



Cyngor Tref
Towyn and Kinmel Bay
Town Council

Summons to Attend the Meeting of the Full Council

To All Members of Towyn & Kinmel Bay Town Council

Cllrs: T Bibby, G Corry, L Gledhill, B Griffiths, L Griffiths, T Jenkins, M Jones, D Johnson, L Knightly, A Macauley, B McLoughlin, D Mulvaney (Mayor) K Redhead, M Smith & N Smith

Clerk: Dylan Thomas

Deputy Clerk: Katherine Evans

Date and Time: Monday 12th January, 2026 at 7:00pm

Venue: Hybrid Meeting – TKBTC Community Resource Centre

If any member of the public wish to participate in this Hybrid meeting, and/or should any member of the public and/or press wish to VIRTUALLY attend this meeting, please contact the Clerk prior to the meeting, so that an appropriate meeting access code/password can be provided

PUBLIC NOTICE

The Council, members of the public and the press may film/record/photograph or broadcast this meeting only when the public and the press are not lawfully excluded.

Anyone wishing to record a meeting is requested to let the Chairman/Clerk of the meeting know prior to, or at the start of, the meeting and recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive.

Any member of the public who attends a meeting and objects to being filmed/recorded/photographed should advise the Clerk (in advance) who will instruct that they are not included in the filming/recording/photographing.

For further information/rules – please refer to the Town Councils Audio/Visual Recording and Photography at Council Meetings Policy, which can be found on the Town Council Website, and/or paper copies can be requested from the Clerk.

AGENDA

1. Apologies

To receive any apologies for absence.

2. Declaration of Interest.

Members to declare the existence and nature of any interest in items on the agenda.

3. Public Participation

To receive representations from the public in respect of any item of business included on the agenda.

4. Minutes

To confirm and approve the minutes of the Council meeting held on 07/01/2026.

5. Matters Arising

To consider any matters arising from the minutes not included on the agenda.

6. Planning

0/53095

Reference: Mrs Sam Maitland Price

Proposal: Retention of detached outdoor classroom and construction of proposed canopy roof shelter adjacent to main entrance.

Location: Little Lambs Day Nursery, St Asaph Avenue, Kinmel Bay, Conwy LL18 5EG.

Closure Date: 26/01/2026

7. Proposed Base Station Upgrade at Towyn British Rail – Towyn Road/Foryd Road, Kinmel Bay LL18 5LT (NGRS: E 298240/N 0380054)

To discuss/consider the proposed installation of a replacement Radio Base Station/Mast.

8. Community Place Plan Committee

- To note the draft meeting minutes of the meeting held on 10/12/2025,
- To discuss/consider/approve any non-Councillor Co-option Applications received.

9. 2025-26 Proposed Budget Amendments

To discuss/consider/approve the proposed budget changes for 2025-26.

10. Budget Monitoring Reports

To review/approve the 3 x year to date Budget Monitoring Reports for 2025-26, as at 31/12/2025.

11. Payments & Receipts

To review/approve the Payments and Receipts for the period 01/12/2025 to 31/12/2025.

12. Bank Reconciliations

To review/approve the Bank Reconciliations as at 31/12/2025.

13. Policies

To discuss/consider/approve the proposed merging of the Financial Management Policy, Financial Reserves Policy & Formal Reserves Policy – Template/Calculation Sheet.

To discuss/consider/review/approve the following Policies: -

- New - Draft Financial Management, Budgets & Reserves Policy.
- Existing - Annual Investment Policy & Strategy.

14. PFR Work Schedule

To discuss/review the updated 2025-26 PFR related Work Schedule.

15. Community Support Expenditure

To receive an update regarding the 2025-26 year to date Community Support Expenditure.

16. Data Protection

- To note the recent Data Protection update/report.
- To discuss/consider/approve: -
Revised Data Breach Notification Policy.
Revised Personal Data Complaints Policy.

17. Precept

To finalise/agree the Precept to be raised by Conwy CBC on behalf of the Town Council for 2026-27.

18. Grants

To discuss/consider/approve grant applications received (2025-26 Second Tranche).

19. Kinmel Bay Library

To receive an update from the Conwy CBC Library Service regarding the Kinmel Bay Library.

20. 2025 Senior Christmas Parties

To receive an update regarding the 2025 Senior Christmas Parties.

21. Conwy County Borough Councillor Updates/Reports

To receive/discuss/consider reports and/or updates from Conwy County Borough Council Councillors that represent Towyn & Kinmel Bay.



Dylan Thomas
Town Clerk & R.F.O.