



Cyngor Tref Towyn and Kinmel Bay Town Council

Summons to Attend the Meeting of the Full Council

To All Members of Towyn & Kinmel Bay Town Council

Cllrs: A Bibby, G Corry, T Curran, D Dickin, B Griffiths, A Hodgson, D Johnson, M Jones (Deputy Mayor), L Knightly (Mayor), J McKenna, B McLoughlin, P Miller, K Redhead, M Smith, and N Smith

Clerk: Dylan Thomas

Date and Time: Monday 28th January 2019 at 7:00pm

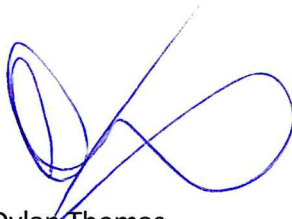
Venue: The Community Resource Centre

AGENDA

1. **Apologies**
To receive any apologies for absence.
2. **Declaration of Interest.**
Members to declare the existence and nature of any interest in items on the agenda.
3. **Public Participation**
To receive representations from the public in respect of any item of business included on the agenda.
4. **Minutes**
To confirm and approve the minutes of the Council meeting held on 28/11/18, 04/12/2018 & 9/01/19.
5. **Matters Arising**
To consider any matters arising from the minutes not included on the agenda.
6. **Minutes of Committees**
To note the approved minutes of the Committee Meetings held on 5/11/18 PFR & 12/11/18 Environmental and to note the draft minutes of the Committee Meetings on 14/1/19 PFR & 21/1/19 Environmental.
7. **Planning**
0/45886
Reference: Mr Jeff McDonagh
Proposal: Outline planning application for the siting of 3 no. dwelling houses with associated landscaping.
Location: Homestead, 2 Green Avenue, Kinmel Bay LL18 5ET
Closure Date: 05/02/19
8. **Cader Avenue – Town Council Statement/Letter**
To discuss/approve the draft Town Council Statement/Letter which is to be sent to Conwy.

- 9. Kinmel Bay Bowling Club & Playing Field on St Asaph Avenue**
To discuss the Town Council considering taking over the Leases for the Bowling club and the Field, subject to the Financial Implications and the Terms of the Proposed Lease.
- 10. Property Revaluation**
To discuss/agree for a Revaluation of the Community Resource Centre to be undertaken.
- 11. Bank Reconciliations as at 30/11/18 & 31/12/18**
To review/approve the Bank Reconciliations as at 30/11/18 & 31/12/18.
- 12. Payments for the period 01/11/18 to 31/12/18**
To review/approve the payments for the period 01/11/18 to 31/12/18.
- 13. Budget Reports x 2 – 2018-19 Year to Date**
To review the Year to Date Budget Reports.
- 14. Interim Internal Audit 2018-19**
To review the Interim Internal Audit Report & completed Action Plan and to confirm the reappointment of the Internal Auditor for 2019-20.
- 15. Lift**
To discuss/approve the quote for the repair of the lift.
- 16. Blanket Authority of Regular Payments and Direct Debit Payments**
To review/approve the revised/updated Blanket Authority for 2018-19.
- 17. Bollards**
To discuss/review the Quotes received for the Installation of Bollards in the Kendal Road Park.
- 18. Financial Support Request from Conwy**
To discuss/consider the letter recently received from Conwy requesting Financial Support.
- 19. Conwy Library Service Consultation**
To discuss the Conwy Library Service Consultation.
- 20. Policies**
To review and approve the following Policies: -
 - TOR – Community Place Plan Task & Finish Group (NEW)
 - Financial Regulations - Strive to obtain 3 Quotes below £7,500 (Amended from £5,000)
 - Standing Orders - Delegation for All Committees Added to Standing Orders
 - Environment delegated power increased from £2,000 to £5,000
 - TOR Environment – increased from £2,000 to £5,000
 - HR TOR & Local Resolution Protocol/Policy tweaked
 - 2019 - Health & Safety Statement & Policy
 - 2019 – Fire Safety Policy
 - 2019 – Health & Safety Audit and Completed Action Plan
 - Treasury Management Policy
 - Financial Management Policy
 - Annual Investments Policy & Strategy
 - Financial Reserves Policy
 - Financial Reserves Policy Calculation Sheet

- 21. Defibrillator Training for recently installed Community Defibrillator at 'Creatasmile' in Towyn**
To discuss whether to approve the Town Council paying for the Training for the Defibrillator.
- 22. £500 CVSC Summer Play Grant**
To discuss the recent letter received from CVSC regarding a possible Summer Play Grant.
- 23. Photocopier Lease**
To discuss the Quotes received regarding the photocopier, as the current 5 Year Lease is shortly finishing.
- 24. Extra Lamp Motifs for Towyn**
To discuss/approve the Quote and consider the various options.
- 25. Appointing an Advisor for the Community Place Plan**
To discuss/consider whether to explore the benefits and costs of employing an Advisor to assist with setting up the Community Place Plan.
- 26. Towyn & Kinmel Bay Planning Restrictions**
To discuss/consider the document prepared by Cllr B Griffiths.
- 27. Travellers**
To discuss/consider the proposed reply (prepared by Cllr B Griffiths) to the Welsh Government.



Dylan Thomas
Town Clerk & R.F.O.