

Towyn & Kinmel Bay Town Council

Minutes of the Policy, Finance, Resources and Planning Committee held on Monday 2nd September, 2019 at the Community Resource Centre, Kinmel Bay.

Present Cllrs: G Corry, B Griffiths, D Johnson, M Jones, J McKenna, B McLoughlin & N Smith

Non-Voting: M Smith

Clerk: D Thomas

1. Apologies

Apologies for absence were received from Cllrs T Bibby & P Miller.

2. Declarations of Interest

a) Cllr N Smith declared an interest in Agenda Item 7 – Planning, as he is a member of the Planning Committee at Conwy County Borough Council, he withdrew from the meeting whilst the agenda item was being discussed.

b) Cllr B Griffiths declared an interest in Agenda Item 12 - Grants - Cylch as he is currently a Trustee though resigned, he withdrew from the meeting whilst the agenda item was being discussed.

c) Cllr J McKenna declared an interest in Agenda Item 12 – Grants - Kinmel Bay Community Library Grant, as she is involved with the Job Club in the Kinmel bay Library, she withdrew from the meeting whilst the agenda item was being discussed.

d) Cllr B McLoughlin declared an interest in Agenda Item 12 – Grants - Applied for Grant for Kinmel Bay Library – Adult Learning as she is personally involved with the group, she withdrew from the meeting whilst the agenda item was being discussed.

e) Cllr M Jones declared an interest in Agenda Item 12 – Grants - Towyn & Kinmel Bay Show, as he is a Committee Member, he withdrew from the meeting whilst the agenda item was being discussed.

3. Public Participation

There were no applications from the public to address the Council.

4. Minutes

Resolved that: The minutes of the PFR meeting held on 03/06/19, were approved and signed.

5. Matters Arising

There were no matters arising to be discussed/noted.

6. Payments & Receipts from 01/07/19 to 31/08/19

The Clerk presented the payments and receipts for the period 01/07/19 to 31/08/19.

Resolved that:

a) **The Chair and the Clerk sign and date the payments and receipts lists to confirm that they have been reviewed.**

b) **That the signed lists of payments & receipts are presented to the Full Council at the next appropriate meeting for approval, and signing by the Chair of the Full Council.**

7. Planning

0/46497

Change of use of dwelling with granny annexe to single dwelling house.

Resolved: No Objection

0/46510

Certificate of Lawfulness for proposed extension to dwelling.

Resolved: No Objection

0/46516

Extension to dwelling.

Resolved: No Objection

8. 2019-20 Year to Date Budget Reports and Review of Budgets

The Clerk presented and explained the Budget Reports x 3 and also explained the proposed budget adjustments.

Resolved that:

a) The 2 x Budget Reports as at 31/08/19, and the 1 x Budget Report with comments as at 31/07/19, be presented to Full Council at the next appropriate meeting for approval.

b) The proposed Budget Adjustment Report, be presented to Full Council at the next appropriate meeting for approval.

9. Bank Reconciliations

The Clerk presented and explained the bank reconciliations to the members.

Resolved that: The bank reconciliations as at 31/07/19 & 31/08/19 be presented to Full Council at the next appropriate meeting for approval, and signing by the Chair of Full Council.

10. Community Awards

Cllr G Corry requested that it be recorded in the minutes that he abstained from voting for the Tir Prince Fair nomination, as he is employed by Tir Prince

Noted that: The Community Awards relating to the two following categories (Best kept garden- Kinmel Bay & Best kept garden – Towyn, will be confirmed by the Towyn & Kinmel Bay Show Committee within 14 days of tonight's meeting.

Resolved that: 10 of the 17 Community Award Nominations discussed this evening would receive an award.

11. External Audit 2018-19

The Clerk presented/explained in detail the following documents: -

a) The Auditor General for Wales Audit Certificate and Report for the Year Ending 31/03/19.

Noted that: There were no issues identified by the External Auditor.

Resolved that:

a) The External Auditor Certificate and Report for the Year Ending 31/03/19, would be presented at the next appropriate meeting of the Full Council, for approval.

b) The Clerk would prepare a Draft Internal Control Policy and Statement/Report regarding the effectiveness of the 2018-19 Internal and External Audits ready for the next appropriate Full Council meeting, for discussion and approval by the Full Council.

12. Grants

All Grant Applications received for 2019-20 were discussed/reviewed.

Resolved that: The following Grants and amounts be awarded, subject to agreed conditions of grant/receipt of appropriate paperwork from the grant applicants.

2019/2020 GRANTS and PLAY SCHEME

APPROVED APPLICATIONS

ORGANISATION	AMOUNT AGREED	PURPOSE
Ysgol Y Foryd	£670	£270 Swimming and £400 to visit Pentrellyncymer
Sandy Cove Residents Association	£500	Maintaining methods of communication to residents and interested parties, and planting of bulbs and flowers on the estate.
Prestatyn & Rhyl Community First Responders	£250	Equipment for the team to include defib pads and batts
Toni's Sequence Dance Club	£250	Coach hire to luncheon dinner and dance at Caernarvon
PTA – Ysgol Y Foryd	£500	Towards the cost of a sensory room at Ysgol Y Foryd
The Monday Club	£250	Members Christmas Meal
T & KB Show Committee	£500	Creating a community orchard in T & KB
Kinmel Bay Bowling	£300	Green maintenance and mower service
Kinmel Bay Community Library – Adult Learning	£200	To be used towards advertising costs
Kinmel Bay Community Library – Library Groups (Craft & IT)	£500	To allocate an amount of money to each group to purchase equipment
Kinmel Bay Community Library – Job Club	£500	Replacement Computers
St Mary's Church	£550	Towards Signage, Notice Board, Service booklets, Photocopying & a computer programme
Community Centre	£1500	Full Music & PA System all centre users. Agreed – However grant will only be awarded in the event of the alternative grant (non TKBTC) being declined.
Towyn Tuesday Activity Club	£250	Day Out
Wednesday Friendship Club	£250	Christmas meal for members

TOTAL GRANTS AGREED IN PRINCIPLE - £6970

DECLINED APPLICATIONS

St Mary's Church Towyn – Mission Area	£1,780	Xmas panto & play, and to book a theatre group to perform for both schools, followed by activities and Winter Wonderland
Marie Curie Nurses	No amount specified	Marie Curie Nurses
St Kentigern Hospice	No amount specified	Building Expansion and Refurbishment Project
National Eisteddfod	£1,000	National Eisteddfod – Conwy
Sound Radio Ltd	£600	IT & Communication equipment for internet services
Cylch Meithrin Bae Cinmel	£500	General running costs and equipment

13. Solar Farm Grant

Noted the up to date balances relating to the Solar Farm Grant Monies.

Noted that the 2019-20 Solar Farm Grant monies (£10,609) were received on 16/07/19.

14. Community Resource Centre Signage

The Councillors discussed the two quotes which had been received for replacement signs for the Resource Centre.

Resolved that: the quote for the sum of £785.00 from Clwyd Signs be approved as it was the cheapest of the two quotes and was considered to be the best value for money.

15. TAN 15 Review/Planning Refusal

Noted the reply received from the Conwy Flood Team, to the Town Council three questions.

16. Vacant Plot on Cader Avenue

Noted the update received from Conwy Planning Department regarding the vacant plot.

17. Operation London Bridge TKBTC Website

Noted that Vision ICT are no longer able to undertake Operation London Bridge for the Town Council and that they have fully refunded the Town Council with the sum of £126.00.

18. Financial Regulations and Standing Orders

The Clerk presented the proposed/revised Financial Regulations and Standing Orders.

Resolved that: The Draft Revised Standing Order and Financial Regulations will be presented to Full Council, at the next appropriate meeting, for discussion/approval by the Full Council.

19. 2019-20 PFR Work Schedule

The Chair presented the Year to Date PFR Work Schedule to Councillors.

Noted the up to date position regarding the various Tasks and Projects.

Cllr B Griffiths requested that it be recorded in the minutes, that as he was unable to access VSM prior to the meeting, he felt that his involvement in the meeting was restricted/affected.

Meeting Closed at 20:50

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Signed by the Chairman of the next PFR & Planning meeting held on 04/11/19