



Cyngor Tref  
Towyn and Kinmel Bay  
Town Council

Summons to Attend the Meeting of the Full Council

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**To All Members of Towyn & Kinmel Bay Town Council**

Cllrs: T Bibby, G Corry, L Formston (Mayor), L Gledhill, B Griffiths, L Griffiths, M Jones, D Johnson, L Knightly, A Macauley, B McLoughlin, D Mulvaney, K Redhead, M Smith & N Smith

**Clerk:** Dylan Thomas

**Date and Time:** Wednesday 20<sup>th</sup> March, 2024 at 7:00pm

**Venue:** Hybrid Meeting – TKBTC Community Resource Centre

If any member of the public wish to participate in this Hybrid meeting, and/or should any member of the public and/or press wish to VIRTUALLY attend this meeting, please contact the Clerk prior to the meeting, so that an appropriate meeting access code/password can be provided

PUBLIC NOTICE

The Council, members of the public and the press may film/record/photograph or broadcast this meeting only when the public and the press are not lawfully excluded.

Anyone wishing to record a meeting is requested to let the Chairman/Clerk of the meeting know prior to, or at the start of, the meeting and recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive.

Any member of the public who attends a meeting and objects to being filmed/recorded/photographed should advise the Clerk (in advance) who will instruct that they are not included in the filming/recording/photographing.

For further information/rules – please refer to the Town Councils Audio/Visual Recording and Photography at Council Meetings Policy, which can be found on the Town Council Website, and/or paper copies can be requested from the Clerk.

AGENDA

**1. Apologies**

To receive any apologies for absence.

**2. Declaration of Interest.**

Members to declare the existence and nature of any interest in items on the agenda.

**3. Public Participation**

To receive representations from the public in respect of any item of business included on the agenda.

**4. Minutes**

To confirm and approve the minutes of the Council meeting held on 04/03/24.

## **5. Matters Arising**

To consider any matters arising from the minutes not included on the agenda.

## **6. Committee Meeting Minutes**

To note the meeting notes of the Informal Meeting held by the HR Committee on Monday 18/03/24.

## **7. Tenovus Cancer Care**

To receive a presentation from a representative of the Charity regarding the work and support that they provide.

## **8. Deputy Clerk Role**

To receive an update regarding recruitment of the Deputy Clerk.

## **9. Payments & Receipts**

To review/approve the payments and receipts for the period 01/01/24 to 29/02/24.

## **10. Proposed Budget Changes**

To discuss/consider/approve the proposed budget changes for the 2023-24 budgets.

## **11. Bank Reconciliations**

To review/approve the bank reconciliations as at 31/01/24 and 29/02/24.

## **12. 2023-24 Budget Monitoring Reports**

To review/approve the 3 x year to date budget monitoring reports as at 29/02/24.

## **13. Grant Applications**

To discuss/consider/approve any grant applications received since the last Full Council meeting.

## **14. EAR Marked Reserves**

To review the current ear marked reserves/budgets, and consider/approve the ear marked reserve balances/budgets which are to be carried forward until 2024-25.

## **15. Community Support Related Payments**

To receive an update regarding the year to date community support expenditure.

## **16. Insurance**

To discuss/approve the payment of the 2024-25 insurance invoice from Zurich Insurance.

## **17. Owain Glyndwr Abandoned Play Area**

To receive an update regarding the grant funding/scheme/developments/updates.

## **18. 2023-24 Year to Date Asset Register**

To discuss/consider/approve the year to date Asset Register for 2023-24.

## **19. Remuneration Panel for Wales Allowances**

To discuss/consider/approve the determinations for 2024-25.

## **20. Committees**

To discuss/consider/agree which committees will be in place in 2024-25.

**21. Annual Meeting**

To discuss/consider/agree arrangements for the 2024-25 Annual meeting which will be held on Wednesday 15/05/2024.

**22. Solar Farm Grant Monies**

To receive an update regarding the Solar Farm grant monies made and funds ear marked in 2023-24.

**23. 2023-24 PFR Work Schedule**

To discuss/review the updated year to date 2023-24 PFR Work Schedule.

**24. Intergeneration Week**

To discuss/consider agree if/how TKBTC will support the campaign.

**25. Grants Policy**

To discuss/consider/agree what amendments the members would like to be made to the current Grants Policy.

**26. TKBVoice Domains/Websites and Licences**

To receive an update regarding the required renewal of the TKBVoice Domains/Website/Licences.

**27. VAT Recharge Adjustment**

To discuss the required adjustment to the reclaimable VAT for the Solar Panels which were installed in September 2023.

**28. One Voice Wales Membership**

To discuss/consider/approve the quote from OVW for membership for 2024-25.

**29. 2023-24 Unclaimed Councillor Allowances**

To receive an update regarding the donations/payments made year to date.

**30. Chester Avenue Playground**

To discuss/consider/approve the quote received from Conwy CBC relating to repairs which are required to the play equipment at the Conwy CBC Playground on Chester Avenue.

**31. Conwy County Borough Councillor Updates/Reports**

To receive/discuss/consider reports and/or updates from Conwy County Borough Council Councillors that represent Towyn & Kinmel Bay.



Dylan Thomas

Town Clerk & R.F.O.