

Towyn & Kinmel Bay Town Council

Minutes of the Full Council - (Hybrid Meeting) held on Wednesday 10th June, 2026 at 7:00pm

Present Cllrs: T Bibby (Mayor), L Derbyshire, L Gledhill, B Griffiths, L Griffiths, T Jenkins, D Johnson, M Jones, L Knightly, B McLoughlin, K Redhead, M Smith & N Smith

Clerk: Dylan Thomas

Deputy Clerk: Katherine Evans

1. Apologies

There were apologies received from Cllrs D Mulvaney and G Corry

2. Declarations of Interest

Cllr L Gledhill declared a prejudicial interest in agenda item 6 – Planning (0/53393) as he is a neighbour consultee as the property within the planning application backs onto his land, and he withdrew from the meeting whilst this agenda item was being discussed.

Cllr L Griffiths declared a prejudicial interest in agenda item 15- Community Engagement Activities as she wrote the proposal to be submitted to the Town Council for consideration and is involved in the event, and she withdrew from the meeting whilst this agenda item was being discussed.

3. Public Participation

There were no applications from the public to address the Council.

4. Minutes

Resolved that: - The minutes of the Full Council meeting held on 13/05/2026 be approved and signed by the Chairman.

5. Matters Arising

There were no matters arising from the above-mentioned meeting minutes.

6. Planning

0/53379

Five Year Temporary Permission for 5 pitch campervan overnight stopover.

Resolved that: - Objection- Due to the sewerage issues on site, the potential impact on the neighbouring resident, and that there are already several established campsites in the local vicinity that are more suitable for motorhomes.

0/53393

Proposed roof alterations/dormer loft conversion to existing detached bungalow.

Resolved that: - No Objection

0/53406

Proposed new maintenance building.

Resolved that: - No Objection

7. Tree Survey

Noted the Q2 Internal Tree Survey which has been completed by the Deputy Clerk.

8. Grant Applications

Noted that: -

- a) No small grant applications have been received for consideration at this meeting.
- b) Members were reminded that Tranche 1 for large grant applications closes on the 30th June, 2026.

9. Payments and Receipts

Resolved that: - The list of payments and receipts for the period 01/05/2026 to 31/05/2026, which has been fully reviewed and signed by the Clerk and Cllr M Jones (Appointed Finance Councillor) be approved as presented by the Clerk, and be signed by the Chairman. (Appendix A)

10. Bank Reconciliations

Resolved that: - The balances as at 31/05/2026, which have been fully reviewed and signed by the Clerk and Cllr M Jones (Appointed Finance Councillor) be approved as presented by the Clerk, and be signed by the Chairman.(Appendix B)

11. 2026-27 Budget Monitoring Reports

Noted: - The 3 x 2026-27 year to date budget monitoring reports as at 31/05/2026, including one with explanations for reportable/notable variances, as presented and explained by the Clerk.

12. Proposed Budget Changes

Resolved that: - The proposed budget changes for 2026-27, be approved as explained by the Clerk.

13. Kinmel Bay Community Centre – Proposed Purchase/Asset Transfer from Conwy CBC

Noted: -

- a) The Pre-Acquisition Building Survey provided by JDS Consulting.
- b) The simplified summary report of the Pre-Acquisition Survey, including the identified priority works and health and safety issues requiring attention.
- c) The advice received from CVSC that, to maximise opportunities for securing grant funding for future improvement works, the Town Council would need to directly operate the Community Centre element of the building rather than a separate community group.
- d) The current licence holders of the Community Centre element of the building have confirmed their intention to relinquish their licence upon transfer of the building to the

Town Council. They have also advised that the funds currently held within the charity account will either be used to undertake repairs and maintenance works to the building following the transfer, or be transferred to the Town Council. Should any funds be transferred to the Town Council, they will need to be ringfenced and used solely for the benefit, maintenance and improvement of the Community Centre.

- e) The Town Council would be unable to reclaim VAT on any works funded through the existing monies held by the Kinmel Bay Community Centre Charity.

Resolved that: -

- a) Towyn and Kinmel Bay Town Council formally accepts Conwy CBC's offer of the Asset Transfer of the Kinmel Bay Community Centre footprint to the Town Council for £1.**
- b) The Clerk will write to Conwy CBC to formally confirm acceptance of the Asset Transfer offer.**
- c) The Clerk will seek advice from One Voice Wales regarding the legal and governance implications of the proposed transfer of funds from the Community Centre Charity to the Town Council, to ensure compliance with all relevant legislation and charitable obligations.**

Cllr M Jones requested that it be recorded in the meeting minutes that he abstained from voting on this matter.

Support 'A Resilient Wales' through the long-term stewardship and sustainable management of a key community asset for future generations.

Supports 'A More Equal Wales' by providing accessible facilities, services and activities for all members of the community, including vulnerable and disadvantaged residents.

14. Kinmel Bay Community Centre Building – Carbon Report & Reduction Plan

Noted: -

- a) The Kinmel Bay Community Building Carbon Report and Reduction Plan provided by Greener Edge.
- b) The Kinmel Bay Community Centre Foot Print Designer Report

Supports 'Resilient Wales' by reducing environmental impacts, tackling climate change, improving energy efficiency and contributing to the sustainable management of natural resources

15. Community Engagement Activities

Resolved that: -

- a) The proposed Community Support Funding of £500 towards the 999 Community Fun Day be approved to contribute towards the provision of a professional children's entertainer (including juggling, puppetry, magic, balloon modelling, bubble machine and interactive performances), a bouncy castle and face painting. The members deemed the contribution good value for money and considered that the event directly supports the its Future Well-being Priorities of promoting community wellbeing, reducing inequalities, supports children and young people by providing free, accessible activities that bring residents together.**
- b) The Town Council will pay directly for the provision of a professional children's entertainer, bouncy castle, and face painting activities for the 999 Community Fun Day from the 2026-27 Community Support budget.**

- c) The event organisers be requested to complete a monitoring and evaluation form following the event, providing feedback on the success of the event, the activities delivered, and the estimated number of residents who attended, to enable members to assess the community benefit achieved.**

Supports 'A Cohesive Wales' by providing free activities that bring families and residents together, encouraging social interaction and reducing isolation.

16. Conwy County Borough Councillor Updates/Reports

Cllr K Redhead reported that the Visitor Levy consultations are now live. She also advised that a recent police operation had been carried out to address issues relating to off-road bikes and e-scooters in the area. A further operation is planned at Tir Llwyd Industrial Estate, and signage prohibiting off-road bike riding is being arranged.

Cllr M Smith reported that additional litter bins will be provided in the beach car park during the summer months. He also advised that remedial works had been undertaken to address potholes on Llwygy Road, with resurfacing works planned for the future.

Cllr N Smith reported his disappointment with the quality of the new UPVC seating installed on the promenade as part of the sea defence works.

Meeting Closed: 19:50

Signed by the Chair of the next Full Council Meeting on 17th June, 2026.

Appendix A

Date: 01/06/2026

Towyn & Kinmel Bay Town Council Current Year

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User: CLERK

Bank Reconciliation up to 31/05/2026 for Cashbook No 1 - Current Account

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
01/05/2026	S/O	40.00		40.00		R ☐	Chris Jones
05/05/2026	FASTER	85.00		85.00		R ☐	craig jones
05/05/2026	FASTER	316.00		316.00		R ☐	slcc
05/05/2026	FASTER	2,320.26		2,320.26		R ☐	Npower - Un-metered supply
05/05/2026	FASTER	126.00		126.00		R ☐	NXTWEB
05/05/2026	FASTER	1,029.46		1,029.46		R ☐	Otis Contractual Maintenance
05/05/2026	inter tfr		5,000.00	5,000.00		R ☐	Receipt(s) Banked
11/05/2026	d/d bcard	288.03		288.03		R ☐	Credit Card
11/05/2026	FASTER	302.40		302.40		R ☐	ACS Air Con Ltd
13/05/2026	VISA DEBIT	6.28		6.28		R ☐	the range
13/05/2026	VISA DEBIT	47.17		47.17		R ☐	Asda
14/05/2026	FASTER	180.00		180.00		R ☐	Plastecowood Ltd
14/05/2026	FASTER PAY	1,800.00		1,800.00		R ☐	Conwy County Borough Council
14/05/2026	VISA DEBIT	109.50		109.50		R ☐	sainsburys
14/05/2026	VISA DEBIT	3.99		3.99		R ☐	Asda
14/05/2026	VISA DEBIT	5.50		5.50		R ☐	m & S
14/05/2026	D/D	4,245.71		4,245.71		R ☐	PWLB
15/05/2026	inter tfr		10,000.00	10,000.00		R ☐	Receipt(s) Banked
18/05/2026	D/D	414.00		414.00		R ☐	conwy cbc
18/05/2026	D/D	209.69		209.69		R ☐	Total Energies - GAS
20/05/2026	D/D	29.99		29.99		R ☐	CARBON ZERO RENEWABLES
20/05/2026	FASTER	2,020.27		2,020.27		R ☐	Gwynedd Pension Fund
20/05/2026	FASTER	140.00		140.00		R ☐	Dennis McCabe
20/05/2026	FASTER	248.88		248.88		R ☐	Obsidian Networks Ltd
20/05/2026	inter tfr		5,000.00	5,000.00		R ☐	Receipt(s) Banked
21/05/2026	D/D	83.42		83.42		R ☐	EON
22/05/2026	FASTER PAY	3,070.52		3,070.52		R ☐	HMRC
22/05/2026	FASTER	25.00		25.00		R ☐	Pristine Windows
22/05/2026	FASTER	60.00		60.00		R ☐	yvonne cleaning & Garden
26/05/2026	D/D	123.60		123.60		R ☐	g-force comms ltd
26/05/2026	D/D	190.94		190.94		R ☐	GREENDocs - PHOTO COPIER
26/05/2026	FASTER	3,183.60		3,183.60		R ☐	JDS Consulting Ltd
27/05/2026	FASTER PAY	8,023.79		8,023.79		R ☐	may 26 salaries
27/05/2026	inter tfr		10,000.00	10,000.00		R ☐	Receipt(s) Banked
28/05/2026	FASTER	210.00		210.00		R ☐	CWHES
28/05/2026	FASTER	248.00		248.00		R ☐	Silver Birch
28/05/2026	FASTER	700.00		700.00		R ☐	Dennis McCabe
29/05/2026	FASTER	790.00		790.00		R ☐	Davies Land and Sea
31/05/2026	grant		806.00	806.00		R ☐	Receipt(s) Banked
		<u>30,677.00</u>	<u>30,806.00</u>				

Date: 01/06/2026

Towyn & Kinmel Bay Town Council Current Year

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User: CLERK

Bank Reconciliation up to 31/05/2026 for Cashbook No 2 - Savings Account

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
05/05/2026	inter tfr	5,000.00		5,000.00		R ☐	Current Account
05/05/2026	sale elec		51.24	51.24		R ☐	Receipt(s) Banked
15/05/2026	inter tfr	10,000.00		10,000.00		R ☐	Current Account
20/05/2026	inter tfr	5,000.00		5,000.00		R ☐	Current Account
21/05/2026	lease		173.33	173.33		R ☐	Receipt(s) Banked
26/05/2026	room incom		300.00	300.00		R ☐	Receipt(s) Banked
27/05/2026	inter tfr	10,000.00		10,000.00		R ☐	Current Account
		<u>30,000.00</u>	<u>524.57</u>				

Date: 01/06/2026

Towyn & Kinmel Bay Town Council Current Year

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User: CLERK

Bank Reconciliation up to 31/05/2026 for Cashbook No 5 - Petty Cash

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
01/05/2026	PETTY CASH	0.95		0.95		R ☐	KB Post Office
07/05/2026	PETTY CASH	1.30		1.30		R ☐	KB Post Office
18/05/2026	PETTY CASH	10.00		10.00		R ☐	Sovereign Trophies
		<u>12.25</u>	<u>0.00</u>				

Date: 01/06/2026

Towyn & Kinmel Bay Town Council Current Year

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User: CLERK

Bank Reconciliation up to 31/05/2026 for Cashbook No 6 - Credit Card

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
07/04/2026	CREDIT CAR	184.97		184.97		R ☐	Sam Turner and Sons
09/04/2026	CREDIT CAR	8.90		8.90		R ☐	amazon business
09/04/2026	CREDIT CAR	23.76		23.76		R ☐	Pdotwolf Ltd
14/04/2026	CREDIT CA	14.50		14.50		R ☐	amazon business
28/04/2026	CREDIT CAR	35.90		35.90		R ☐	amazon business
29/04/2026	CREDIT CAR	20.00		20.00		R ☐	Open AI
11/05/2026	d/d bcard		288.03	288.03		R ☐	Receipt(s) Banked
28/05/2026	CREDIT CAR	35.90		35.90		R ☐	amazon business
28/05/2026	CREDIT CAR	-35.90		-35.90		R ☐	amazon business
		<u>288.03</u>	<u>288.03</u>				

Appendix B

Towyn & Kinmel Bay Town Council Current Year

Bank - Cash and Investment Reconciliation as at 31 May 2026

Confirmed Bank & Investment Balances

Bank Statement Balances

31/05/2026	16981.85	16,981.85
31/05/2026	Savings Account	190,493.17
31/05/2026	Petty Cash	30.63
30/04/2026	Credit Card	0.00

207,505.65

Receipts not on Bank Statement

0.00

Closing Balance

207,505.65

All Cash & Bank Accounts

1	Current Bank A/c	16,981.85
2	Savings Account	190,493.17
5	Petty Cash	30.63
6	Credit Card	0.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	207,505.65
