



**Cyngor Tref  
Towyn and Kinmel Bay  
Town Council**

**Summons to Attend the Meeting of the Full Council**

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**To All Members of Towyn & Kinmel Bay Town Council**

Cllrs: T Bibby, G Corry (Deputy Mayor), L Formston, L Gledhill, B Griffiths, A Hodgson, D Johnson, L Knightly, A Macauley, J McKenna, B McLoughlin, D Mulvaney, K Redhead (Mayor) M Smith & N Smith

**Clerk:** Dylan Thomas

**Date and Time:** Wednesday 23<sup>rd</sup> March, 2022 at 7:00pm

**Venue:** Virtual Meeting

If any member of the public wish to participate in this VIRTUAL meeting, and/or should any member of the public and/or press wish to VIRTUALLY attend this meeting, please contact the Clerk prior to the meeting, so that an appropriate meeting access code/password can be provided

**PUBLIC NOTICE**

The Council, members of the public and the press may film/record/photograph or broadcast this meeting only when the public and the press are not lawfully excluded.

Anyone wishing to record a meeting must let the Chairman/Clerk of the meeting know prior to, or at the start of, the meeting and recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive.

Any member of the public who attends a meeting and objects to being filmed/recorded/photographed should advise the Clerk (in advance) who will instruct that they are not included in the filming/recording/photographing.

For further information/rules – please refer to the Town Councils Audio/Visual Recording and Photography at Council Meetings Policy, which can be found on the Town Council Website, and/or paper copies can be requested from the Clerk.

**AGENDA**

**1. Apologies**

To receive any apologies for absence.

**2. Declaration of Interest.**

Members to declare the existence and nature of any interest in items on the agenda.

**3. Public Participation**

To receive representations from the public in respect of any item of business included on the agenda

#### **4. Minutes**

To confirm and approve the minutes of the Council meeting held on 07/03/2022.

#### **5. Matters Arising**

To consider any matters arising from the minutes not included on the agenda.

#### **6. Planning**

**0/49438**

**Reference:** Mrs Lona Hughes

**Proposal:** Single storey side and rear extension to provide additional bedroom and bathroom to family bungalow.

**Location:** 11 Lyndon Drive, Kinmel Bay LL18 5EX.

**Closure Date:** 28/03/2022.

#### **7. Coronavirus**

- To discuss/consider any new/ongoing Coronavirus related matters developments and restrictions.
- To receive an update regarding the 2021-22 Coronavirus related expenditure year to date.

#### **8. 2021-22 Unclaimed Councillor Allowances**

To receive an update regarding the donations/payments made year to date.

#### **9. 2021-22 & 2022-23 Proposed Budget Changes**

To discuss/consider/approve the proposed budget changes to the 2021-22 and 2022-23 budgets.

#### **10. Ear Marked Reserve**

To discuss/consider/approve the ear marked reserve balances/budgets which are to be carried forward into 2022-23.

#### **11. 2021-22 Year to Date Asset Register**

To discuss/approve the updated year to date 2021-22 Asset Register.

#### **12. Morfa Flood Group**

To receive an update following the recent meeting of the Morfa Flood Group which was held on Wednesday 16/03/2022.

#### **13. Remuneration Panel for Wales Allowances for 2022**

To discuss and approve the determinations for 2022-23.

#### **14. Solar Farm Grant**

To receive an update regarding the solar farm grant payments made in 2021-22.

#### **15. Grants**

- To receive an update regarding grant payments made year to date in 2021-22.
- To discuss/consider/approve any grant applications received since the last Full Council meeting.

**16. Conwy County Borough Council Library**

To discuss the Conwy Library and Information Strategy 2021-26.

**17. Community Place Plan/UK Funding Application**

- To receive an update regarding the Community Place Plan.
- To discuss/consider/approve the proposed brief for the Towyn & Kinmel Bay Town Council Community Place Plan Evaluation Consultant.
- To consider/approve the payment of the first tranche of payments to the Consultants.

**18. Mayors Charity Payments & Receipts for 2021-22**

To receive an update regarding the funds raised and donations made by the 2021-22 Mayor.

**19. Abergele Joint Burial Board**

To receive an update regarding the transfer of burial responsibilities to Conwy County Borough Council.

**20. Flood Defence Meeting**

To receive an update regarding the recent flood defence meeting which was arranged by David Jones MP.

**21. Policies**

To discuss/review/approve the following policies: -

- Audio/Visual Recording and Photography at Council Meetings policy.

**22. External Audit 2020-21**

To discuss/approve: -

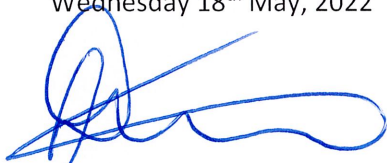
- a) 2021 External Audit – Annual Return (Report, Audit Certificate, Issues Arising and completed Action Plan).
- b) 2020-21 Internal Auditor – Interim and Year End Reports and completed Action Plans.
- c) Draft Statement/Report on Internal Control for the year ending 31<sup>st</sup> March, 2021.

**23. Committees**

To discuss/agree which committees will be in place in 2022-23.

**24. Annual Meeting**

To discuss/consider arrangements for the 2022-23 Annual meeting which will be held on Wednesday 18<sup>th</sup> May, 2022



Dylan Thomas  
Town Clerk & R.F.O.