



Cyngor Tref Towyn and Kinmel Bay Town Council

Summons to Attend the Meeting of the Full Council

To All Members of Towyn & Kinmel Bay Town Council

Cllrs: A Bibby, G Corry, B Griffiths, A Hodgson, D Johnson (Mayor) M Jones, L Knightly, A Macauley,
J McKenna, B McLoughlin, K Redhead (Deputy Mayor) M Smith, N Smith & S Wilson

Clerk: Dylan Thomas

Date and Time: Wednesday 19th August, 2020 at 7:00pm

Venue: Virtual Meeting

If any member of the public wish to participate in this VIRTUAL meeting, and/or should any member of the public and/or press wish to VIRTUALLY attend this meeting, please contact the Clerk prior to the meeting, so that an appropriate meeting access code/password can be provided

AGENDA

1. **Apologies**
To receive any apologies for absence.
2. **Declaration of Interest.**
Members to declare the existence and nature of any interest in items on the agenda.
3. **Public Participation**
To receive representations from the public in respect of any item of business included on the agenda.
4. **Minutes**
To confirm and approve the minutes of the Council meeting held on 22/07/2020.
5. **Matters Arising**
To consider any matters arising from the minutes not included on the agenda.
6. **Coronavirus**
 - To discuss/consider any new/ongoing Coronavirus related matters/issues/developments.
 - To discuss/consider purchasing further food/supplies for the Kinmel Bay Foodbank, due to ongoing increased demand, as a result of Covid-19.
7. **Payments and Receipts**
To review/approve payments & receipts for the period 01/07/20 to 31/07/20.

8. Bank Reconciliation

To review/approve bank reconciliations as at 31/07/20.

9. Budget Monitoring Reports & Proposed Budget Changes

- To review 2020-21 year to date budget monitoring reports x 2.
- To discuss/approve proposed budget adjustments for the 2020-21 budgets.

10. Planning

0/47488

Reference: Shaw's Service Station

Proposal: Extension to garage

Location: 93A Foryd Road

Closure Date: 05/08/20 (extension agreed)

0/47508

Reference: Gorgemead Ltd t/a Cohens Chemist Mr R

Proposal: Proposed Portakabin Storage Building

Location: Chens Chemist, 6 St Asaph Avenue, Kinmel Bay, Conwy LL18 5EE

Closure Date: 13/08/20 (extension agreed)

0/47510

Reference: Mr Stuart Haigh

Proposal: Proposed alterations to the internal layout and external appearance of the existing ancillary habitable accommodation building & associated works.

Location: 27 Gwellyn Avenue, Kinmel Bay, Conwy LL18 5HR

Closure Date: 14/08/2020 (extension agreed)

Pre-application Consultation- Proposed Elwy Solar Energy Farm – Pegasus Group

11. Policies

To discuss, review and approve the following policies/documents.

- Data Retention Schedule – Track and Trace added
- General Privacy Notice – External
- General Privacy Notice – Internal
- Draft Home Working Policy
- Draft Home Working Risk Assessment Form
- Revised DRAFT Covid-19 Risk Assessment
- Track & Trace Record Sheet – Covid-19
- Checklist for Reopening the Town Council Community Resource Centre
- Special Conditions for Hire Covid-19
- Managing Social Distancing Document – A Risk Based Approach
- Covid-19 Secure Premises Poster
- First Aid Guidelines – Covid-19
- Employer Return to Work Checklist – Covid-19
- Employee Return to Work Checklist – Covid-19
- Litter picking TKBTC guidance
- Litter Picking Risk Assessment for individuals/ groups

12. Litter Picking

To discuss the equipment that the Town Council has purchased/received from Conwy CBC for local Litter Picking Events.

13. National Strategy for Flood and Coastal Erosion Risk Management in Wales

To discuss the new national strategy.

14. Public Space Protection Order

To discuss/consider what measures the Town Council will request Conwy to put in place.

15. Welsh Government Repurposed Town Centre Regeneration Funding

To discuss/consider/agree what to include in the Town Council application for the funding of a scheme to support local businesses in the Towyn & Kinmel Bay area.

16. Public Service Board

To discuss/agree a suitable Town Council representative nomination, to represent the Town Council on the Conwy & Denbighshire Service Board.

17. Furlough Scheme

To discuss/consider agree whether to extend the present furlough period for the caretaker.

18. Re-opening of the Community Resource Centre to the Public

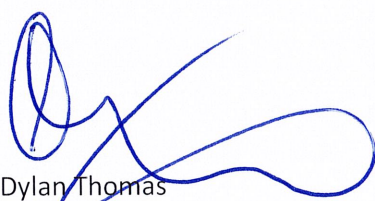
To discuss/agree when the Community Resource Centre will re-open to the public.

19. Two Empty Rooms

- To discuss whether to decorate the two rooms.
- To discuss/agree whether the rooms are to be re-advertised for rent.

20. Solar LED Lights

Following the successful installation of solar LED lights in Tir Prince Park, discuss/consider other suitable sites for the installation of solar LED lights.



Dylan Thomas
Town Clerk & R.F.O.