



Cyngor Tref
Towyn and Kinmel Bay
Town Council

Summons to Attend the Meeting of the Full Council

To All Members of Towyn & Kinmel Bay Town Council

Cllrs: T Bibby, G Corry, L Formston (Mayor), L Gledhill, B Griffiths, L Griffiths, M Jones, D Johnson, L Knightly, A Macauley, B McLoughlin, D Mulvaney, K Redhead, M Smith & N Smith

Clerk: Dylan Thomas

Date and Time: Monday 15th January, 2024 at 7:00pm

Venue: Hybrid Meeting – TKBTC Community Resource Centre

If any member of the public wish to participate in this Hybrid meeting, and/or should any member of the public and/or press wish to VIRTUALLY attend this meeting, please contact the Clerk prior to the meeting, so that an appropriate meeting access code/password can be provided

PUBLIC NOTICE

The Council, members of the public and the press may film/record/photograph or broadcast this meeting only when the public and the press are not lawfully excluded.

Anyone wishing to record a meeting is requested to let the Chairman/Clerk of the meeting know prior to, or at the start of, the meeting and recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive.

Any member of the public who attends a meeting and objects to being filmed/recorded/photographed should advise the Clerk (in advance) who will instruct that they are not included in the filming/recording/photographing.

For further information/rules – please refer to the Town Councils Audio/Visual Recording and Photography at Council Meetings Policy, which can be found on the Town Council Website, and/or paper copies can be requested from the Clerk.

AGENDA

1. Apologies

To receive any apologies for absence.

2. Declaration of Interest.

Members to declare the existence and nature of any interest in items on the agenda.

3. Public Participation

To receive representations from the public in respect of any item of business included on the agenda.

4. Minutes

To confirm and approve the minutes of the Council meeting held on 03/01/2024.

5. Matters Arising

To consider any matters arising from the minutes not included on the agenda.

6. Darren Millar – Member of the Welsh Parliament for Clwyd West

To receive an update from Darren Millar – MS, followed by a Q & A Session.

7. Kinmel Bay Church Foodbank

To receive an update from the representatives of the Kinmel Bay Church Foodbank.

8. 2023-24 Proposed Budget Amendments

To discuss/consider/approve the proposed budget changes for 2023-24.

9. Budget Monitoring Report

To review/approve the 3 x year to date Budget Monitoring Reports for 2023-24, as at 31/12/2023.

10. Payments & Receipts

To review/approve the Payments and Receipts for the period 01/12/2023 to 31/12/2023.

11. Bank Reconciliations

To review/approve the Bank Reconciliations as at 31/12/2023.

12. Grant Applications

To discuss/consider/approve any grant applications received since the last Full Council meeting.

13. 2023-24 Interim Internal Audit

To discuss/review/approve the 2023-24 Interim Internal Audit Report and completed Action Plan.

14. Policies

- To Determine the Monetary Value of Gifts & Hospitality that require registration in the Council's Gifts and Hospitality Register, for both Councillors and Employees.
- To discuss/consider/review/approve the following Policies: -
 - Annual Investment Policy & Strategy
 - Financial Management Policy
 - Formal Reserves Policy – Template/Calculation Sheet
 - Financial Reserves Policy
 - Employee Expenses Policy
 - Councillor Expenses Policy
 - Councillor Gifts & Hospitality Policy

15. Community Support Expenditure

- To receive an update regarding the year to date Community Support Expenditure.
- To discuss/consider/approve providing ongoing Financial support to the Kinmel Bay Church Foodbank from 01/04/2024.

16. Financial Regulations

To consider/approve the updated/revised Financial Regulations.

17. TKBTC Councillor Email Addresses

To discuss/consider/approve the proposed update to the TKBTC Councillor email addresses.

18. Conwy CBC Budget Consultation

To discuss/consider the Conwy CBC Budget Consultation.

19. Conwy CBC Strategic Equality Plan 2024-28 Consultation

To discuss/consider the Conwy CBC Strategic Equality Plan 2024-28 Consultation.

20. PFR Work Schedule

To discuss/review the updated 2023-24 PFR related Work Schedule.

21. Conwy County Borough Councillor Updates/Reports

To receive/discuss/consider reports and/or updates from Conwy County Borough Council Councillors that represent Towyn & Kinmel Bay.



Dylan Thomas

Town Clerk & R.F.O