discuss/agree the 2025-26 Performance Objectives for the Clerk.



Dylan Thomas  
Town Clerk & R.F.O