



Cyngor Tref
Towyn and Kinmel Bay
Town Council

Summons to Attend the Meeting of the Full Council

To All Members of Towyn & Kinmel Bay Town Council

Cllrs: T Bibby, G Corry, L Gledhill, B Griffiths, L Griffiths, T Jenkins, M Jones, D Johnson, L Knightly, A Macauley, B McLoughlin, D Mulvaney (Mayor) K Redhead, M Smith & N Smith

Clerk: Dylan Thomas

Deputy Clerk: Katherine Evans

Date and Time: 24th September, 2025 at 7:00pm

Venue: Hybrid Meeting – TKBTC Community Resource Centre

If any member of the public wish to participate in this Hybrid meeting, and/or should any member of the public and/or press wish to VIRTUALLY attend this meeting, please contact the Clerk prior to the meeting, so that an appropriate meeting access code/password can be provided

PUBLIC NOTICE

The Council, members of the public and the press may film/record/photograph or broadcast this meeting only when the public and the press are not lawfully excluded.

Anyone wishing to record a meeting is requested to let the Chairman/Clerk of the meeting know prior to, or at the start of, the meeting and recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive.

Any member of the public who attends a meeting and objects to being filmed/recorded/photographed should advise the Clerk (in advance) who will instruct that they are not included in the filming/recording/photographing.

For further information/rules – please refer to the Town Councils Audio/Visual Recording and Photography at Council Meetings Policy, which can be found on the Town Council Website, and/or paper copies can be requested from the Clerk.

AGENDA

1. Apologies

To receive any apologies for absence.

2. Declaration of Interest.

Members to declare the existence and nature of any interest in items on the agenda.

3. Public Participation

To receive representations from the public in respect of any item of business included on the agenda.

4. Minutes

To confirm and approve the minutes of the Full Council meeting held on 01/09/2025.

5. Matters Arising

To consider any matters arising from the minutes not included on the agenda.

6. Planning

0/52764

Reference: Mrs Jessica Townson

Proposal: Two storey side extension in lieu of existing single storey structure.

Location: Purple Rose, Gors Road, Towyn, Conwy LL22 9LS.

Closure Date: 18/09/2025 (Response Extension agreed).

0/52777

Reference: Dwr Cymru Welsh Water

Proposal: Proposed Housing for Blower

Location: Sewage Treatment Works, Tir Llwyd Industrial Estate, Kinmel Bay LL18 5HB.

Closure Date: 22/09/2025 (Response Extension applied).

0/52803

Reference: Mr Christopher Bamber

Proposal: Proposed double storey rear extension.

Location: 21 Gwellyn Avenue, Kinmel Bay LL18 5HR.

Closure Date: 30/09/2025.

7. Payments & Receipts

To review payments for the period 01/07/2025 to 31/08/2025.

8. Bank Reconciliations

To review/approve all reconciliations as at 30/07/2025 and 31/08/2025.

9. Proposed Budget Changes

To discuss/consider/approve the proposed budget changes for 2025-26.

10. Budget Monitoring Reports

To review the 2025-26 year to date budget monitoring reports as at 31/08/2025.

11. EMR Balances

To review the current EMR balances and consider/agree any proposed changes.

12. Small Grants

To discuss/consider/approve any small grant applications received since the last meeting.

13. Councillor Allowances 2025-26

To discuss/agree the payment of the 2025-26 Councillor allowances.

14. Community Support Expenditure

To receive an update regarding the year-to-date community support expenditure.

15. Policies

To discuss/consider/approve the following new/revised policies.

- Complaints Policy (Revised)
- Draft SAR Complaints Policy (New)

16. Santa Senior

To discuss/consider what activities to undertake for Santa for a Senior 2025.

17. Family Support at Christmas

To discuss/consider/agree what activities to undertake for Christmas 2025.

18. Training Plan for Employees and Councillors

To discuss/review the updated Town Council Training Plan.

19. PFR Work Schedule for 2025-26

To discuss/review the updated year to date 2025-26 PFR related work schedule.

20. Unmetered Electricity Supply

- To receive an update regarding the Town Council's unmetered electricity supply for 2024.
- To discuss/approve the payment of the NPower invoice for the 2024 supply.

21. Community Place Plan Committee

To note the draft meeting minutes of Community Place Plan Committee meeting held on 10/09/2025.

22. 2025-26 Civic Service

To receive an update regarding the 2025-26 Civic Service.

23. Llais

To discuss the recent emails/updates received from Llais.

24. Solar Farm Grant Money

To review the Solar Farm grant monies expenditure and present balances.

25. Proposed Additional Path in Clwyd Park

- To receive an update regarding the grant funding.
- To consider/approve the quotes for the proposed additional path.

26. Community Youth Representation

- To receive an update regarding the process to appoint a Youth Representative.
- To discuss/consider/agree whether/how to take forward.

27. IT

To approve increasing the number of TKBTC Councillor email addresses from 11 to 15, and the resultant increase to our monthly IT costs.

28. Community Asset Transfers

To receive an update regarding the proposed transfer of the Freehold for the Ffordd Y Berllan Field, from Conwy CBC to the Town Council.

29. Conwy County Borough Councillor Updates/Reports

To receive/discuss/consider reports and/or updates from Conwy County Borough Council Councillors that represent Towyn & Kinmel Bay.

A handwritten signature in dark ink, appearing to read 'Dylan Thomas', with a long, sweeping horizontal stroke extending to the right.

Dylan Thomas

Town Clerk & R.F.O.