

# Towyn & Kinmel Bay Town Council

Minutes of the Full Council – (Hybrid Meeting) held on Monday 1<sup>st</sup> December, 2025 at 7:00pm

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Present Cllrs: T Bibby, L Gledhill, B Griffiths, L Griffiths, D Mulvaney (Mayor) K Redhead & N Smith

Clerk: Dylan Thomas

Deputy Clerk: Katherine Evans

1. Apologies

Apologies for absence were received from Cllrs G Corry, T Jenkins, D Johnson, M Jones, L Knightly, A Macauley, B McLoughlin & M Smith.

2. Declarations of Interest

Cllr N Smith declared a prejudicial interest in agenda item 6 – Planning, as he is a member of the Planning Committee at Conwy CBC, and he withdrew from the meeting whilst this agenda item was being discussed.

3. Public Participation

There were no representatives from the public to address the Council.

4. Minutes

**Resolved that: - The minutes of the Full Council meeting held on 19/11/2025 be approved and signed.**

5. Matters Arising

There were no matters arising from the above-mentioned meeting minutes.

6. Planning

**0/53005**

Change of Use of former B1/B8 building to restoration of Classic Cars, side extension and storage containers.

**Resolved that: - No Objection. The Town Council fully supports the application, as it's a tidy and well-run site.**

7. Budget Monitoring Reports

**Resolved that: - The 3 x 2025-26 year to date Budget Monitoring Reports as at 30/11/2025, including one with explanations for reportable/notable variances, as presented and explained by the Clerk.**

8. Proposed Budget Changes

**Resolved that: - The Proposed Budget Changes for 2025-26 be approved, as presented and explained by the Clerk.**

9. Payments & Receipts

**Resolved that:** - The Payments and Receipts for the period 01/11/2025 to 30/11/2025, which have been fully reviewed by the Clerk and Cllr M Jones (Appointed Finance Councillor) be approved as presented by the Clerk, and be signed by the Chairman.

10. Bank Reconciliations

**Resolved that:** - The balances as at 30/11/2025, which have been fully reviewed and signed by the Clerk and Cllr M Jones (appointed Finance Councillor) be approved as presented by the Clerk, and be signed by the Chairman.

11. 2026-27 Budgets

**Resolved that:** - The following provisional budgets would be included in the 2026-27 budgets/Precept calculations: -

- Building Maintenance - £5,500
- Ground Maintenance - £17,500
- Tir Prince Park Maintenance - £5,000
- Solar Farm Grant Received - £13,000
- Grants - £10,000
- Solar Farm Grant Paid - £13,000
- Tree Lights Power - £11,000
- Chairman's Allowances - £0

12. Solar Farm Grant Monies

Noted that the current balance for the Solar Farm Grant is as follows: -

Total Balance: £28,123.57

Allocated:

- Clwyd Park (341) EMR - Additional Path - £7,000
- Xmas Lights EMR (EMR 343) - £5,000
- Pen Uchaf CCTV EMR (EMR 344) - £2,000
- Sandbank Road CCTV EMR (EMR 345) - £6,000

Unallocated funds:

- Solar Farm EMR (EMR 321) - £1,402.93
- Unspent Budget (Funds Received in 2025) - £6,720.64

*Supports "A resilient Wales" as solar farms align with the goal of Resilient Wales by enhancing biodiversity, reducing environmental impact, and strengthening local and national capacity to adapt to environmental and economic challenges.*

13. Ear Marked Reserves

The Clerk presented and explained the current Ear Marked Reserve balances (total EMR balances (total EMR balances £ 81,647.85 as at 30/11/2025).

**Resolved that:** -

**Approved Transfers into EMR**

- **£6,720.64 into Solar Farm (comprising of £6,720.64 unspent 2025-26 Solar Farm Budget).**

#### **Outstanding Purchase Orders**

- **£1,499.60 payment to Conwy CBC (purchase of Inclusive Swing Seat at Tir Prince Park).**
- **£3,699.11 (Match funding for Clwyd Park Accessible Path).**
- **£9,180.00 payment to SETS Ltd (Re-stringing of 50% of the Christmas motifs, replacement permanent tree lights and installation of 10 commando sockets).**

Noted that the revised overall EMR balance will be £73,989.78 once the above transfers/payments have been made.

#### **14. Proposed Transfer of Assets/Services and Requests for Financial Support from Conwy CBC.**

**Resolved that: - The following financial support be approved and paid to Conwy CBC for 2026-27.**

##### **Library Services**

- **The Town Council will contribute £4,151 towards the cost of running the library subject to confirmation of the 2026-27 opening hours. The Clerk will write to Conwy to seek clarification from the Head of the Library Service regarding whether the Friends of the Kinmel Bay Library Community Trustees are eligible to apply for grants to cover staff salaries for 2027 onwards.**

##### **Bus Shelter Maintenance**

- **The Town Council will contribute £1,500 towards the bus shelter scheme.**

##### **CCTV**

- **The Town Council will contribute £1,683 to Conwy CBC for the maintenance and running costs of three CCTV cameras in the Towyn and Kinmel Bay area (£561 per camera).**

##### **Public Toilets**

- **There are no Conwy CBC public toilets in the Towyn and Kinmel Bay Area.**

##### **Festive Lights**

- **The charge for processing 178 applications (for attachment to or taking electrical supplies from highway equipment) for 2026-27 is £396.**

##### **Play Sessions**

- **The Town Council will contribute £2,325 for 10 play sessions in the Towyn and Kinmel Bay area.**

#### **15. 2026-27 Proposed Projects and Budgets**

**Resolved that: - The following projects and provisional budgets will be included in the 2026-27 Budget/Precept calculations: -**

**Community Place Plan - £1,000**

**Benches - £0**

**Mass Crocus Bulb Planting - £0**

**Playgrounds - £0**

**Solar LED Lights - £6,000**

**Defibrillators - £2,000**

**Community Support - £3,000**

**Planting Scheme - £0**

**Speed Sensing Signs - £5,000**

**Family Support at Christmas - £0**

**Community Support at Christmas - £5,000**

**Replacement of existing lamp post motifs - £5,000** (The members resolved to replace the Christmas lights, rather than refurbish the existing lights, as recommended by our Christmas lights installer).

**Community Music Event - £10,000**

**Community Engagement Activities - £5,000**

**Clwyd Park Path Part 3 - £5,000**

**Cleaning all of the benches, concrete basis and play equipment £10,000**

**New sign for Tir Prince Park - £5,000**

**Resolved that: -**

- a) £5,000 will be transferred from the Solar Farm EMR to the existing Christmas Lights EMR (with a view to purchasing pre-owned Christmas Lights Motifs in February/March 2026).**
- b) The Family Support at Christmas budget for 2025-26 will be reduced to nil.**

*Community Support at Christmas – Supports ‘A Cohesive Wales’, as it helps vulnerable residents, builds community cohesion, and ensures equal access to support.*

*Refurbishment of Existing Lamp Post Motifs- Supports ‘A Cohesive Wales’ as reserves local heritage, enhances public spaces, and promotes community pride.*

*Community Music Event – Supports ‘A Vibrant Culture’, ‘A Cohesive Wales’ as Encourages cultural engagement, community participation, and social cohesion.*

*Clwyd Park Path part 3 – Supports ‘A Resilient Wales’ as it Enhances safe access to green spaces, encourages outdoor activity, and protects natural areas.*

*Cleaning of Benches, Concrete Bases, and Play Equipment – Supports ‘A Healthy Wales’ as it Maintains safe, clean, and accessible community spaces for wellbeing and recreation.*

## **16. Grants**

Noted that Members were again reminded that Tranche 2 for large grant applications closes on the 31<sup>st</sup> December, 2025.

## **17. Committee Members**

Noted that: -

- a) Cllr G Corry has stepped down from his position on the Community Place Plan Committee.
- b) Councillors were asked to nominate themselves at a later date if they wish to be considered for the Community Place Plan Committee for the Kinmel Bay Ward.

## **18. Traffic Regulation Order 2025-CCBC Formal Review/Consultation**

Noted: -

- a) The email received from Conwy CBC relating to the review of the Traffic Regulation Orders and proposed changes in the Towyn and Kinmel Bay area.

- b) The reasons for Conwy CBC's proposed changes to the Traffic Regulation Orders.
- c) The draft schedule for Towyn and Kinmel Bay.

**Resolved that: -**

- d) Town Council members consider the existing restrictions on Gaingc Road, Sandbank Road and Maes-y-Llan to be appropriate and recommend that they remain unchanged.**
- e) Town Council Members are fully supportive of the proposed restrictions to St Asaph Avenue, Park Avenue, Gwellyn Avenue and Holywell Crescent.**
- f) Town Council members are fully supportive of the proposed disabled bays at The Square but suggest that the spaces are placed as far west as possible.**
- g) The Town Council members feel that the installation of parking meters at Hortons Nose would be more appropriate than the proposed restrictions.**

#### **19. Smart Towns Free Wi-Fi**

Noted the email received from Conwy CBC relating to the offer to install PATRWM data analysis software to the existing Smart Towns Wi-Fi in Towyn and Kinmel Bay.

**Resolved that: -**

- a) Members agreed to the installation of the PATRWM data analysis software, subject to there being no cost to the Town Council.**
- b) The Deputy Clerk will submit an application to Conwy CBC's Town and Community Council Fund to secure the required 30% match funding, to complement the 70% of project costs already allocated through the Smart Towns Funding provided by Conwy CBC.**
- c) The grant acceptance letter once received will be signed on behalf of the Town Council by the Chair for the Full Council and Appointed Finance Councillor, and that their signatures will be witnessed by the Clerk.**

*Supports 'A Resilient Wales' as Free Wi-Fi ensures access to information and resources during emergencies or disruptions.*

*Strengthens community capacity to adapt to environmental and economic changes through improved communication.*

Cllr N Smith left the meeting early at 20:12

#### **20. Conwy County Borough Councillor Updates/Reports**

Cllr M Smith reported that he recently sat on the Conwy Grants Committee reviewing the Pride and Place Funding, which is based on the Welsh Index of Multiple Deprivation. Funding allocations are determined by levels of deprivation in areas and include supplementary funding. Conwy CBC is considering holding the funding centrally and allocating it to Community and Town Councils, with the intention of spending the first tranche of allocated funds by March 2026.

To understand how Conwy CBC's Internal Audit process works, Cllr M Smith has been invited to be interviewed by Audit Wales.

Cllr K Redhead reported she had nothing additional to report at this time.

Meeting Closed:

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Signed by the Chair of the next Full Council meeting on 07/01/2026.