

Towyn & Kinmel Bay Town Council

Minutes of the Full Council - (Hybrid Meeting) held on Tuesday 6th May 2025 at 7:00pm

Present Cllrs: T Bibby, G Corry, B Griffiths, L Griffiths, M Jones, A Macauley, D Mulvaney, K Redhead, M Smith & N Smith

Clerk: Dylan Thomas

Deputy Clerk: Katherine Evans

1. Apologies

Apologies for absence were received from Cllrs L Gledhill, T Jenkins, D Johnson, L Knightly, and B McLoughlin.

2. Declarations of Interest

There were no declarations of interest.

3. Public Participation

There were no applications from the public to address the Council.

4. Minutes

Resolved that: - The minutes of the Full Council meeting held on 22/04/2025 be approved and signed by the Chairman.

5. Matters Arising

There were no matters arising from the above-mentioned meeting minutes.

6. 2024-25 Asset Register

Resolved that: - The 2024-25 Asset Register, as at 31/03/2025, be approved as presented and explained by the Clerk.

7. 2024-25 Investment Register

Resolved that: - The 2024-25 Investment Register, as at 31/03/2025, be approved as presented and explained by the Clerk.

8. Draft 2024-25 Wellbeing of Future Generations Report

Resolved that: - The draft 2024-25 Wellbeing of Future Generations Report be approved, as presented and explained by the Clerk.

9. Payments & Receipts

Resolved that: - The list of payments and receipts for the period 01/03/2025 to 31/03/2025 and 01/04/2025 to 30/03/2025, which have been fully reviewed and signed by the Clerk and

Cllr M Jones (Appointed Finance Councillor) be approved as presented and explained by the Clerk and signed by the Chairman.

10. Bank Reconciliations

Resolved that: - The balances as at 31/03/2025 & 30/04/2025 which have been fully reviewed and signed by the Clerk and Cllr M Jones (Appointed Finance Councillor) be approved as presented and explained by the Clerk and signed by the Chairman.

11. 2024-25 and 2025-26 Budget Monitoring Reports

Resolved that: - The 3 x 2024-2025 budget monitoring reports as at 31/03/2025, including one with explanations for reportable/notable variances and the 3 x 2025-26 year to date as at 30/04/2025 including one with explanations for reportable/notable variances, be approved as presented and explained by the Clerk.

12. Repair Café Volunteer Policy

Resolved that: - The draft Repair Café Volunteer Policy be approved, as presented and explained by the Clerk.

Supports 'A Resilient Wales' by repairing electronics, clothing, furniture, and household items which reduces waste and cuts landfill contributions.

13. Commando Sockets

Resolved that: -

- a) The quote from SETS Ltd for £2,650 plus VAT for the supply and installation of 10 replacement Commando sockets (£265 per socket) on the identified lamp posts within Towyn and Kinmel Bay be approved. These works will replace sockets lost as part of the Free Conwy Wi-Fi Scheme. Out of the two quotes received, SETS Ltd provided the lowest quote and is the Town Council's approved installer of our Christmas lights, and was deemed to be excellent value for money.**
- b) The cost of £2,650 plus VAT will be paid from the Christmas Lights EMR budget.**

Supports 'A Resilient Wales' as installing durable, weatherproof sockets will reduce the risk of electrical faults and improve reliability during adverse weather conditions.

14. Planning Permission

Noted the approved planning permission for the proposed change of use of the existing first floor offices in the Community Resource Centre.

- a) Room One – Change of use to Class B1 (Business), Class D1 (Non-Residential Institutions or Sui Generis (for use by self-employed Nail/Eyelash Technician only).**
- b) Room Two – Change of use to Class B1 (Business) or Class D1 (Non-Residential Institutions).**

15. Community Assets

Noted that: -

- a) A meeting request has been received from Conwy CBC regarding the proposed transfer of Community Assets from Conwy CBC to Town Community Councils. The Town Council has been invited to attend a meeting scheduled for 15th May 2025 at 3:00pm, to be held at the Coed Pella Offices.
- b) All Councillors are invited to attend this meeting.

16. Sanitary Hygiene Bins

Resolved that: -

- a) **The quote of £210 plus VAT per annum from Active Washrooms for the service of sanitary/nappy waste disposal be approved on a 36-month fixed price contract. Out of the three quotes received, Active Washrooms was the lowest quote and was considered the best value for money.**
- b) **The new Active Washrooms contract will be signed on behalf of the Town Council by the Chairperson of the Full Council and the Appointed Finance Councillor, and that their signatures will be witnessed by the Clerk.**

Supports 'A Prosperous Wales' by sourcing cost-effective and efficient contracts frees up funds that can be used for other local priorities, contributing to economic resilience.

17. Councillor Training

Noted that: -

- a) The 2024-25 Councillor Training Schedule as presented and explained by the Clerk.
- b) The Councillor Training Budget for 2025-26 is £500.
- c) The Clerk will continue to circulate the list of training courses and dates provided by One Voice Wales to all Councillors on a monthly basis.
- d) While participation in training is currently voluntary, Councillors are reminded of the importance of undertaking training in areas that support them in fulfilling their roles effectively.
- e) The recent Welsh Government Working Party has recommended that the Welsh Government consider introducing mandatory training for Town and Community Councillors through statutory guidance under the Local Government and Elections (Wales) Act 2021.

Supports 'A More Equal Wales' as training in areas such as equality, diversity, and inclusion ensures Councillors understand and address the needs of all community members.

18. Conwy County Borough Councillor Updates/Reports

Cllr K Redhead reported the tragic news of a recent death within the Towyn and Kimmel Bay community. In response, local residents and businesses have come together to raise funds in support of the family and funeral costs. The Town Council would like to extend their deepest condolences to the family at this sad time. The community's compassion and willingness to support one another during such a difficult time is deeply appreciated.

Cllr N Smith reported that Network Rail has confirmed an assessment of the railway bridge on St Asaph Avenue will need to be carried out before the proposed resurfacing work on the bridge can be completed.

Cllr M Smith reported that several residents have raised concerns with him regarding the condition of the side roads. He has been in contact with an officer from Conwy CBC's Environment, Roads and Facilities (ERF) department. Discussions have also taken place with the Clerk regarding the possibility of the Town Council undertaking road sweeping and weed spraying in-house. Cllr Smith will contact the Clerk should any further information about potential service providers be received from Conwy CBC.

No update was received from Cllr B Mclughin due to her absence from the meeting.

Meeting Closed: 19:20

.....
Signed by the Chair of the next Full Council meeting on the 14/05/2025.