

Towyn and Kinmel Bay Town Council.
Meeting of the Policy, Finance and Resources Committee.
held at the Community Resource Centre.
at 7.00p.m. on Wednesday 17th February 2016.
All Meetings Are Recorded

MINUTES

Due to both the Chair and Deputy Chair of PFR both being absent from the meeting it was resolved that Cllr. Darwin would Chair the meeting.

172.15 Attendance.

Cllr. Darwin, Cllr. Roberts, Cllr. Smith, Cllr. McLoughlin, Cllr. Johnson and County Cllr. Laura Knightly.

173.15 Apologies for Absence.

Cllr. Corry, Cllr. Richmond, Cllr. Luke Knightly, Cllr. Bateman and Cllr. Stone.

No word received: Cllr. Anderson and Cllr. Sadler.

174.15 Declaration of Interest.

Members are reminded that they must declare the existence and nature of their declared interest. (Using the form provided for this purpose)

None declared

175.15 Urgent Matters

Notice of items which, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

None

176.15 To receive the minutes of the Policy, Finance and Resources Committee held on the 13th January 2016.

It was proposed by Cllr. Roberts and seconded by Cllr. McLoughlin that the minutes of the 13th January 2016 were accepted and this was agreed by all.

177.15 Health and Safety

The clerk updated to members that the wooden posts had now been removed in the square and replaced with block paving as requested.

The clerk also reported of an accident at work, whereby the admin assistant whilst putting something in the noticeboard was banged on the head by the door of the board which blew off its safety lock in the wind. She suffered a bump and cut to the head. This was recorded in the appropriate accident at work book.

178.15 County Councillor updates

County Cllr. Laura Knightly updated members regarding the two recent decisions made at Conwy County Council in relation to the introduction of charges at Kimmel Bay beach car park and also the decision that the emptying of the black wheelie bins will now be every four weeks instead of fortnightly. Cllr. Darwin and Cllr. Knightly were the only two Councillors on the committee to vote against this decision. It is hoped that the decisions can be challenged again at Cabinet level.

Cllr. Smith commented that he was in two minds with regard to the car parking charges, as long as they were minimal and any money generated is used in the local area, possibly in the form of increasing the current size of the beach car park at Kimmel Bay.

Cllr. Smith also updated members in respect of a meeting he attended with Cllr. Johnson and Tir Prince Park with Peter Harris regarding the issue of having a proper path put in to link Chester Avenue with Llys Charles, as during the winter months this area of the park was impassable due to it getting waterlogged. Peter Harris confirmed that CCBC had no money to address this issue and it would have to be done via attracting funding from grants.

Cllr. Darwin informed members that he was currently assisting residents of Chester Avenue with an issue with dropped curbs as well.

A member of the public asked to address the County Councillors at this point with regard to an issue she was having outside her address on Sandback Road, Towyn. Although there are double yellow lines all the way along the road, people still parked there which causes her issues in terms of trying to get on and off her drive. She also commented that many people also parked on the pavement right outside the shop causing issues for pedestrians and also driver's vision being impaired due to its proximity to the crossroads. Members asked that the clerk arranged a site meeting with highways at CCBC, for the issue to be discussed and a possible solution found, as it was not felt that having an enforcement officer would be realistic or sufficient.

The clerk raised the proposed new fencing that CCBC planned to install around the play area in Owain Glyndwr Park as Cllr. Smith had raised concerns with this when CCBC informed the council as a courtesy. After some discussion, particularly in reference to the added safety the fencing would provide to the very young children, it was agreed that the Town Council would not object to CCBC's proposal.

Additionally the issue of the problem of the boundary fencing with the waterway in the same park was raised and the clerk was asked to chase Tom Gravett as to what progress had been made in reference to whether the responsibility fell with CCBC or Natural Resources Wales for the maintenance of the fencing.

179.15 Reports for consideration

a) Grounds Maintenance contract

The clerk reported back to members that the second year of the Grounds maintenance contract was due to commence as both the clerk and contractor were happy with the first year, with the exception that four extra cuts would be required of Towyn Way East. Cllr. Smith queried why it had not gone out to tender again and the clerk explained that services

are not tendered on an annual basis but every three to five years, due to the time and cost involved for both the clerk and contractors to undertake this process. It was agreed that the grounds maintenance contract would be reviewed in October 2016.

b) Health and Safety contract

The clerk provided members with information regarding the renewal terms of the current Health and Safety contract and after some discussion it was;

Proposed by Cllr. Johnson and seconded by Cllr. Roberts that the services of Chris Jones would be renewed for 12 months at a cost of £40 a month and this was agreed by all.

c) Kinmel Solar Farm

Members were provided with paperwork from the Kinmel Solar Farm in relation to the Community Benefit Fund. The clerk informed members that the internal auditor had read over the agreement and was happy for the Town Council to manage the fund. The North Wales Association of Councils also read over the document and found there to be no issues with the Town Council managing the fund. After some discussion it was

Proposed by Cllr. McLoughlin and seconded by Cllr. Roberts that the Town Council would manage the Community Benefit Fund and this was agreed by all.

180.15 Accounts for January for Approval including Bank Reconciliations.

It was proposed by Cllr. Roberts and seconded by Cllr. McLoughlin to accept the accounts and bank reconciliations for January (see appendix a) and this was agreed by all.