



Cyngor Tref
Towyn and Kinmel Bay
Town Council

Summons to Attend the Meeting of the Full Council

To All Members of Towyn & Kinmel Bay Town Council

Cllrs: T Bibby, G Corry, L Gledhill, B Griffiths, L Griffiths, T Jenkins, M Jones, D Johnson, L Knightly, A Macauley (Mayor), B McLoughlin, D Mulvaney, K Redhead, M Smith & N Smith

Clerk: Dylan Thomas

Deputy Clerk: Katherine Evans

Date and Time: Monday 13th January, 2025 at 7:00pm

Venue: Hybrid Meeting – TKBTC Community Resource Centre

If any member of the public wish to participate in this Hybrid meeting, and/or should any member of the public and/or press wish to VIRTUALLY attend this meeting, please contact the Clerk prior to the meeting, so that an appropriate meeting access code/password can be provided

PUBLIC NOTICE

The Council, members of the public and the press may film/record/photograph or broadcast this meeting only when the public and the press are not lawfully excluded.

Anyone wishing to record a meeting is requested to let the Chairman/Clerk of the meeting know prior to, or at the start of, the meeting and recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive.

Any member of the public who attends a meeting and objects to being filmed/recorded/photographed should advise the Clerk (in advance) who will instruct that they are not included in the filming/recording/photographing.

For further information/rules – please refer to the Town Councils Audio/Visual Recording and Photography at Council Meetings Policy, which can be found on the Town Council Website, and/or paper copies can be requested from the Clerk.

AGENDA

1. Apologies

To receive any apologies for absence.

2. Declaration of Interest.

Members to declare the existence and nature of any interest in items on the agenda.

3. Public Participation

To receive representations from the public in respect of any item of business included on the agenda.

4. Minutes

To confirm and approve the minutes of the Council meeting held on 08/01/2025.

5. Matters Arising

To consider any matters arising from the minutes not included on the agenda.

6. Darren Millar – Member of the Welsh Parliament for Clwyd West

To receive an update from Darren Millar – MS, followed by a Q & A Session.

7. 2024-25 Proposed Budget Amendments

To discuss/consider/approve the proposed budget changes for 2024-25.

8. Budget Monitoring Reports

To review/approve the 3 x year to date Budget Monitoring Reports for 2024-25, as at 31/12/2024.

9. Payments & Receipts

To review/approve the Payments and Receipts for the period 01/12/2024 to 31/12/2024.

10. Bank Reconciliations

To review/approve the Bank Reconciliations as at 31/12/2024.

11. Policies

To discuss/consider/review/approve the following Policies: -

- Annual Investment Policy & Strategy
- Financial Management Policy
- Formal Reserves Policy – Template/Calculation Sheet
- Financial Reserves Policy

12. PFR Work Schedule

To discuss/review the updated 2024-25 PFR related Work Schedule.

13. Community Support Expenditure

To receive an update regarding the year to date Community Support Expenditure.

14. Renting Out Vacant Upstairs Office

- To receive an update regarding the renting out of the vacant upstairs office.
- To discuss the Lease which is due to finish/be reviewed in February 2025.

15. Data Protection

- To note the recent Data Protection update/report.
- To discuss/consider/approve the Draft Access Control Policy.

16. Gas Contract

To discuss/consider/approve the quotes relating to the renewal/extension of the existing Gas contract.

17. IT Contract

To discuss/consider/approve the quotes relating to the renewal/review of the IT contract.

18. Precepts

To finalise/agree the Precept to be raised by Conwy CBC on behalf of the Town Council for 2025-26.

19. Towyn Notice Board

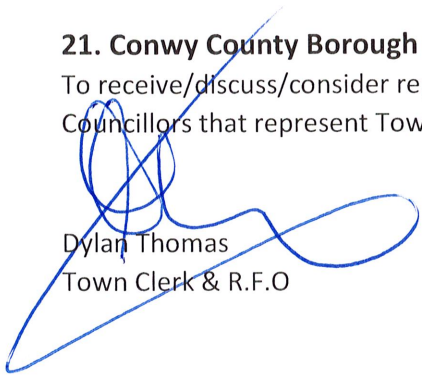
To discuss/consider the quotes for a replacement TKBTC notice board in Towyn.

20. Abandoned vehicle at Sandy Cove

To note/discuss the up to date position regarding the abandoned vehicle at Sandy Cove

21. Conwy County Borough Councillor Updates/Reports

To receive/discuss/consider reports and/or updates from Conwy County Borough Council Councillors that represent Towyn & Kinnel Bay.



Dylan Thomas
Town Clerk & R.F.O
