



TOWYN & KINMEL BAY TOWN COUNCIL ANNUAL REPORT 2024-2025



**Cllr Anna Macauley
Chair of the Council
2024-2025**

**Dylan Thomas
Town Clerk and
Responsible
Finance Officer**

Approved at the Full Town Council Meeting on 18/06/2025 - (Agenda Item 12).

CONTENTS PAGE

Section	Title	Page Number
	Welcome by the Chair - Councillor Anna Macauley	3 - 5
1	Introduction	6
2	Towyn & Kinmel Bay Town Council	7 - 9
3	Financial Summary	10
4	Purpose and Aims	11
5	2024-2025 TKBTC Wellbeing of Future Generations Report	12 - 26
6	Details of Wards & Members	27 - 28
7	2025-2026 Meeting Timetable	29
8	Members Attendance Analysis 2024-2025	30
9	Members Allowances 2024-2025	31
10	TKBTC – Office Contact Details & Opening Times	32

WELCOME BY THE 2024-2025 MAYOR COUNCILLOR ANNA MACAULEY

Welcome to the Towyn and Kinmel Bay Town Council Annual Report for 2024–2025.

This report is designed to share the work and achievements of your Town Council over the past year, reflecting our commitment to openness, transparency, and serving our community.

It has been a true honour to serve as Mayor over the past twelve months. This year has been filled with meaningful projects, memorable events, and a wonderful sense of community spirit. I'm pleased to share some of the highlights that have made this such a special and productive year for Towyn and Kinmel Bay.

Marking Special Occasions

As part of the D-Day 2024 commemorations, some of my fellow Councillors and I were privileged to visit our local nursing homes, accompanied by a talented trio of D-Day singers. Their renditions of classic wartime songs brought smiles and treasured memories to life for many in the room. It was a moving and humbling experience—filled with heartfelt conversations, quiet reflection, gratitude, and plenty of dancing.

We also had the pleasure of celebrating this special day with the children at our local primary schools, Ysgol Y Foryd and Ysgol Maes Owen. As always, whether attending assemblies, chatting in classrooms, or joining in with the festivities—including a few wartime favourites—the children's energy and enthusiasm were truly infectious. These visits serve as a powerful reminder of how bright the future is for Towyn and Kinmel Bay.

Community Defibrillators

As part of its continued support for the health and safety of our community, Towyn and Kinmel Bay Town Council is proud to help manage and care for 15 community defibrillators located throughout the area. These life-saving devices are available to everyone in case of an emergency, and we work to ensure they are regularly checked, maintained, and fully stocked with the necessary equipment.

Making Our Community Spaces Better

Thanks to funding from the UK Shared Prosperity Fund in 2024 we began transforming the disused green space and former play area on the Owain Glyndŵr Estate into a vibrant community garden. The garden was officially opened in May 2025, and this beautiful green space now offers the community a peaceful, welcoming environment to relax, connect, and enjoy nature together.

We have also made significant strides in improving public safety and sustainability by completing the second phase of our solar lighting project. Ogwen Avenue and Green Avenue are now lit with energy-efficient LED solar streetlights, making evening travel safer for all. Thanks to a £9,000 grant from the Gwynt y Môr Community Fund, we installed 20 more LED solar streetlights along the remaining Active Travel route in Tir Prince Park completing a well-lit, secure pathway for pedestrians and cyclists alike.

Festive Moments and Community Joy

This past Christmas, we worked with the Sandy Cove Club and Y Morfa Leisure Centre to bring festive joy to our younger residents through two magical children's Christmas parties.

The 'Santa for a Senior' project also continued to grow, and with help from generous donations and committed volunteers, over 370 gifts were delivered to senior residents in December 2024.

Fundraising for Good Causes

One of the great privileges of my Mayoral year has been working alongside my fellow Councillors to raise vital funds for two charities very close to my heart—St Kentigern Hospice and Diabetes UK Cymru. Together, we hosted some truly memorable events, including a Preloved Fashion Show at the Kinmel & Kinspa and a Murder Mystery Evening at the beautiful St Asaph Cathedral. These occasions not only brought our community together in support of meaningful causes but also showcased the generosity and spirit that define Towyn and Kinmel Bay.

Celebrating Our Community

In 2024-25, we continued to celebrate the kindness and dedication within our town through the Community Awards Scheme. We received 72 nominations across ten categories, showcasing the inspiring efforts of individuals, groups, and businesses. In February 2025, we honoured these contributions at our awards ceremony. It was a privilege to recognise the people who help make Towyn and Kinmel Bay such a strong and caring community.

Staying Connected

Over the past year, we've taken big steps to improve how we share information and stay connected with residents. QR codes have been introduced on noticeboards and event posters, giving easy access to updates via smartphones.

A new, user-friendly Town Council website has been launched to make it easier to find community events, news, meeting minutes, and contact details.

We've boosted our presence on social media, particularly Facebook, reaching more residents and helping to keep everyone informed.

In February 2025, we launched our first Town Council Newsletter, available online and in print from the Deputy Clerk.

A Heartfelt Thank You

None of this would have been possible without the support of many wonderful people.

A heartfelt thank you to my amazing husband, Marc, for his unwavering support throughout the year as my official consort, and to my daughter, Gracie, who has been by my side every step of the way.

I would like to give my sincere thanks to my fellow councillors, who give their time, ideas, and energy for the benefit of our community.

To our Clerk, Deputy Clerk, and Assistant, thank you for your dedication, hard work, and ongoing support throughout the year. Your commitment behind the scenes ensures everything runs smoothly and professionally.

And finally, most importantly, a special thank you to our residents, volunteers, community groups, and local organisations. Whether you helped organise an event, donated, shared your time, or simply attended and supported our initiatives, your involvement and support has made a real difference.

On behalf of the Town Council, I extend my congratulations to our new Mayor, Cllr Deborah Mulvaney and wish her success in the year ahead.

It's been a joy to serve this wonderful community.

With warmest regards,

Cllr Anna Macauley

Mayor of Towyn and Kinmel Bay

2024–2025

SECTION 1 – INTRODUCTION

This annual report sets out to inform the residents of Towyn and Kinmel Bay about the activities undertaken by the Town Council during the period May 2024 to April 2025. This report will contain a brief outline of the structure of the Council, an overview of the Council's activities throughout the last twelve months and a financial summary. The report also includes details of all the Town Councillors/County Borough Councillors, members of staff and how to contact the Council.

Wales faces a number of significant challenges today and in the future, including climate change, poverty, health inequalities, food insecurity, the cost-of-living crisis, and the need for sustainable jobs and economic growth. Tackling these issues requires a shared effort to ensure a good quality of life for both current and future generations. It is vital that we take a long-term view, carefully considering the lasting impact of the decisions we make today.

Included within this report is the Town Council's 2024–25 Well-being of Future Generations Report. This report is a statutory requirement under the Well-being of Future Generations (Wales) Act 2015, which sets out a legally binding common purpose through seven national well-being goals. These goals guide the actions of national and local government, local health boards, and other specified public bodies. The report outlines how these bodies must work individually and collaboratively to improve the well-being of people and communities across Wales.

This report outlines how Towyn and Kinmel Bay Town Council has contributed to achieving the seven well-being goals for the community of Towyn and Kinmel Bay. The report covers the municipal year from May 2024 to April 2025, during the Chairmanship of Councillor Anna Macaulay.

SECTION 2 – TOWYN & KINMEL BAY TOWN COUNCIL

Towyn and Kinmel Bay Town Council was formed in May 1983, following the re-organisation of local government and the disbanding of Abergele District Urban Council.

The Town Council comprises of three electoral wards of Kinmel Bay 1, Kinmel Bay 2 and Towyn. There are currently 15 Town Councillors, of which 4 are also Conwy County Borough Councillors, representing a population of approximately 8500, and some 50,000 plus visitors in the summer season. Individual Councillor details are listed on Page 25.

The Council is led by the Chairman, who is elected annually from among the serving Councillors. The current Chairman for 2024–25 is Councillor Anna Macauley, a resident of Kinmel Bay. The Vice Chairman for the same term is Councillor Deborah Mulvaney, a resident of Towyn.

Towyn and Kinmel Bay Town Council usually meets once or twice per month. Meetings take place at the Community Resource Centre, The Square, Off Foryd Road, Kinmel Bay, Conwy, LL18 5BT. All formal Town Council meetings are held in a hybrid format, allowing both in-person attendance and remote access. For details of the 2025–26 meeting schedule, please refer to Page 29 of the Appendices.

The Council's main duties include:

- Providing financial and administrative support in respect of all service delivered by the Town Council.
- Management and maintenance of the council office located at The Square, Off Foryd Road, Kinmel Bay, Conwy, LL18 5BB.
- Management and maintenance of Chester Avenue Community Woodland, Community Garden at Owain Glyndwr and Fordd Y Berllan Playing Field in Towyn.
- Ground Maintenance – Various sites within the Towyn and Kinmel Bay area.
- Maintenance of various planters throughout the community.
- Maintenance of various benches and picnic benches within Towyn and Kinmel Bay.
- Maintenance of 6 Community Bus Shelters in the Towyn and Kinmel Bay area.
- Managing bookings and diary for events held by residents and community groups at the Kinmel Bay Community Centre. This also includes support with invoicing and banking (undertaken F.O.C. as a Community Service).

- TKBTC staff undertake/manage the cleaning and the provision of cleaning materials for the Community Centre (recharged quarterly to Kinmel Bay Community Centre).
- Custodians of the War Memorial (St Mary's Church).
- Installation each year of Christmas lighting and Christmas trees in Towyn and Kinmel Bay.
- A Two-yearly Community Awards Event.
- Provide support to local community groups via grants.
- Provide Community Support for Kinmel Bay Church Food Bank.
- Maintain, manage and replenish the consumables for 15 Community Defibrillators located throughout Towyn and Kinmel Bay.
- Provide financial support to Kinmel Bay Library to help maintain the library service.

TKBTC has representatives on numerous community bodies within Towyn and Kinmel Bay, and the Town Council has strong links with its two primary schools (Ysgol Maes Owen and Ysgol Y Foryd).

The Community Council has looked to invest in more efficient and environmentally friendly use of energy sources during recent years which has resulted in a reduced carbon footprint and energy costs.

Examples

- The Town Council has actively worked towards creating a paperless office by transferring files from paper to electronic format wherever possible. Older documents are being archived through the Record Office. The use of email is the primary form of communication, with large documents now circulated electronically rather than in paper form alongside the Council's agenda. This transition not only improves efficiency and accessibility but also supports the Council's commitment to environmental sustainability. The Local Government & Elections (Wales) Act 2021 enables the council to hold Hybrid Meetings and use electronic forms of communications, which the council is happy to implement.
- Most new benches and picnic benches have been manufactured from recycled UPVC, supporting environmental sustainability.

- The Christmas Lights (tree lights and lamp post motifs) have been replaced with LED lights. In addition, the Town Council has been implementing eco- friendly LED solar street lights in various locations throughout Kinnel Bay, including Tir Prince Park, which has helped create a safer active travel route while promoting sustainability and energy efficiency.

SECTION 3 – 2025-2026 FINANCIAL SUMMARY

The Town Council has an Expenditure Budget of **£327,335** for the forthcoming financial year (**2025- 26**). The Council's Precept has been set at **£322,646** with further money generated via a Solar Farm Grant of **£13,000**, together with income of **£13,365** raised from the provision of a range of services, including recharges, room bookings and the rent.

A summary of the main areas of the budget expenditure for **2025-26** are shown below:

<u>HEADINGS</u>	<u>EXPENDITURE</u>
Administration including Staff Costs	£185,548
Civic Activities	£9,520
Resource Centre	£31,300
Outside Services	£16,500
Community Centre	£8,260
Grants	£12,325
Christmas	£11,000
Projects	£52,882
TOTALS	<u>£327,335</u>

The Total Income for the financial year is set at **£349,011 (Including the Precept of £322,646)**.

(The above figures are as of 8th January 2025, which is the date the 2025-2026 Precept figure was approved by the TKBTC Full Council).

The Town Council is subject to internal and external audits each year, to ensure that we manage public finances appropriately. The Council has achieved clear audits for a number of years, which demonstrates sound management and financial systems.

SECTION 4 – PURPOSE AND AIMS

Mission Statement

To work with the community to create an inclusive, healthy, thriving and sustainable environment for and on behalf of the residents and visitors of Towyn and Kinmel Bay.

Purpose

- To represent the community views.
- To actively work with the community to deliver agreed projects.
- To engage with the communities of Towyn and Kinmel Bay and proactively focus on achieving goals and aims.

Aims

- To promote a balanced and thriving community.
- To develop and maintain the public infrastructure to improve community appearance and encourage continued development.
- To support the resident's wellbeing, health, safety and education.
- To establish good working relationships with all other bodies, including private, public voluntary and community organisations.
- To listen to and to value the opinions of the communities which we serve, thus enabling residents to be involved in decision making and future development plans which will affect their environment or lives.
- To keep residents informed about the work undertaken by the Town Council, regarding local issues.
- To be open and transparent in all aspects of its operation.
- To achieve the best financial value in the provision of high-quality amenities and services for residents.
- To work with third party organisations to protect the natural environment and local heritage and continue the enhancement of rural habitats.



Towyn & Kinmel Bay Town Council
2024-25 Well-being of Future Generations Report
Approved by TKBTC at Full Council Meeting held on 06/05/2025.

About this Report

Welcome to Towyn and Kinmel Bay Town Council's Annual Report for 2024/25. This report outlines how the Town Council is striving to provide and improve services that are compliant with the Well-being of Future Generations (Wales) Act 2015.

The Well-being of Future Generations Act 2015 is about improving the social, economic, environmental and cultural well-being of Wales. The Act places a duty on certain Community and Town Councils, to take all reasonable steps in meeting the local objectives included in the local well-being plan. It gives a legally binding common purpose – the seven well-being goals- for National Government, Local Government, Health Boards and other specific public bodies. It details the ways in which specified public bodies work, and work together to improve the wellbeing of Wales.

The Town Council are also required to comply with the Conwy and Denbighshire Public Services Board (PSB) Well-being Plan 2023 - 2028. This plan focuses on 4 priority area to make Conwy and Denbighshire a more equal place with less deprivation:

Well- Being - Communities are happier, healthier & more resilient in the face of challenges, such as Climate Change and Nature Emergency, or the rising cost of living.

Economy - There is a flourishing economy, supported by skilled workforce for the future.

Equality - Those with protected characteristics face fewer barriers.

Housing - There is improved access to good quality housing.

The aim of this report is to give a brief overview of what we have achieved and how TKBTC are making a difference in line with the 9 ways of working and to outline our future direction.

- Leadership:** Provide strong shared leadership and responsibility for effective long-term change, using our collective voice as partners to influence and advocate on behalf of our communities.
- Co-production:** Foster an environment, and encourage strong networks, that promote meaningful engagement and communication with our communities, supporting a culture where co-production and involvement thrives.
- Fairness:** Promote fairness, equality and diversity through all our work.
- Informed decision-making:** Maintain effective governance that allows for strong, evidence-based decision making, acting on recommendations made through quality research and engagement.
- Transparency:** Have clear and transparent performance management arrangements in place.

- Assess:** Ensure that our activities and decisions are assessed for their impact in terms of the national Well-being Goals, the sustainable development principle, and five ways of working. This includes taking account of short and long-term needs, applying 'Futures Thinking' to identify and address root causes of the issues that we face, and preventing, rather than reacting to, high risk events wherever possible.

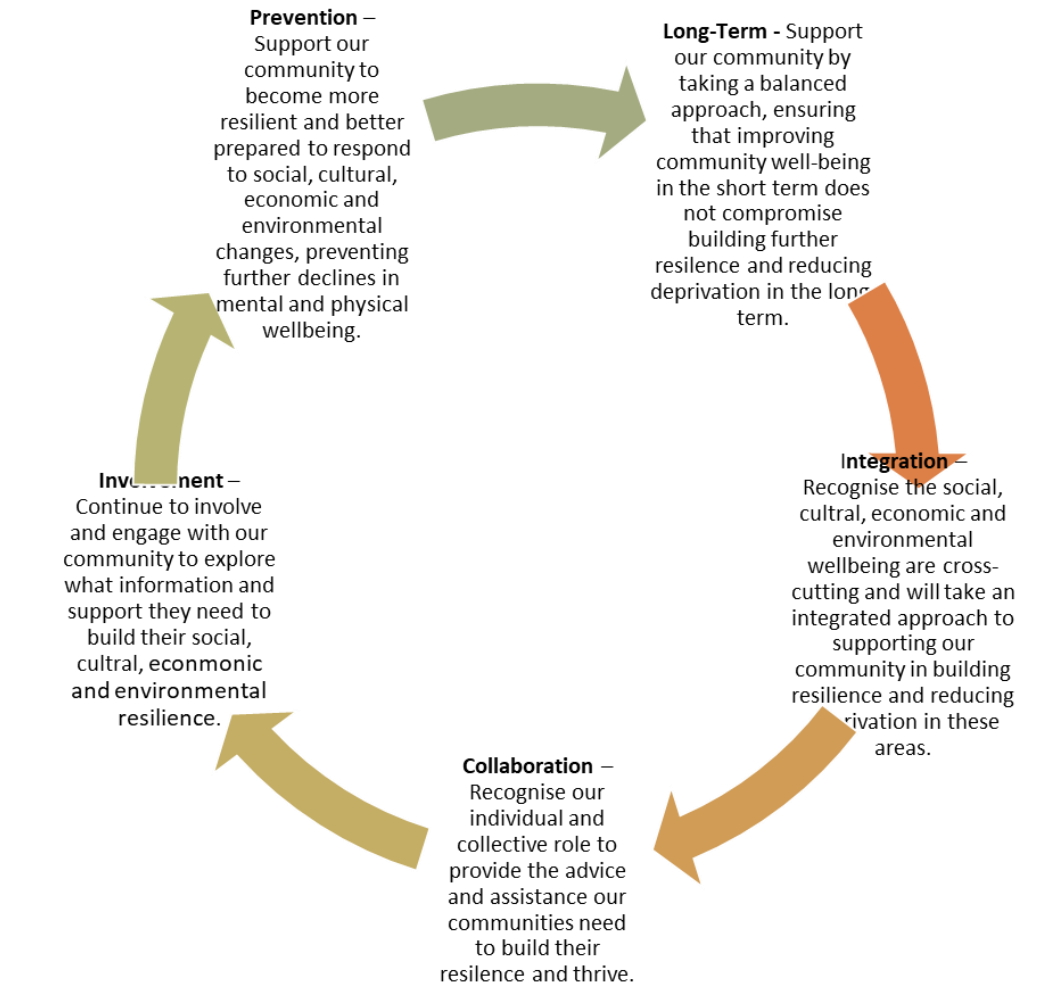
- Reflect:** Use the advice given by the office of the Well-being of Future Generation's Commissioner, Natural Resources Wales and others to focus our discussions as we take forward our steps.

- Development:** Explore and support joint opportunities for training and workforce development, such as secondment opportunities between our organisations.

- Language:** Support and promote the Welsh Language in all that we do, integrating the Welsh Language strategies of partners.

We will apply these nine principles to all our work as we take forward the steps that we have identified in support of our objective to make **Denbighshire and Conwy a more equal place with less deprivation**. These are things that we can do collectively over and above the existing roles and responsibilities of our individual members, and they will help us to define our actions and structure the detailed planning that will support this Plan's implementation. They will also help us to hold ourselves to account by monitoring and measuring our progress and success.

A further aim of this report is to give a brief overview of how we will apply the 5 ways of working to maximise our contribution to the Well-being Goals.



The Seven Wellbeing goals for Wales

The Wellbeing of Future Generations Act 2015 outlines seven wellbeing goals which need to be considered when drawing up local objectives. A description of each wellbeing goal and the issues identified within the theme is provided below. All the issues identified in this needs Analysis are cross-cutting and impact on more than one of these spheres of wellbeing.

PROSPEROUS	RESILIENT	HEALTHIER	MORE EQUAL	COHESIVE COMMUNITIES	VIBRANT CULTURE AND THRIVING WELSH COMMUNITIES	GLOBALLY RESPONSIVE
• An innovative, productive and low carbon society which recognises the limit of the global environment and therefore uses resources efficiently and proportionately (including acting on climate change); and which develops a skilled and well-educated population in an economy which generates wealth and provides employment opportunities, allowing people to take advantage of the wealth generated through securing decent work	• A nation which maintains and enhances a biodiverse natural environment with health functioning eco systems that support social, economic and ecological resilience and the capacity to adapt to change (eg. Climate change)	• A society in which peoples physical and mental wellbeing is maximised, and in which choices and behaviours that benefit future health are understood.	• A society that enables people to fulfil their potential no matter what their background or circumstance (including socio-economic background and circumstances)	• Attractive, viable safe and well- connected communities	• A society that promotes and protects culture, heritage and the Welsh language, and which encourages people to participate in the arts, sports and recreation	• A nation which, when doing anything to improve the economic, social, environmental and cultural wellbeing of Wales, takes account of whether doing such a thing may make a positive contribution to global wellbeing.

Prosperous - An innovative, productive and low carbon society which recognises the limit of the global environment and therefore uses resources efficiently and proportionately including acting on climate change); and which develops a skilled and well-educated population in an economy which generates wealth and provides employment opportunities, allowing people to take advantage of the wealth generated through securing decent work

Resilient – A nation which maintains and enhances a biodiverse natural environment with health functioning eco systems that support social, economic and ecological resilience and the capacity to adapt to change (e.g. Climate change)

Healthier – A society in which peoples physical and mental wellbeing is maximised and in which choices and behaviours that benefit future health are understood.

More Equal – A society that enables people to fulfil their potential no matter what their background or circumstance (including socio-economic background and circumstances)

Cohesive communities- Attractive, viable safe and well- connected communities

Vibrant culture and thriving Welsh language – A society that promotes and protects culture, heritage and the Welsh language, and which encourages people to participate in the arts, sports and recreation

Globally responsive – A nation which, when doing anything to improve the economic, social, environmental and cultural well-being of Wales, takes account of whether doing such a thing may make a positive contribution to global wellbeing.

The challenge for the Local Council is to demonstrate how it can make a positive contribution to these priority areas, given that the objectives are strategically determined and of more relevance, to larger statutory bodies who can more effectively influence their progress. All Local Councils have their own local priorities, which are important to their own communities, and our ethos has been to work cohesively to support projects that make a meaningful contribution to the community and PSB plan.

Matrix showing cross-cutting themes

Some of the activities of Towyn and Kinmel Bay Town Council towards the wellbeing goals are cross cutting and impact on more than one of these spheres of well-being. The grids below give an interpretation of how each contribution might fit within the list of goals.

PROSPEROUS		RESILIENT	HEALTHIER	MORE EQUAL	COHESIVE	CULTURE	GLOBALLY RESPONSIVE
1	Community Support Contribution						
2	First Response Engagement (Defibrillators)						
3	Community Library support						
4	Local Grant Scheme						
5	Community Awards						
6	Green Infrastructure						
7	Climate Change – (Solar lighting)						
8	Speed Sensing Signs						
9	Tir Prince Park Projects						
10	Community Centre Support						
11	Community Planting Scheme						
12	Crime Prevention and Reduction						
13	Community Planter Project						
14	Town Christmas Project						
15	Community Place Plan						
16	Community Litter Pick Days						
17	Ground Maintenance						
18	Flagpole						
19	Bus Shelters						
20	Goal Posts						
21	Flood mitigation support						
22	Sea Defence Improvements						
23	Community Engagement/Fundraising						
24	Digital Engagement						
25	Conwy CBC support						
26	Staff and Councillor Training						

Context supporting Matrix

1. Community Support Contribution

TKBTC has continued to strengthen its ties with the community, recognising the financial and social challenges faced by many residents and visitors. In response to the increased demand for essential support services, particularly the Kinmel Bay Church Food Bank, TKBTC has taken proactive steps to ensure that those in need receive assistance. During 2024-25, the Town Council has directly contributed £5,118.64 towards purchasing food and basic provisions, helping to sustain this vital community resource.

2. First Response Engagement

TKBTC is committed to ensuring the safety and well-being of residents and visitors by managing, maintaining, and replenishing the consumables of 15 Community Defibrillators located throughout the area. These defibrillators serve as critical life-saving devices, readily accessible in case of emergencies. The full list of defibrillator locations within Towyn and Kinmel Bay can be found on the Town Council's website, ensuring residents and visitors can easily identify the nearest unit in an emergency. In addition to maintaining these vital devices, TKBTC has worked in partnership with the Welsh Ambulance Service to provide free defibrillator skills training to residents and visitors.

3. Community Library

The Community Library provides a key service to our residents and visitors, it's run by a part time CCBC staff member and several volunteers (Friends of the Kinmel Bay Community Library). TKBTC contribute the sum of £3,000 per annum towards the salary of the CCBC employee, to help maintain the Library Service/keep the library open.

4. Local Grant Scheme

During 2024-25 TKBTC awarded grants totalling £3,032.69 to local organisations and school PTA's.

The Town Council contributed £1,400 towards Conwy CBC summer play events at Tir Prince Park in Towyn in 2024.

5. Community Awards Scheme

The Community Awards Scheme recognises individuals/groups/businesses who have contributed and/or made a positive impact within the community. In 2024, seventy-two nominations were received from the community for ten award categories and an award ceremony presenting the finalists with ten awards was held in February 2025.

6. Green Infrastructure

TKBTC was awarded a UK Prosperity grant in February 2024 to transform the abandoned play area at Owain Glyndŵr Estate into a vibrant community garden. The garden will be open for public use in 2025, providing a shared green space for residents and visitors to enjoy.

TKBTC have supported North Wales Police to hold children's garden events at the Owain Glyndŵr Community Garden.

TKBTC has continued discussions with Conwy CCBC & the Welsh Government regarding the WG land at Parc Hanes being an area of natural space, and the area has been included in the CCBC Replacement Local Development Plan.

7. Climate Change

In 2024, phase two of the eco-friendly LED solar lighting project was completed on Ogwen Avenue and Green Avenue in Kinmel Bay. Additionally, the Council secured a £9,000 grant from the Gwynt Y Môr Community Fund to install twenty additional LED solar lights at Tir Prince Park along the active travel route. This final phase completes the route, providing a safe and well-lit pathway for residents and visitors.

Most benches and all picnic benches installed by TKBTC have been manufactured from recycled UPVC plastic.

8. Speed Warning Signs

TKBTC supported Conwy CBC by funding the cost of the procurement and installation of an additional speed sign in 2024-25 on St Asaph Avenue, Kinmel Bay.

9. Tir Prince Park Projects

The Town council continues to maintain the two fountains in Tir Prince Park, the fountains have been extremely well received and are popular with residents and visitors alike. There has been a significant increase in pond life due to cleaner water and improved oxygenation.

During 2024, TKBTC supported Conwy CBC with the grant funded refurbishment of the wooden pedestrian bridge at the park.

TKBTC continues to maintain the natural waterways within the park, which includes the scraping back of the banks, the unblocking of the Tir Prince Park Pond, and the removal of rubbish and excess/overgrown algae & reeds.

10.Community Centre Support

To support the Community Centre with administration, TKBTC continues to manage the bookings and diary for events held by residents and visitors and community groups. This also includes support with invoicing and banking (undertaken F.O.C. as a Community Service).

TKBTC staff undertake/manage the cleaning and the provision of cleaning materials for the Community Centre (recharged quarterly to Kinmel Bay Community Centre).

11.Community Planting scheme

During 2024 TKBTC has maintained/replaced and added new trees in the Towyn and Kinmel Bay area (Owain Glyndŵr Estate, St Asaph Avenue, Foryd Road, Clwyd Park, Clwyd Park Park, Owain Glyndwr Community Garden).

12.Crime Prevention and Reduction

TKBTC contribute towards the running costs of the three Conwy County Borough Council CCTV cameras which are located within Towyn and Kinmel Bay.

TKBTC have several CCTV cameras to protect both the Community Resource Centre and the Kinmel Bay Community Centre.

TKBTC are members of North Wales Community Alert.

13.Community Planter Project

Throughout the years, TKBTC have installed twenty-four locally manufactured, environmentally friendly UPVC raised planters throughout Towyn and Kinmel Bay. These planters feature carefully selected wildlife-friendly plants that support pollinators and enhance the local environment. The Councillors maintain the planters year-round, ensuring they remain vibrant and well-kept.

14.Town Christmas Project

TKBTC take pleasure to source and install the annual Christmas Trees and Lighting for both Kinmel Bay and Towyn. The trees are in prominent positions in each town, and the Christmas motif lighting stretches approximately 3 miles through both Towyn and Kinmel Bay.

15.Community Place Plan

The Towyn and Kinmel Bay Community Place Plan was formally adopted as Supplementary Planning Guidance by the Conwy CBC Cabinet on 22nd August 2023. The Towyn and Kinmel Bay Community Place Plan is the very first Community Place Plan within Conwy CBC to be adopted as Supplementary Planning Guidance.

The TKBVoice Partnership has now been dissolved following the decision to bring the Committee under the Town Council. The Community Place Plan Committee is looking forward to moving forward with the objectives within the plan.

16.Community Litter Pick Days

TKBTC Community Litter Picking Equipment (litter tongs, litter bags, litter Bag hoops, high viz vests and gloves), have again been used by several local schools/groups/organisations/individuals for litter picking events. This initiative has resulted in the promotion of local groups/schools/organisations and individuals taking/restoring pride in our local community.

TKBTC has close links/working relationships with local Keep Wales Tidy Representatives.

17.Ground Maintenance

TKBTC continues to be responsible for the ground maintenance at Chester Avenue Woodland, Ffordd Y Berllan Playing Field and the Quarry Line Path. The Town Council financially supports and organises schemes of work at these locations, including planting, accessibility, clearing and general maintenance of any relevant gates, fencing etc. Also grass cutting initiatives in various locations within Towyn and Kinmel Bay.

18.Flagpole

TKBTC flagpole continues to be used to commemorate/ acknowledge/ celebrate important dates (such as St David's Day and Remembrance Day), this year it has also been used to commemorate D-Day which took place on the 6th of June 2024, marking eighty years since the beginning of the liberation of Western Europe and Commonwealth Day on the 10th of March 2025.

19. Bus Shelters

TKBTC continues to be responsible for covering the ongoing costs of maintaining and cleaning six Community Bus Shelters in the Towyn and Kinmel Bay area. These community bus shelters would have been removed by CCBC, if the Town Council had not agreed to take over the financial and maintenance responsibilities. The shelters are located at the following locations:
- Kinmel Bay Community Centre, Chester Avenue and 3 x Towyn Road (outside Palins Caravan Park, Seagull Pub, and The Wendover Pub). Additionally, a new bus stop was installed on Towyn Road opposite Palins Caravan Park for the 2024/25 period, further improving local transport infrastructure.

20. Goal Posts

TKBTC continue to maintain the goal posts at Tir Prince Park & Fordd Y Berllan Playing field, to promote sport and wellbeing for our younger residents and visitors.

21. Flood Mitigation Support

TKBTC is working closely with Conwy CBC and Natural Resources Wales (NRW) in response to the recent inland and road flooding in Towyn. The flooding has been primarily due to slow flow from the pump station, which is managed by NRW. In collaboration with these agencies, NRW has planned to increase the pump flow capacity during the 2025-26 financial year to help alleviate the flooding issues and improve the overall situation in the area. This is part of ongoing efforts to address the town's drainage and coastal flooding concerns.

22. Sea Defence Improvement support

TKBTC has been actively involved in supporting Conwy CBC with the ongoing sea defence improvement works that started in 2024. As part of this collaboration, public consultations have been held at the Resource Centre to keep the community informed and gather feedback. Additionally, members of the Town Council attend frequent site meetings to stay updated on the project's progress, ensuring that residents and visitors' concerns are addressed and that the works are carried out effectively to improve sea defences and protect the area from flooding risks.

23. Community Engagement/ Fundraising projects

TKBTC, in collaboration with North Wales Police, Sandy Cove Club, and Y Morfa Leisure Centre, helped organise and host two Christmas parties to spread festive cheer among local children. These wonderful events brought joy to families in the community, creating lasting memories and ensuring that children could enjoy a magical Christmas experience. The Town Council continues to support initiatives that bring the community together and make a positive impact on residents.

The 'Santa for a Senior' project was once again a great success in December 2024. Thanks to generous community donations and dedicated efforts, the Town Council delivered over 370 gifts to elderly residents in Towyn and Kinmel Bay, spreading festive cheer and kindness.

The TKBTC Mayor visited all nursing/residential homes in December 2024 to present the residents and staff with Chocolates and biscuits for Christmas.

TKBTC actively supported the Mayor and Council members in their fundraising work throughout 2024-25, successfully raising funds for St Kentigern Hospice and Diabetes UK through various events, including: A preloved fashion show at Kinmel Manor (September 2024) and a Murder Mystery Evening at St Asaph Cathedral (November 2024).

TKBTC organised a Covid-19 Reflection Memory Walk at Tir Prince Park, ending with a candlelit vigil at the Community Resource Centre. This event aligned with the UK-wide Covid-19 Day of Reflection, ensuring the community had a space to reflect and remember.

TKBTC is proud to support the Community Willow Coppice group, Llais y Goedwig and Keep Wales Tidy who are dedicated in transforming and maintaining the natural green space at Chester Avenue Woodland. This project is a great example of the community working together to care for the environment, support wellbeing, and make Chester Avenue Woodland a welcoming green space for everyone.

24.Digital Engagement

Over 2024-25 TKBTC as part of its ongoing commitment to transparency, accessibility, and proactive community engagement, the Council has adopted/increased several digital initiatives.

The introduction of QR codes across community notice boards and event posters allows residents and visitors to instantly access up to date information via smartphones and encourages active participation by removing barriers to information.

Over the past six months, TKBTC staff have been working closely with a website design company to build new, user-friendly Town Council website which provides a central hub for Council news, project updates, minutes of meetings, community services and contact information.

Throughout 2024-25 TKBTC has increased its social media activity on Facebook and by doing so has reached a wider and more diverse audience.

In February 2025, TKBTC launched its first Newsletter, informing residents and visitors of the latest updates and initiatives from the Town Council and the local area that are making a positive impact on the community of Towyn and Kinmel Bay. The Newsletter is posted on social media with paper copies available on request from the Deputy Clerk.

25.Conwy CBC Support

TKBTC has actively supported Conwy CBC by providing match funding for the grant funded Smart Towns Wales Wi-Fi project. The aim of this project is to support businesses, councils and communities in using digital technology and data to regenerate their highstreets and free Wi-Fi has been implemented along the main throughfare of Towyn and Kinmel Bay.

TKBTC has provided Conwy CBC with financial assistance for the replacement of two benches at Chester Avenue Playground and for the repair/replacement of worn and damaged playground equipment at Kendal Road Park. Without this support from TKBTC, Conwy CBC would have been forced to remove the play equipment, and the damaged benches would not have been replaced.

26.Staff/Councillor training

The Town Council Clerk and Deputy Clerk have completed training to CILCA (Certificate in Local Council Administration) level, which has enabled TKBTC to exercise the General Power of Competence (GPOC). This qualification provides the council with the legal and operational capacity to undertake a broader range of activities and powers, improving its ability to effectively serve the community. In addition, all councillors have received relevant training to ensure they understand their roles and responsibilities, further strengthening the council's governance. This collective training ensures the council has the legal and operational capacity to undertake a broader range of activities and powers, enhancing its ability to effectively serve the community.

Conclusion

This report reflects on the progress we have made during 2024-2025, despite the ongoing challenges and constraints that have affected us all. While these obstacles presented difficulties, we have consistently adapted our approach to remain focused on the long-term social, environmental, cultural, and economic wellbeing of our community.

Guided by resilience, collaboration, and a shared vision for a stronger Towyn and Kinmel Bay, our efforts have led to meaningful improvements. Through community engagement, infrastructure enhancements, and fundraising initiatives, we have made notable strides in improving the quality of life for both residents and visitors.



SECTION 6 - DETAILS OF WARDS & MEMBERS

TOWYN & KINMEL BAY TOWN COUNCIL

Kinmel Bay Ward

Anthony Bibby	07503342759 a.bibby@towynkinmelbay-tc.gov.uk
Geoff Corry	07465444481 g.corry@towynkinmelbay-tc.gov.uk
Lee Gledhill	07989460077 l.gledhill@towynkinmelbay-tc.gov.uk
Barry Griffiths	01745 355714 b.griffiths@towynkinmelbay-tc.gov.uk
Morris Jones	07971125690 m.jones@towynkinmelbay-tc.gov.uk
Luke Knightly	07836787789 l.knightly@towynkinmelbay-tc.gov.uk
Anna Macauley	07812892833 a.macauley@towynkinmelbay-tc.gov.uk
Kay Redhead	07852711321 cllr.kay.redhead@conwy.gov.uk
Michael Smith	07762142639 cllr.michael.smith@conwy.gov.uk
Nigel Smith	07732497128 cllr.nigel.smith@conwy.gov.uk

Towyn Ward

Terry Jenkins	07860515289 t.jenkins@towynkinmelbay-tc.gov.uk
Lynda Griffiths	01745 355714 l.griffiths@towynkinmelbay-tc.gov.uk
David Johnson	07410501920 d.johnson@towynkinmelbay-tc.gov.uk
Bernice McLoughlin	01745 361318 cllr.bernice.mcloughlin@conwy.gov.uk
Deborah Mulvaney	07805574982 d.mulvaney@towynkinmelbay-tc.gov.uk

SECTION 7 – 2025-2026 MEETING TIMETABLE

<u>May 2025</u> Wed 14 Full Council - (AM) Wed 28 - Community Place Plan Committee	<u>December 2025</u> Mon 1 Full Council - General Wed 10 - Community Place Plan Committee
<u>June 2025</u> Wed 11 Full Council - Environ Wed 18 Full Council - General	<u>January 2026</u> Wed 7 Full Council - Precept Mon 12 Full Council - General Wed 21 Full Council - Environ
<u>July 2025</u> Wed 30 Full Council - General	<u>February 2026</u> Mon 16 - HR Committee
<u>August 2025</u> No Meetings	<u>March 2026</u> Mon 2 Full Council - Environ Wed 18 Full Council – General Mon 23 - Community Place Plan Committee
<u>September 2025</u> Mon 1 Full Council – Environ Wed 10 - Community Place Plan Committee Wed 24 Full Council - General	<u>April 2026</u> Mon 20 Full Council - Environ
<u>October 2025</u> Mon 6 - HR Committee Mon 13 – General	<u>May 2026</u> Tues 5 Full Council - General Wed 13 Full Council - (Annual Meeting)
<u>November 2025</u> Sun 9 Remembrance Sunday Mon 3 Full Council - Environ Wed 19 Full Council - General	

SECTION 8 - MEMBERS ATTENDANCE ANALYSIS 2024-25

Councillor Attendance Summary 2024-25

COUNCILLOR	TOTAL EXPECTED ATTENDANCE	ATTENDED	PERCENTAGE
Anthony Bibby	20	11	55%
Geoff Corry	18	12	67%
Louise Formston	3 (Resigned)	2	67%
Lee Gledhill	18	10	56%
Barry Griffiths	20	14	70%
Lynda Griffiths	18	15	83%
Terry Jenkins	10	6	60%
David Johnson	18	12	67%
Morris Jones	20	17	85%
Luke Knightly	18	9	50%
Anna Macauley	20	17	85%
Bernice McLoughlin	18	14	78%
Deborah Mulvaney	20	14	78%
Kay Redhead	20	17	85%
Michael Smith	18	15	83%
Nigel Smith	18	15	83%

- 15 Councillors elected/co-opted on the Town Council

SECTION 9 - MEMBERS ALLOWANCES 2024-2025

Statement of Payments made to Members of TOWYN & KINMEL BAY TOWN COUNCIL for the Financial Year April 2024 to March 2025

Section 151 of the Local Government Measure 2011, requires Community and Town Councils to publish, within their authority area, the remuneration received by their members by 30 September following the end of the previous financial year. This information must also be sent to the Independent Remuneration Panel for Wales by the same date. Nil returns are also required. Please see Annex 4 of the Panel's annual report for details. A copy of statement to be shared with Wales Audit Office to ensure compliance.

Name of Community & Town Council	Local Authority area (County)	Date return submitted to Remuneration Board & copy sent to Audit Wales	NIL Return	Group - 1 to 5 (state number)	<u>Total cost of allowances PAID TO</u> councillors each in receipt of £156 payment - To recognise councillors incur costs to do their role.	<u>Total cost of allowances PAID TO</u> councillors in receipt of £52 payment - Payments for costs incurred in respect of telephone, broadband etc.	Responsibility Payment (up to £500 to a maximum of 5 members).	Chair / Mayor of the Council allowance Chair or Mayor's Personal Payment. This excludes any Civic Budget for their extra work.	Vice Chair / Deputy Mayor of the Council allowance. This excludes any Civic Budget for their extra work.	Financial Loss Allowance	T&S expenses reimbursed - Total for all members	Total Attendance Allowance paid to all members (£30 per member, per Council meeting)	Contribution to Costs of Care and Personal Assistance (CPA) Total reimbursed in the year and <u>NOT payment to each member.</u>	Other	Total	<u>TOTAL NUMBER OF COUNCILLORS</u> declined £156 allowance - for costs incurred in respect of working from home	<u>TOTAL NUMBER OF COUNCILLORS</u> declined £52 allowance - for costs incurred in respect of telephone, broadband etc.
Towyn & Kinmel Bay Town Council	Conwy CBC	02/04/2025	n/a	3	£ 1,827.97	£ 609.34	£ 500.00	£ 1,500.00	£ 500.00	0.00	166.00	0.00	0.00	0.00	£5,103.31	2	2

SECTION 10 - TKBTC – OFFICE CONTACT DETAILS & OPENING TIMES

DYLAN THOMAS

CLERK AND RESPONSIBLE FINANCE OFFICER

EMAIL: clerk@towynkinmelbay-tc.gov.uk

KATHERINE EVANS

DEPUTY CLERK

EMAIL: deputy@towynkinmelbay-tc.gov.uk

DIANE DONAGHY

ADMINISTRATIVE ASSISTANT

EMAIL: assisstant@towynkinmelbay-tc.gov.uk

ADDRESS:

TOWYN & KINMEL BAY TOWN COUNCIL

COMMUNITY RESOURCE CENTRE

THE SQUARE

OFF FORYD ROAD

KINMEL BAY

LL18 5BB

TELEPHONE:

01745 355899

OFFICE OPENING TIMES:

MONDAY - FRIDAY 9.00AM TO 3:30PM