



**Cyngor Tref
Towyn and Kinmel Bay
Town Council**

Summons to Attend the Meeting of the Full Council

To All Members of Towyn & Kinmel Bay Town Council

Cllrs: T Bibby, G Corry (Deputy Mayor), L Formston, L Gledhill, B Griffiths, A Hodgson, D Johnson, L Knightly, A Macauley, J McKenna, B McLoughlin, D Mulvaney, K Redhead (Mayor) M Smith & N Smith

Clerk: Dylan Thomas

Date and Time: Monday 17th January, 2022 at 7:00pm

Venue: Virtual Meeting

If any member of the public wish to participate in this VIRTUAL meeting, and/or should any member of the public and/or press wish to VIRTUALLY attend this meeting, please contact the Clerk prior to the meeting, so that an appropriate meeting access code/password can be provided

AGENDA

1. Apologies

To receive any apologies for absence.

2. Declaration of Interest.

Members to declare the existence and nature of any interest in items on the agenda.

3. Public Participation

To receive representations from the public in respect of any item of business included on the agenda.

4. Minutes

To confirm and approve the minutes of the Council meeting held on 05/01/2022.

5. Matters Arising

To consider any matters arising from the minutes not included on the agenda.

6. 2021-22 Budget Monitoring Reports and Proposed Budget Changes

- To review the 3 x Year to Date Budget Reports as at 31/12/2021.
- To discuss/consider/approve the proposed budget amendments to the 2021-22 budgets.

7. Payments & Receipts

To review/approve payments and receipts for the period 01/12/2021 to 31/12/2021.

8. Bank Reconciliations

To review/approve bank reconciliations as at 31/12/2021.

9. Planning

0/49244

Reference: Blakemore Property Ltd

Proposal: Demolition of the existing former hot tub showroom and redevelopment of the site to provide a new convenience store (Use Class A1) with PV Panels, outbuilding, bin and plant area, car parking, landscaping, cycle parking and associated works.

Location: Former Hot Tub Showroom Site, Towyn Road, Towyn LL22 9HE

Closure Date: 12/01/2022

0/49256

Reference: Mrs Roisin Gordon

Proposal: Alterations and construction of new roof to provide additional accommodation at first floor level within roof structure together with single storey flat roof side extension in lieu of existing garage.

Location: 1A Dinas Avenue, Kinmel Bay, Conwy, LL18 5NR

Closure Date: 13/01/2022

0/49261

Reference: Mr Berwyn Kerfoot

Proposal: Replacement agricultural shed for storing farm implements (Agricultural Prior Approval).

Location: Henllys, Towyn Road, Towyn, Conwy LL22 9HF

Closure Date: 13/01/2022

10. Coronavirus

- To discuss/consider any new/ongoing Coronavirus related matters/developments and restrictions.
- To receive an update regarding the 2021-22 Coronavirus related expenditure year to date.

11. Grant Applications

- To discuss/consider/approve any grant applications received since the last Full Council meeting.
- To receive an update regarding the Proposed Height Barrier at the Y Morfa Leisure Centre.
- To discuss/consider whether to offer/award grants to local community groups to take part in the Queen's Platinum Jubilee weekend celebrations/The Big Jubilee Lunch.

12. 2021-22 Unclaimed Councillor Allowances

To receive an update regarding the donations/payments made year to date.

13. Abergele Joint Burial Board

- To discuss/consider the recent Final Audit Report received from Wales Audit relating to the Abergele Joint Burial Board/Committee, and discuss the Audit Wales Recommendations.
- To discuss/agree the Town Council's decisions, and what will be included in the approved summary, to be published.

14. Policies

To discuss/review/approve the following policies.

- Annual Investment Policy & Strategy.
- Financial Management Policy.
- Formal Reserve Policy –Template/Calculation Sheet.
- Financial Reserves Policy.
- Draft Audio/Visual Recordings and Photography at Council Meetings Policy.

15. IT Contract

- To review existing IT Contracts/Costs and agree future/ongoing IT arrangements.
- To discuss/consider/approve the quote/proposed three year fixed priced IT Contract.

16. Public Realm Possibilities

To receive an update regarding the communication sent to Conwy County Borough Council, relating to Public Realm possibilities.

17. 2021 Christmas Activities

To receive an update regarding the Christmas Selection Packs and Reindeer Event that Local Businesses funded at the two local Primary Schools.

18. UK Funding Applications

- To receive an update regarding the Town Councils successful funding.
- To discuss/consider/agree how to proceed regarding the setting up of a Community Area Team.

19. Community Place Plan

- To receive an update from the Conwy CBC Funding Team/UK Government regarding the requested clarification relating to the Terms and Conditions of the UK Government Funding Agreement.
- To discuss/consider/approve the signing of the UK Government Funding Agreement for the UK Community Renewal Fund.
- To receive an update regarding the Community Place Plan Inception Meeting.
- To discuss/consider the proposals/quotes received from the Freelance Consultants relating to the community Connector Resource Work/Role.
- To discuss/consider/approve a motion to formally suspend the Financial Regulations if less than 3 quotes/proposals have been received.
- To discuss/consider/approve the appointment of the proposed Consultant from the proposals/quotes received.
- If decision is made to suspend the Financial Regulations (see above) discuss/consider/approve a motion to formally re-instate the Financial Regulations.
- To discuss/agree how and when to proceed with the proposed Community Place Plan.

20. 2020-21 External Audit Report

To receive an update regarding the awaited External Audit Report for 2020-21.

21. Lottery Fund

To discuss/consider the recent communications received regarding Lottery Jubilee Funding.

22. Darren Millar – Member of the Senedd

To discuss the recent reply received from Darren Millar, regarding his offer to attend a future Town Council meeting.

23. TAN 15

To discuss the recent communication received from the Welsh Government regarding TAN 15.

24. Second Homes Consultation

To discuss the recent communications from the Welsh Government regarding a consultation on planning legislation and policy for second homes and short term holiday lets.

25. Empty Homes

To receive an update regarding the Empty Homes Service in Conwy.

26. Caretaker Hours

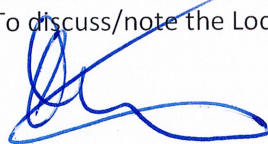
To discuss/approve the revised contracted hours for the Caretaker, following a change of key control at the Kinmel Bay Community Centre.

27. 2021 -22 Interim Internal Audit

To discuss/approve the 2021 -22 Interim Internal Audit Report.

28. Local Government and Elections (Wales) Act 2021 – Community & Town Council Guidance.

To discuss/note the Local Government and Elections (Wales) Act 2021 Consultation.



Dylan Thomas
Town Clerk & R.F.O