



**Cyngor Tref
Towyn and Kinmel Bay
Town Council**

Summons to Attend the Meeting of the Full Council

To All Members of Towyn & Kinmel Bay Town Council

Cllrs: T Bibby, G Corry, L Gledhill, B Griffiths, L Griffiths, T Jenkins, M Jones, D Johnson, L Knightly, A Macauley (Mayor), B McLoughlin, D Mulvaney, K Redhead, M Smith & N Smith

Clerk: Dylan Thomas

Deputy Clerk: Katherine Evans

Date and Time: Tuesday 22nd April 2025 at 7:00pm

Venue: Hybrid Meeting – TKBTC Community Resource Centre

If any member of the public wish to participate in this Hybrid meeting, and/or should any member of the public and/or press wish to VIRTUALLY attend this meeting, please contact the Clerk prior to the meeting, so that an appropriate meeting access code/password can be provided

PUBLIC NOTICE

The Council, members of the public and the press may film/record/photograph or broadcast this meeting only when the public and the press are not lawfully excluded.

Anyone wishing to record a meeting is requested to let the Chairman/Clerk of the meeting know prior to, or at the start of, the meeting and recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive.

Any member of the public who attends a meeting and objects to being filmed/recorded/photographed should advise the Clerk (in advance) who will instruct that they are not included in the filming/recording/photographing.

For further information/rules – please refer to the Town Councils Audio/Visual Recording and Photography at Council Meetings Policy, which can be found on the Town Council Website, and/or paper copies can be requested from the Clerk.

AGENDA

1. Apologies

To receive any apologies for absence.

2. Declaration of Interest.

Members to declare the existence and nature of any interest in items on the agenda.

3. Public Participation

To receive representations from the public in respect of any item of business included on the agenda.

4. Minutes

To confirm and approve the minutes of the Council meeting held on 19/03/2025.

5. Matters Arising

To consider any matters arising from the minutes not included on the agenda.

6. Planning

0/52413

Reference: Ms Chiara Williams

Proposal: Proposed demolition of existing garage/storage building and the erection of a single-storey extension to the side and rear of the existing dwelling & associated works.

Location: Morfa Cottage, Morfa Avenue, Kinmel Bay LL18 5LE.

Closure Date: 10/04/2025. (Response agreed 24/04/25).

0/52430

Reference: Mr and Mrs Bill and Patricia Bailey

Proposal: Removal of existing hipped roof and provision of new gabled roof to provide additional living accommodation at first floor level. Erection of front entrance porch.

Location: 6 Aled Gardens, Kinmel Bay Conwy LL18 5NG

Closure Date: 15/04/2025. (Response agreed 24/04/25).

0/52441

Reference: Mr & Mrs Stan and Marjorie Bloor

Proposal: Erection of flat roofed extensions to front and rear of dwelling.

Location: 26 Glascoed Avenue, Sandy Cove, Kinmel Bay, Conwy LL18 5NN

Closure Date: 18/04/2025. (Response agreed 24/04/2025).

0/52455

Reference: J Glyn Owen & Co

Proposal: Variation of condition no's 2, 4, 5 & 7 of planning approval 0/50031 (Replacement of 12 touring caravans with 8 static caravans currently permitted at Ty Gwyn Caravan Park, together with associated works) to allow for an amendment to the site layout and discharge of condition 4 (Hard & Soft Landscaping) 5 (Colour & Materials) & 7 (Foul & Surface Water Drainage Systems).

Location: Ty Gwyn Chalet and Caravan Park, Towyn Road, Towyn LL22 9HA.

Closure Date: 29/04/2025.

0/52462

Reference: Mrs Kelly Baker

Proposal: Proposed single storey rear and double storey side extension.

Location: 32 Parc Morfa, Kinmel Bay, LL18 5LF

Closure Date: 01/05/25.

0/52467

Reference: Mr M Williams

Proposal: Change of use of former B1/B8 building to restoration of Classic Cars, side extension, storage containers and area of hardstanding for vehicle storage.

Location: Jacksonville, Towyn Way West, Towyn LL22 9LG

Closure Date: 05/05/2025.

7. Annual Meeting

To discuss/agree arrangements for the 2025-26 Annual Meeting which will be held on Wednesday 14th May, 2025.

8. 2025 Tree Survey

To note the Q1 2025 Tree Survey.

9. Proposed 2024-25 Budget Changes

To discuss/approve the Proposed Budget Changes for 2024-25.

10. Grants

To discuss/consider the draft/proposed Small Grant Policy and Small Grants application form (Grants up to and including £250.00).

11. Conwy CBC Free Wi-Fi Scheme

- To note that the Scheme has been completed.
- To discuss/agree what to do with the surplus balance held on the Conwy CBC Free Wi-Fi Ear Marked Reserves.

12. Electricity

- To receive an update regarding the proposed transfer of the Electricity contract to EDF.
- To discuss/consider/approve the revised quotes relating to the renewal/extension of the existing Electricity contract.

13. Financial Regulations

To discuss/consider/approve the updated/revised Financial Regulations.

14. Solar Lights

To discuss/consider/agree where to install additional Solar LED Lights in 2025-26, and how to fund.

15. TAN 15

To discuss/note the recent email from Darren Millar, and the written statement from the Welsh Government regarding the Revised TAN 15.

16. Christmas Lights Update

- To receive an update from our Christmas Lights contractor.
- To discuss/consider/approve the options/proposed improvements to our existing Christmas Lights.

17. Grass Verges on the entrance to the Owain Glyndwr Estate

- To receive/discuss the feedback/comments following the recent community consultation.
- To discuss/agree how/if to proceed with the proposed tree planting on the grass verge/verges.

18. Draft 2025-26 - Draft Environmental Improvements - Work Schedule

- To note/discuss the draft schedule.
- To agree which projects to take forward and when.

19. Owain Glyndwr Community Garden

To receive an update regarding the community garden.

20. 2024-25 Internal Audit

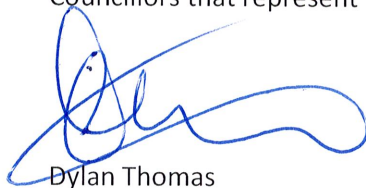
To discuss/review/approve the 2024-25 year end Internal Audit Report completed year end Action Plan, and the 2024-25 Internal Audit Report.

21. Annual Return 2024-25

- To approve the Annual Accounting Statement
- To approve the Annual Governance Statement
- To approve the Statement of Audit
- To approve the signing of the Annual Return for 2024-25

22. Conwy County Borough Councillor Updates/Reports

To receive/discuss/consider reports and/or updates from Conwy County Borough Council Councillors that represent Towyn & Kinmel Bay.



Dylan Thomas
Town Clerk & R.F.O.