



Cyngor Tref
Towyn and Kinmel Bay
Town Council

Summons to Attend the Meeting of the Full Council

To All Members of Towyn & Kinmel Bay Town Council

Cllrs: T Bibby, G Corry, L Gledhill, B Griffiths, L Griffiths, M Jones, D Johnson, L Knightly, A Macauley (Mayor), B McLoughlin, D Mulvaney, K Redhead, M Smith & N Smith

Clerk: Dylan Thomas

Deputy Clerk: Katherine Evans

Date and Time: Wednesday 24th July, 2024 at 7:00pm

Venue: Hybrid Meeting – TKBTC Community Resource Centre

If any member of the public wish to participate in this Hybrid meeting, and/or should any member of the public and/or press wish to VIRTUALLY attend this meeting, please contact the Clerk prior to the meeting, so that an appropriate meeting access code/password can be provided

PUBLIC NOTICE

The Council, members of the public and the press may film/record/photograph or broadcast this meeting only when the public and the press are not lawfully excluded.

Anyone wishing to record a meeting is requested to let the Chairman/Clerk of the meeting know prior to, or at the start of, the meeting and recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive.

Any member of the public who attends a meeting and objects to being filmed/recorded/photographed should advise the Clerk (in advance) who will instruct that they are not included in the filming/recording/photographing.

For further information/rules – please refer to the Town Councils Audio/Visual Recording and Photography at Council Meetings Policy, which can be found on the Town Council Website, and/or paper copies can be requested from the Clerk.

AGENDA

1. Apologies

To receive any apologies for absence.

2. Declaration of Interest.

Members to declare the existence and nature of any interest in items on the agenda.

3. Public Participation

To receive representations from the public in respect of any item of business included on the agenda.

4. Minutes

To confirm and approve the minutes of the Council meeting held on 10/06/2024.

5. Matters Arising

To consider any matters arising from the minutes not included on the agenda.

6. Planning

0/51603

Reference: Anna Douglas

Proposal: Change of use from A1 to A1/A3 and associated works.

Location: Towyn Pharmacy, Towyn Road, Towyn, Conwy LL22 9EP.

The above application has been withdrawn

0/51740

Reference: Mr & Mrs D & C Lee

Proposal: Erection of flat roofed extension at rear of dwelling and associated works.

Location: 12A Aled Gardens, Kinmel Bay, Conwy LL18 5NG.

Closure Date: 26/06/2024 (response extension agreed 25/07/2024).

0/51751

Reference: Mr David Hill

Proposal: Flat roofed extension to front, side and rear of dwelling.

Location: 28 Glascoed Avenue, Kinmel Bay, Conwy LL18 5NN.

Closure Date: 02/07/2024 (response extension agreed 25/07/2024).

0/51831

Reference: Mrs Sara Humphries

Proposal: Display of 1 no. externally illuminated fascia sign, 1 no. internally illuminated fascia sign and 1 no. non-illuminated fascia sign.

Location: Towyn Pharmacy, Flat, Towyn Road, Towyn LL22 9EP.

Closure Date: 26/07/2024.

0/51842

Reference: Mrs Geraldine Roberts

Proposal: Proposed replacement dwelling.

Location: The Orchard Bungalow, Old Manor Way, Kinmel Bay, Conwy LL18 5BE.

Closure Date: 02/08/2024.

0/51853

Reference: Mr Geoff Arnold

Proposal: Erection of pitched roof single storey extension to rear of dwelling.

Location: 2 Llys Y Castell, Kinmel Bay, Conwy LL18 5JP

Closure Date: 08/08/2024.

0/51854

Reference: Mr Chris Murray

Proposal: Proposed part change of use of B8 – Storage containers to Part B1 – Light Industrial. Erection of replacement steel framed building and alterations of 2 no. office buildings.

Location: Land to rear of, 112 St Asaph Avenue, Kinmel Bay LL18 5HA.

Closure Date: 08/08/2024.

7. Kinmel Bay Foodbank

To receive an update from representatives of the Kinmel Bay Foodbank.

8. Payments & Receipts

To review/approve payments and receipts for the period 01/06/2024 to 30/06/2024.

9. Bank Reconciliation

To review/approve all reconciliations as at 30/06/2024.

10. 2024-25 Proposed Budget Changes

To discuss/consider/approve any proposed budget changes.

11. Budget Monitoring Reports

To review the 2024-25 year to date Budget Monitoring Reports as at 30/06/2024.

12. Grants

To discuss/consider/approve any grant applications received (Tranche 1 – 2024-25).

13. Policies

To review/approve the following Health & Safety and Staffing related policies and documents: -

- 2024 - Health & Safety Statement & Policy
- 2024 - Fire Safety Policy
- 2024 - Fire Risk Assessment Review
- 2024 - Fire Risk Assessment
- 2024 - COSHH & Maintenance of Work Equipment Policy & Standards Manual
- 2024 - First Aid Policy
- 2024 - First Aid Needs Risk Assessment
- Standards for Lone Workers
- 2024 - General Internal Building Risk Assessment & Action Plan
- 2024 - Maintenance of Work Equipment Policy Manual
- 2024 - Resource Centre Risk Assessment & Action Plan
- Grievance Policy

14. Renting out of Upstairs Vacant Office

To receive an update regarding the renting out of the vacant room.

15. Lift

To discuss/consider/approve the quotes received to permanently resolve the issue of water ingress in the lift shaft.

16. Community Defibrillators

- To receive an update regarding the community defibrillators.
- To receive an update regarding the proposed defibrillator training.

17. Air Conditioning

To discuss/consider the quotes for the proposed installation of an air conditioning unit in the function room.

18. Weed Spraying

To discuss/consider the proposal/quotes for weed spraying.

19. Community Awards

- To receive an update.
- To discuss/consider whether to undertake a Community Awards Event in 2024.
- To discuss/consider the proposal to increase the 2024-25 Community Awards Budget.

20. Welsh Government – 20 MPH

To discuss/consider the recent communication from the Welsh Government Cabinet Secretary for North Wales and Transport.

21. Legionella Assessment

To receive an update regarding the recent Legionella Assessment for the TKBTC Community Resource Centre.

22. Kinmel Bay Coastal Defence Scheme

- To discuss/note the response from Conwy CBC regarding the request for additional seating.
- To discuss the communication from Conwy CBC requesting input/suggestions from members regarding possible changes to the public realm concepts/beach access points, that are to be included in the scheme.

23. Community Support Expenditure

- To receive an update regarding the year to date Community Support Expenditure.
- To discuss/consider/approve the provision of ongoing financial support to the Kinmel Bay Church Foodbank from 01/10/2024.

24. Councillor Resignation

To note the councillor resignation, and the required process to fill the vacancy.

25. Solar LED Lights

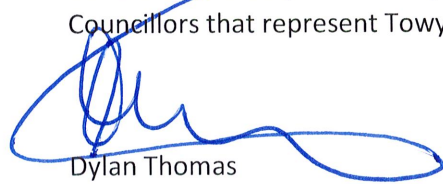
To discuss/consider/approve the quotes for the proposed installation of additional Solar Led Lights in Green Avenue.

26. Santa Senior 2024

To discuss the proposed setting up of a working party to discuss/consider/agree arrangements/funding raising activities for the Santa Senior 2024.

27. Conwy County Borough Councillor Updates/Reports

To receive/discuss/consider reports and/or updates from Conwy County Borough Council Councillors that represent Towyn & Kinmel Bay.



Dylan Thomas

Town Clerk & R.F.O.