



Cyngor Tref
Towyn and Kinmel Bay
Town Council

Summons to Attend the Hybrid Meeting of the HR Committee

To: All Members of the Committee:

Cllrs: B Griffiths, M Jones, K Redhead & M Smith

Ex Officio (Voting) Members: D Mulvaney (Mayor) & T Bibby (Deputy Mayor)

Clerk: Dylan Thomas

Deputy Clerk: Katherine Evans

To: All other Members for Information

Date and Time: Monday 16th February, 2026 at 7:00pm

Venue:Hybrid Meeting – TKBTC Community Resource Centre

If any member of the public wish to participate in this Hybrid meeting, and/or should any member of the public and/or press wish to VIRTUALLY attend this meeting, please contact the Clerk prior to the meeting, so that an appropriate meeting access code/password can be provided

PUBLIC NOTICE

The Council, members of the public and the press may film/record/photograph or broadcast this meeting only when the public and the press are not lawfully excluded.

Anyone wishing to record a meeting is requested to let the Chairman/Clerk of the meeting know prior to, or at the start of, the meeting and recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive.

Any member of the public who attends a meeting and objects to being filmed/recorded/photographed should advise the Clerk (in advance) who will instruct that they are not included in the filming/recording/photographing.

For further information/rules – please refer to the Town Councils Audio/Visual Recording and Photography at Council Meetings Policy, which can be found on the Town Council Website, and/or paper copies can be requested from the Clerk.

AGENDA

1. Apologies for Absence

To receive any apologies for absence.

2. Declaration of Interest

To declare the existence and nature of any interests in any item on the agenda.

3. Public Participation

To receive representatives from the public in respect of any item of business included in the agenda.

4. Minutes

To approve the minutes of the HR Committee meeting held on 06/10/2025.

5. Annual Pay Review

- To discuss/approve Salaries for 2026-27.
- To consider/approve the proposed increment from SCP 27 to SCP 28 for the Deputy Clerk with effect from 01/04/2026.

6. Employers Pension Scheme

- To note the Consultation on Gwynedd Pension Fund's Draft Funding Statement.
- To note the 2025 Actuarial Valuation – Notification of Draft Employer Result.
- To discuss/agree the Employer and Employee Pension Contribution Rates for 2026-27.

7. Annual Appraisal

- To receive an update regarding the 2025-26 Employee Performance Reviews.
- To discuss/agree the 2026-27 Performance Objectives for the Clerk.



Dylan Thomas
Town Clerk & R.F.O