



Cyngor Tref
Towyn and Kinmel Bay
Town Council

Summons to Attend the Hybrid Meeting of the HR Committee

To: All Members of the Committee:

Cllrs: T Bibby, B Griffiths, M Jones, K Redhead

Ex Officio (Voting) Members: A Macauley (Mayor) & D Mulvaney (Deputy Mayor)

Clerk: Dylan Thomas

Deputy Clerk: Katherine Evans

To: All other Members for Information

Date and Time: Monday 7th October, 2024 at 7:00pm

Venue: Hybrid Meeting – TKBTC Community Resource Centre

If any member of the public wish to participate in this Hybrid meeting, and/or should any member of the public and/or press wish to VIRTUALLY attend this meeting, please contact the Clerk prior to the meeting, so that an appropriate meeting access code/password can be provided

PUBLIC NOTICE

The Council, members of the public and the press may film/record/photograph or broadcast this meeting only when the public and the press are not lawfully excluded.

Anyone wishing to record a meeting is requested to let the Chairman/Clerk of the meeting know prior to, or at the start of, the meeting and recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive.

Any member of the public who attends a meeting and objects to being filmed/recorded/photographed should advise the Clerk (in advance) who will instruct that they are not included in the filming/recording/photographing.

For further information/rules – please refer to the Town Councils Audio/Visual Recording and Photography at Council Meetings Policy, which can be found on the Town Council Website, and/or paper copies can be requested from the Clerk.

AGENDA

1. Chairman

Nominate a Chairman 2024-25

2. Deputy Chairman

Nominate a Deputy Chair for 2024-25

3. Apologies for Absence

To receive any apologies for absence.

4. Declaration of Interest

To declare the existence and nature of any interest in any item on the agenda.

5. Public Participation

To receive representatives from the public in respect of any item of business included in the agenda.

6. Minutes

- To approve the minutes of the meeting held on 19/02/2024.
- To approve the Informal meeting minutes relating to the informal meeting held on 18/03/2024.

7. Gwynedd Pension Fund

To discuss/consider the recent communications received from the Gwynedd Pension Scheme relating to Auditors Informal Document.

8. Staff Review – Deputy Clerk

To receive an update regarding the Deputy Clerk's: -

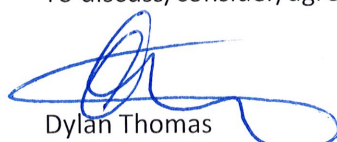
- Six- month probationary period
- CILCA Training/Qualification

9. Annual Pay Reviews

To receive an update/discuss the up to date position regarding the 2024-25 National Pay Review.

10. 2025-26 – Salary Budget Review

To discuss/consider/agree the Salary budget for 2025-26.



Dylan Thomas
Town Clerk & R.F.O