



Cyngor Tref
Towyn and Kinmel Bay
Town Council

Summons to Attend a Meeting of the Full Council - Finance

To: All Members of the Committee:

CLLrs: T Bibby, G Corry (Deputy Mayor) B Griffiths, A Hodgson, D Johnson, L Knightly, A Macauley, J McKenna, B McLoughlin, K Redhead (Mayor), M Smith, N Smith & S Wilson

Clerk: Dylan Thomas

Date and Time: Monday 8th November, 2021 at 7:00pm

Venue: Virtual Meeting

If any member of the public wish to participate in this VIRTUAL meeting, and/or should any member of the public and/or press wish to VIRTUALLY attend this meeting, please contact the Clerk prior to the meeting, so that an appropriate meeting access code/password can be provided

AGENDA

1. Apologies for Absence

To receive any apologies for absence.

2. Declaration of Interest

To declare the existence and nature of any interests in any item on the agenda.

3. Public Participation

To consider applications from members of the public to address the Committee on any item of business included in the agenda.

4. Minutes

- To approve the minutes of the meeting held on 22/09/2021.
- To approve the confidential notes, relating to the Abergele Joint Burial Board of the Full Council meeting held on 22/09/21.

5. Matters Arising

To consider any matters arising from the minutes not included on the agenda.

6. Budget Monitoring Reports and Proposed Budget Changes

To review/approve the 2021-22 year to date budget monitoring reports x 3 (as at 31/10/2021).

7. Payments & Receipts

To review/approve payments and receipts for the period 01/09/2021 to 31/10/2021.

8. Bank Reconciliations

To review/approve all reconciliations as at 30/09/2021 and 31/10/2021.

9. Planning

0/48918

Reference: Mr James Tinker

Proposal: Change of use from Class A1 (Fancy Goods Shop) to Class A3 (Cocktail Bar) to include erection of timber pergola and formation of external seating area to existing rear yard area.

Location: Tinkers Newsagents, Towyn Road, Towyn LL22 9EP

Closure Date: 12/10/2021. (response extension agreed)

0/48753

Reference: North Wales Garden Centre

Proposal: New Vehicle Entrance

Location: North Wales Garden Centre, St Asaph Avenue, Kinmel Bay LL18 5TU

APPLICATION HAS BEEN WITHDRAWN

0/48977

Reference: Mr Rian Abdullah

Proposal: Proposed change of use to take away and provision of extract duct.

Location: The Camping Store, Towyn Road, Towyn LL22 9LL

Closure Date: 21/10/2021. (response extension agreed)

0/49006

Reference: Asda Ltd

Proposal: Display of 4 no. internally illuminated canopy signs.

Location: Asda Rhyl Superstore, St Asaph Avenue, Kinmel Bay, LL18 5EQ

Closure Date: 29/10/21 (response extension agreed)

0/49007

Reference: Asda Ltd

Proposal: Removal of the existing Click & collect canopy and associated steelworks, and the construction of a new click & Collect canopy and associated steelworks in the new location. New drop kerb and zebra crossing for colleagues and new timber fencing and arm barrier gates to car park.

Location: Asda Rhyl Superstore, St Asaph Avenue, Kinmel Bay, LL18 5EQ

Closure Date: 29/10/21 (response extension agreed)

10. Councillor Vacancy

- To discuss/review the Co-Option applications received for the two vacant Kinmel Bay Ward Councillor seats.
- To discuss/approve the report relating to Councillor Steven Wilson's failure to attend a meeting within a six-month period.

11. Committee Meeting Minutes

- To approve the draft PFR and Planning Committee meeting minutes for the PFR & Planning Committee meeting held on 06/09/2021.
- To note the draft HR Committee meeting minutes for the HR Committee meeting held on 18/10/2021.

12. Risk Assessment for Insurance Purposes

To discuss/approve the completed 2021 Risk Assessment Report.

13. Christmas Light Invoices

To approve the payment of the two Festival Lighting invoices relating to the Christmas lights.

14. Policies

To discuss/approve the revised Local Resolution Protocol.

15. Proposed Salary Related Budgets for 2022-23

To discuss/approve the proposed salary related budgets for 2022-23, which have been reviewed/recommended by the HR Committee.

16. Committee Members

To receive an update following the recent HR Committee meeting.

17. Winter Lights

To note/discuss the recent communication received for Conwy County Borough Council regarding the Winter Lights Event in Kinmel Bay.

18. Proposed Installation of Solar Led Lights on the Kinmel Bay Promenade

To discuss/consider the report prepared by Councillor B Griffiths regarding the proposed installation of Solar LED Lights on the Kinmel Bay Promenade.

19. Invitation from Darren Millar

To discuss/consider the invitation from Darren Millar, for him to attend a future Town Council meeting to answer questions and take any required matters forward.

20. Reindeer Hire

To discuss/consider the proposal from Cllr M Smith regarding reindeer hire.

21. Independent Remuneration Panel for Wales – Draft Report

To discuss/note the draft annual report received from the Independent Remuneration Panel for Wales.

22. 2020-21 External Audit Report

To receive an update regarding the awaited 2020-21 External Audit Report.

23. Renting Out of Rooms

- To receive an update regarding the two small upstairs meeting rooms.
- To discuss/consider when to start renting out the large upstairs meeting room to groups.

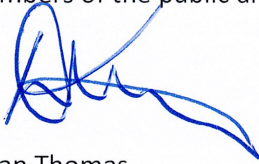
24. PFR Work Schedule

To discuss/review the updated 2021-22 PFR related work schedules.

25. *Abergele Joint Burial Board

- To receive an update regarding the awaited Welsh Audit Office Report
- To receive an update regarding the Burial Board's 2019-20 and 2020-21 Annual Accounts and Annual Returns
- To review/discuss the 2019-20 & 2020-21 Internal Auditor's Reports
- To receive an update regarding the proposed transfer of all burial functions and responsibilities to Conwy County Borough Council.

*Due to the confidential nature of the business of this agenda item under Public Bodies (admission to meetings) Act 1960 (3) it is proposed to put forward a motion to exclude members of the public and press during discussion of this agenda item.



Dylan Thomas
Town Council & R.F.O