



Cyngor Tref Towyn and Kinmel Bay Town Council

Summons to Attend the Meeting of the Full Council

To All Members of Towyn & Kinmel Bay Town Council

Cllrs: A Bibby, G Corry, T Curran, B Griffiths, A Hodgson, D Johnson (Deputy Mayor),
M Jones (Mayor), L Knightly, A Macauley, J McKenna, B McLoughlin, K Redhead,
M Smith and N Smith

Clerk: Dylan Thomas

Date and Time: Monday 27th January, 2020 at 7:00pm

Venue: The Community Resource Centre

AGENDA

1. **Apologies**
To receive any apologies for absence.
2. **Declaration of Interest.**
Members to declare the existence and nature of any interest in items on the agenda.
3. **Public Participation**
To receive representations from the public in respect of any item of business included on the agenda.
4. **Minutes**
To confirm and approve the minutes of the Council meetings held on 27/11/19, 05/12/19 & 08/01/2020.
5. **Matters Arising**
To consider any matters arising from the minutes not included on the agenda.
6. **Minutes of Committees**
To note the Draft Minutes of the meetings held on 13/01/2020 PFR & 20/01/2020 Environment.
7. **Payments and Receipts**
To review/approve payments and receipts for the period 01/11/19 to 31/12/19.
8. **Bank Reconciliation**
To review/approve bank reconciliations as at 30/11/19 & 31/12/19.
9. **2019-20 Budget Monitoring Reports & Proposed Budget Adjustments**
 - To review/approve the 2 x year to date budget reports as at 31/12/19.
 - To review/approve the 2019-20 budget reports as at 31/12/19, with comments relating to reportable variances.
 - To discuss/approve the proposed adjustments to the 2019-20 budget.

10. Planning

0/47007

Reference: Mrs M Cotterrell

Proposal: Proposed garage and rear extension and front porch

Location: Talbot, Brook Avenue, Towyn LL22 9ND

Closure date: 03/02/2020

0//46969

Reference: Mrs Angela Parry

Proposal: Variation of condition number 4 of planning consent 0/32861 (Erection of 1 no. dwelling).

Location: 2 Moelwyn Avenue East, Kinmel Bay, Conwy LL18 5DE

Closure date: 07/02/2020

11. Pre-Pre- Planning Informal Consultation

- To receive an update following the pre-pre-planning informal consultation meeting relating to the proposed development at Cader House, Cader Avenue, Kinmel Bay.
- To receive an update following the pre-pre-planning informal consultation meeting relating to a proposed development at Gwellyn Avenue, Kinmel Bay.

12. Replacement Local Development Plan

To receive an update regarding potential sites within Towyn & Kinmel Bay that have been removed from the Conwy RLDP.

13. Abergele Joint Burial Board

To receive an update regarding the awaited confirmation of status Documents.

14. Day Time Music Event

To receive an update regarding the proposed 2020 Day Time Music Event.

15. Councillor Donations

To receive an update regarding the donations/payments made year to date.

16. Cader Avenue

To discuss the reply received from Conwy County Borough Council regarding the Cader House Site, on Cader Avenue.

17. Playing Fields on St Asaph Avenue

To discuss the reply from Conwy County Borough Council regarding the playing field.

18. Public Sector Deposit Fund

To receive an update regarding the reporting of the Public Sector Deposit Fund in the Annual Accounts.

19. New Kitchen for the Community Centre

To receive an update from the Library Committee.

20. Policies

To review/approve the following Policies.

- Financial Regulations
- 2020 – Health & Safety Statement & Policy
- 2020 - COSHH & Maintenance of Work Equipment Policy
- 2020 – Fire Safety Policy
- 2019 – Fire Risk Assessment Review
- 2020 – First Aid Policy

- Annual Investment Policy and Strategy
- Financial Management Policy
- Financial Reserves Policy
- Formal Reserve Policy – Template Calculation Sheet
- Environmental Wales Act 2016 – TKBTC Report

21. Towyn & Kinmel Bay Floods

To discuss the email from Darren Millar (AM- Welsh Government) regarding the 30th Anniversary of the 1990 Floods.

22. Councillor Resignation

To discuss the resignation and the required process to fill the vacancy.

23. 2019-20 Interim Audit Report and Completed Action Plan

To discuss/approve the report and completed action plan.

24. 2019-20 GDPR Audit Report & Action Plan

To discuss/review the 2019-20 GDPR report and action plan.

25. IT Contract

To discuss the renewal of the IT Contract for a further 24 months, following the initial 12m trial period.

26. Website Contract

To discuss the renewal of the website contract following the initial 12m period.

27. LED Lights

- To receive an update following the recent LED light demonstration.
- To discuss the quotes/specifications received and decide which quote to approve.

28. Prohibition Notice

To discuss/review the roads within Towyn & Kinmel Bay which will be affected by the recently issued Conwy County Borough Council Prohibition Notice.

29. Y Morfa Leisure Centre

To discuss/consider the proposal for the Clerk to write to the Management Committee of Y Morfa to request an Informal meeting to discuss how we can better work together to service the community as a whole.

30. Blanket Authority

To discuss/approve the draft updated blanket payment authority.

31. Willow Maze – Chester Avenue Woodland

- To receive an update regarding the Town Council's obligations under the 2016 Environmental (Wales) Act.
- To discuss the proposed way forward regarding the maze.

32. County Councillor Updates/Reports

To receive updates/feedback from County Councillors regarding Towyn & Kinmel Bay related matters/developments.

33. Mayor's Report

To receive an update/verbal report from the Mayor.

Dylan Thomas

Town Clerk & R.F.O.