



Cyngor Tref
Towyn and Kinmel Bay
Town Council

Summons to Attend the Meeting of the Full Council

To All Members of Towyn & Kinmel Bay Town Council

Cllrs: T Bibby, G Corry, L Gledhill, B Griffiths, L Griffiths, M Jones, D Johnson, L Knightly, A Macauley (Mayor), B McLoughlin, D Mulvaney, K Redhead, M Smith & N Smith

Clerk: Dylan Thomas

Deputy Clerk: Katherine Evans

Date and Time: Wednesday 25th September, 2024 at 7:00pm

Venue: Hybrid Meeting – TKBTC Community Resource Centre

If any member of the public wish to participate in this Hybrid meeting, and/or should any member of the public and/or press wish to VIRTUALLY attend this meeting, please contact the Clerk prior to the meeting, so that an appropriate meeting access code/password can be provided

PUBLIC NOTICE

The Council, members of the public and the press may film/record/photograph or broadcast this meeting only when the public and the press are not lawfully excluded.

Anyone wishing to record a meeting is requested to let the Chairman/Clerk of the meeting know prior to, or at the start of, the meeting and recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive.

Any member of the public who attends a meeting and objects to being filmed/recorded/photographed should advise the Clerk (in advance) who will instruct that they are not included in the filming/recording/photographing.

For further information/rules – please refer to the Town Councils Audio/Visual Recording and Photography at Council Meetings Policy, which can be found on the Town Council Website, and/or paper copies can be requested from the Clerk.

AGENDA

1. Apologies

To receive any apologies for absence.

2. Declaration of Interest.

Members to declare the existence and nature of any interest in items on the agenda.

3. Public Participation

To receive representations from the public in respect of any item of business included on the agenda.

4. Minutes

To confirm and approve the minutes of the Council meeting held on 02/09/2024.

5. Matters Arising

To consider any matters arising from the minutes not included on the agenda.

6. Planning

0/51945

Reference: Mr Neil Booth

Proposal: Proposed loft conversion, addition of four dormer windows, two to each front and rear roof slopes, one roof window to front and two roof windows to rear roof slopes. Proposed garage conversion, removal of garage door and insertion of new window.

Location: 25 Gwellyn Avenue, Kinmel Bay LL18 5HR.

Closure Date: 26/09/24.

0/51958

Reference: Mr Endaf Kerfoot

Proposal: Extension to holiday park and demolition of buildings.

Location: Tyn Y Coed Holiday Camp, Towyn Road, Towyn, Conwy LL22 9ES.

Closure Date: 03/10/24.

0/51966

Reference: Mr M Peters

Proposal: Proposed general external renovations to include reconfiguration of external windows & doors, new cladding & render, new rooflights, replacement side porch, side car port, new front decking area and front boundary wall & general internal renovation works.

Location: 23 The Promenade, Kinmel Bay, LL18 5NL.

Closure Date: 09/10/2024.

7. Payments & Receipts

To review/approve the payments & receipts for the period 01/08/2024 to 31/08/2024.

8. Bank Reconciliations

To review/approve all reconciliations as at 31/08/2024.

9. Proposed Budget Changes

To discuss/consider/approve the proposed budget changes for 2024-25.

10. Budget Monitoring Reports

- To review 2024-25 year to date budget monitoring reports as at 31/08/2024.

11. Grants

To remind Councillor's that the next window for grant applications closes on 31/12/2024.

12. Community Support Expenditure

To receive an update regarding the year to date Community Support Expenditure.

13. Councillor Allowances 2024-25

To discuss/agree payment of the 2024-25 Councillor Allowances.

14. Santa for a Senior

- To receive an update for Santa for a Senior 2024.
- To discuss/consider/approve the quote for the proposed 2024 Santa for a Senior Christmas Hampers.

15. Outside Bodies

To agree the Council nomination for the local committee of the Royal British Legion.

16. TKBTC Website

To discuss/consider/agree the options/quotes received for the Town Council's Website.

17. Policies

To discuss/consider/approve the following new policy: -

- Safe Guarding Policy

18. Training Plan for Employees and Councillors

To discuss/review the updated Town Council Training Plan.

19. Unmetered Electricity Supply

- To receive an update regarding the Town Council's unmetered supply.
- To discuss/consider/approve the quotes/options received.
- To discuss/approve the payment of the 2023 unmetered supply invoice (Christmas Lights and Fountains).

20. Councillor Vacancy

To receive an update regarding the Towyn Ward Councillor vacancy.

21. Tir Prince Park Pond Maintenance

To discuss/consider/approve the quotes for the required work to the pond at Tir Prince Park.

22. PFR Work Schedule for 2024-25

To discuss/review the update year to date 2024-25 PFR related work schedule.

23. Debit Card and Business Deposit Card Applications

To discuss/consider/approve the ordering of a Debit Card for the Clerk and Business Deposit Cards for the Deputy Clerk & Admin Assistant.

24. Draft Revised Financial Regulations

To discuss/consider/approve the draft revised Financial Regulations (revised to include Debit Card Limits and Restrictions).

25. Ogwen Avenue – Additional Solar LED Lights

To discuss/consider/approve the proposal to install 2 additional Solar LED Lights on Ogwen Avenue.

26. Update from Conwy CBC regarding Proposed and Existing Parking Restrictions

- To discuss/consider the update received from Conwy CBC regarding proposed and existing parking restrictions within the Towyn and Kinnel Bay area.

27. Conwy CBC Playgrounds in the Towyn & Kinmel Bay area

To discuss/consider/approve the quote from Conwy CBC playground's team for a replacement basket swing for Conwy CBC Kendal Road playground.

28. Conwy County Borough Councillor Updates/Reports

To receive/discuss/consider reports and/or updates from Conwy County Borough Council Councillors that represent Towyn & Kinmel Bay.

PP KEVAS .

Dylan Thomas
Town Clerk & R.F.O.