



Cyngor Tref Towyn and Kinmel Bay Town Council

Summons to Attend the Meeting of the Full Council

To All Members of Towyn & Kinmel Bay Town Council

Cllrs: A Bibby, G Corry, T Curran, B Griffiths, A Hodgson, D Johnson (Deputy Mayor),
M Jones (Mayor), L Knightly, A Macauley, J McKenna, B McLoughlin, K Redhead,
M Smith and N Smith

Clerk: Dylan Thomas

Date and Time: Wednesday 13th May, 2020 at 7:00pm

Venue: Virtual Meeting

If any member of the public wish to participate in this VIRTUAL meeting, and/or should any member of the public and/or press wish to VIRTUALLY attend this meeting, please contact the Clerk prior to the meeting, so that an appropriate meeting access code/password can be provided.

AGENDA

1. Apologies

To receive any apologies for absence.

2. Declaration of Interest.

Members to declare the existence and nature of any interest in items on the agenda.

3. Public Participation

To receive representations from the public in respect of any item of business included on the agenda.

4. Voting in Virtual Meetings

To discuss and agree a suitable process for Councillor Voting in Formal Virtual Town Council Meetings.

5. Minutes

To confirm and approve the minutes of the Formal Council meetings held on 17/02/2020 and 18/03/2020, and Day Time Music Event 15/04/2019.

To note the Informal Zoom Meeting Minutes/Notes held on 26/3/2020, 3/4/2020, 9/4/2020, 17/4/2020, 24/4/2020, 30/4/2020 & 07/05/2020

6. Matters Arising

To consider any matters arising from the minutes not included on the agenda.

7. Planning Applications

To review and approve all planning recommendations which have been made during the Town Council Formal Meeting postponement period, by the Clerk and the designated Councillors.

0/47300

Reference: Mr Ricky Price

Proposal: Double storey front rear and side extensions

Location: 25 Rhys Avenue, Kinmel bay, LL18 5NS

Closure Date: 21/05/2020

0/47307

Reference: Asda Stores Ltd

Proposal: Installation of a new sprinkler tank

Location: Asda Supermarket, St Asaph Avenue, Kinmel Bay, LL18 5EQ

Closure Date: 22/05/2020

8. Decisions made by the Clerk under the Coronavirus Delegated Powers

To review and approve all decisions which have made by the clerk, during the Town Council Formal Meeting postponement period.

9. Minutes of Committees

To note the draft minutes of the Committee Meetings held on HR 24/02/20, PFR & Planning 02/03/20, Environmental Improvements 09/03/20.

10. Payments & Receipts

To review/approve all payments and receipts for the period 01/01/20 to 30/04/2020.

11. Bank Reconciliations

To review/approve bank reconciliations as at 31/01/20, 29/02/2020, 31/3/2020 & 30/04/2020.

12. Budget Monitoring Reports & Proposed Budget Changes

- To review/approve the 2019-20 Year End Budget Reports as at 31/03/2020.
- To review/approve the 2020-21 Year to Date Budget Reports as at 30/04/2020.
- To review/approve the proposed adjustments to the 2019-20 budget.
- To discuss/approve the proposed adjustments to the 2020-21 budget.

13. Ground Maintenance

To discuss the quotes received, and approve the quote which is deemed to be the best value for money.

14. Remuneration Panel for Wales Allowances for 2020-21

To discuss and approve determinations for 2020-21.

15. Councillor Donations

To receive an update regarding the Councillor Donations for 2019-20.

16. Co-Option

To review/discuss co-option applications received for the vacant Councillor seat.

17. Councillor Resignation

To discuss/accept the Councillor Resignation.

18. Policies

To discuss, review and approve the following policies/documents

Draft TKBTC CCTV PIA

Draft Data Breach Register

Website Privacy Policy

General Privacy Notice – Internal

General Privacy Notice – External

Accessibility Statement

Draft Virtual Meeting Procedures

Draft Zoom Virtual Meeting Risk Assessment Form

19. Ear Marked Reserves

To discuss/approve balances which have been carried forward from the 2019 – 20 Budget, as ear marked reserves.

20. Solar Farm Grants & Section 137 & Power of Well Being (LGA 2000-S2) Expenditure for 2019-20

- To discuss/review the allocation of 2019-20 Solar Farm Grant Monies.

- To receive a report from the Clerk regarding Section 137 and Power of Well Being (LGA 2000 S2) Expenditure for 2019-20.

21. Asset Register 2019-20

To discuss/approve the updated asset.

22. Keep Wales Tidy – Butterfly Starter Package and Tiny Forests

To discuss and approve the proposed sites for the Keep Wales Tidy Schemes.

23. 2020-21 Election of Mayor and Deputy Mayor

To discuss whether to hold an election for Mayor and Deputy Mayor for 2020 – 21, or whether to agree that the existing Mayor and Deputy Mayor can remain in office until May 2021.

24. 2019 – 20 Internal Audit Report and Action Plan

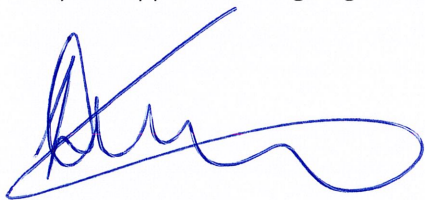
To review and approve the 2019-20 GDPR audit report and completed action plan.

25. Annual Return 2019-20

a) To approve the Annual Governance Statement.

b) To approve the Statement of Audit.

c) To approve the signing of the Annual Return for 2019-20.



Dylan Thomas

Town Clerk & R.F.O.