

# Environment Improvement - Work Schedule - 2023 - 24

Christmas Lights	H	<ul style="list-style-type: none"> <li>- 2 Sept 23 - Agreed for 10 x additional timer commando sockets for Christmas for 2023?</li> <li>- Send annual Xmas Lights application to CCBC in Oct/Nov each year.</li> <li>- Proposal from Cllr Nigel to approach local businesses to see, if they would consider attaching a lamp post motif to their business premises (proposal/ costs and details to be considered/discussed by members in June 2023). – 4/9/2023 – resolved not to take forward.</li> </ul>
Christmas Trees	H	<ul style="list-style-type: none"> <li>- 2023 Xmas Trees Quote requested - Aug 23</li> <li>- Quote approved and Trees ordered 05/09/2023.</li> <li>- Agreed to investigate/obtain a quote to replace the permanent xmas tree at Kinmel Bay Church, which suffered from severe wind burn in Dec 21 (a few weeks after it was planted), ad has not recovered. – Members agreed 3/1/24 not to replace the damaged tree.</li> </ul>
Grounds Maintenance	H	<ul style="list-style-type: none"> <li>- Investigate flattening the grass verge on St Asaph Avenue (left hand side just after the farm) as very uneven and spoils the effect of the well mowed grass. – April 2023 – Cllr Lee to investigate and report back.</li> </ul>
Play Grounds	M	<ul style="list-style-type: none"> <li>- Any proposed schemes for 2023 -24? – Agreed on 4/9/2023- That any decision regarding any proposed schemes for 2023 – 24 be deferred for the time being, as we believe CCBC are looking to refurbish/replace the skate park at Tir Prince park.</li> </ul>
Community Skip Days	H	<ul style="list-style-type: none"> <li>- Five to be organised within TKBTC Area.</li> <li>- Conwy Fee for Comm Skips for 2023-24 is £264 plus VAT per skip.</li> <li>- Chester Avenue – Date 14 Sept 2023 - (3 Skips provisionally booked, but only 2 used).</li> <li>- Glan Morfa Towyn – Date 4 Oct 2023 - (2 Skips provisionally booked, but only 1 used).</li> <li>- KB Comm Centre Car Park – Date 26 Oct 23 - (2 Skips provisionally booked, but only 1 used).</li> <li>- Sandy Cove – Date 9 Jan 24 - (2 Skips provisionally booked, and two skips used).</li> <li>- Maes Y Llan Car Park – Date 23 Jan 2024 - (1Skip).</li> <li>- KB Church Car Park – Date 6 Feb 2024 - (1Skip).</li> <li>- Tir Prince Park – Date 13 Feb 24 - (2 Skips)</li> <li>- Chester Avenue (2<sup>nd</sup> Skip Event) – Date 7 Mar 2024 - (2 Skips).</li> <li>- Festival Church – Not yet used this location yet – But consent has been obtained from the church.</li> </ul>

		<ul style="list-style-type: none"> <li>- Nov 23 - CCBC have advised that the CCBC Car park on Sandbank Road Car Park, is not suitable for a skip event, and have suggested that it is located at Maes Y Llan, in the previously used location.</li> <li>- Hafan Yr Heli (Far end of Clwyd Park) - Date? – On further inspection – The site is not suitable to locate a skip and CCBC have confirmed that they will not consider supplying bin wagon instead for the proposed Community Skip Event.</li> <li>- <u>CCBC run the events at a loss, and therefore any scrap metal must be placed in the CCBC skips, and not be given to scrap contractors. CCBC recoup some of the loss from the scrap metal.</u></li> <li>- <u>2023 – 24 Budget £3,250</u></li> </ul>	
Bus Shelters	H	<ul style="list-style-type: none"> <li>- Chester Avenue refurb – Due in May 2023. – U/t in June 23 – Work not up to standard, TKBTC have requested a site meeting to discuss. – August 23 – Required work completed and checked. Total cost of refurb £2269.00 plus VAT, paid by CCBC out of the funds they hold on our behalf.</li> <li>-</li> <li>- Seagull Bus Shelter – Replacement Living Roof Shelter installed 4/9/2023. – Sept 23 – Dec 23 – CCBC have confirmed that the grant which they applied for has fully covered the cost, and therefore no contribution is required from TKBTC.</li> <li>- Tir Prince Raceway/Winkups – Replacement Living Roof Bus Shelter installed by CCBC in June 2023, the replacement shelter has been fully funded via grant which CCBC applied for, no contribution required from TKBTC.</li> <li>- £1250 Annual Payment to CCBC for Bus Shelter Cleaning/Maintenance/Replacement – Paid on 30/06/2023.</li> <li>- H1 Internal Bus Shelter Survey Completed.</li> <li>- H2 Internal Bus Shelter Survey Completed.</li> <li>- Oct/ Nov 23 – We are awaiting confirmation from CCBC Legal regarding who owns the 5 bus shelters, CCBC previously advised it was TKBTC, however it would appear that this may not be the case, we will need to update our Asset Register and Insurance Policy, as they are presently recorded/insured as TKBTC assets.</li> <li>- Jan 24 – TKBTC Clerk has written to CCBC to advise that if confirmation of TKBTC ownership from CCBC is not received by 31/01/2024, the Town Council will assume that the 5 x bus shelters are CCBC assets, and we will remove them from our Asset Register and our Insurance Policy</li> <li>-</li> </ul>	



		<ul style="list-style-type: none"> <li>- Dec 23 – CCBC have confirmed that they are presently holding funds of £6,607.25 on TKBTC's behalf, relating to the 5 bus shelters within T &amp; KB area that we contribute towards.</li> <li>- -TKBTC to investigate the proposed installation of 3 additional Bus shelter on Towyn road in Towyn. (Agreed at Full Council on 6/11/2023). – 9/1/24- TKBTC Chased CCBC for an update.</li> </ul>	
Quarry Path	H	<ul style="list-style-type: none"> <li>- £1500 recharge monies received from Conwy CBC on 12/12/2023.</li> <li>- Any additional work required – No.</li> </ul>	
Owain Glyndwr Abandoned Play Area	H	<ul style="list-style-type: none"> <li>- 6/9/2023 – Land tfr forms signed by TKBTC at Solicitors.</li> <li>-</li> <li>- Identify a suitable group to take over the management of the site.</li> <li>-</li> <li>- Consider installation of Water and Electricity supply to site</li> <li>-</li> <li>- 4/9/2023 – Agreed to apply for a UK gov grant to complete required works at the site. – Jan 24 – Grant approved.</li> </ul>	
TREE SURVEY (INTERNAL )		<ul style="list-style-type: none"> <li>- INTERNAL/INFORMAL QUARTERLY SURVEY OF TREES:-</li> <li>- WOODLAND – CHESTER AVENUE,</li> <li>- QUARRY LINE PATH – Not TKBTC responsibility</li> <li>- LLYS Y BERLLAN</li> <li>- Q1 – 2023</li> <li>- Q2 – 2023</li> <li>- Q3 – 2023</li> <li>- Q4 – 2023</li> </ul>	
Tir Prince Park		<ul style="list-style-type: none"> <li>- Any proposed Improvements to Pond/Park?</li> <li>- Any progress Re CCBC applying for grant funding to install an additional pond in the park.</li> <li>- 24/4/2023 – Agreed to paint blue railing on Towyn Road side of the park.</li> <li>- CCBC are refurbishing all the wooden bridges in the park and TKBTC to contribute £963 by way of match funding.</li> </ul>	
Chester Avenue Woodland		<ul style="list-style-type: none"> <li>- April 2023 – Agreed to only undertake ongoing maintenance and work moving forward.</li> <li>- Aug – Branch growing over/through wooden fence on Y Morfa Playing fields, cut back</li> </ul>	

HANGING BASKETS FOR THE RESOURCE CENTRE		<ul style="list-style-type: none"> <li>- Ordered on 20/04/2023 - Installed w/c 29/05/2023. – Taken down 7/9/2023.</li> </ul>	
SOLAR FARM GRANT		<ul style="list-style-type: none"> <li>- 2023 – Grant Monies Received IN July 2023.</li> </ul>	
SOLAR LED LIGHTS		<ul style="list-style-type: none"> <li>- Sandbank Road Car Park – Confirmed of approval received from Jones Peckover (Church's agent), written agreement/contract awaited Re TKBTC taking full responsibility for the lights for 10 years. (term of new CCBC &amp; Church Lease). – last Chased Nov 2022.</li> <li>- Agreed on 7/6/2023 - To install 10 solar lights on Ogwen/Green Ave – 04/09/2023</li> <li>- Agreed 4/9/2023 to investigate installing 4/5 solar led lights on the unadopted section of Morfa Avenue, which is also owned by the charity – Clerk to formally write to the charity to request permission – Oct 23 – Quote awaited.</li> <li>- Written Consent Received from Bill (Chair of Charity) dated 7/9/2023 – Copy in Share LED Lighting File.</li> <li>- (2023 -24 Budget - £5000).</li> <li>-</li> </ul>	
Flood Forum		<ul style="list-style-type: none"> <li>- Last Meeting held on 21/4/2023.</li> </ul>	
Proposed Additional path in Clwyd Park		<ul style="list-style-type: none"> <li>- March 2023- CCBC quote £20k plus £6k management fee</li> <li>- Cllr N Smith to speak to another contractor regarding an estimated cost for the proposed.</li> <li>- AGREED AT FULL COUNCIL MEETING ON 16/8/2023 £10K BUDGET TO BE CANCELLED, A SPROPSOED PATH IS NOT GOING AHEAD.</li> </ul>	
CCBC Local Places for Nature Tree Planting Scheme		<ul style="list-style-type: none"> <li>- Any action required Re trees planted by CCBC in May 2022.</li> <li>- May 2023 - TKBTC contractor has re- secured all trees.</li> </ul>	
Mass Bulb Planting Scheme		<ul style="list-style-type: none"> <li>- Agreed at Full Council in July 23 – 300 square meters of mass crocus bulb planting (Lubbe &amp; Sons- Proposed Location -St Asaph Avenue between St Asaph Ave and Borth crossroads</li> </ul>	
Speed Sensing Signs?			



		<p>– Agreed at Full Council meeting on 6/6/20223 to two additional speed sensing signs on Foryd Road, one between The Mayquay and the Kinmel Bay Club in a Westerly direction and one on Towyn Road Towyn near Gainc Road Junction. – Installed in Nov/Dec 23.</p> <p>- Jan 24 – Proposal to install a speed sensing sign on Chester Avenue.</p>	
Defibrillators		<p>- 2/5/2023 – Agreed at Full Council meeting to install a Community Defib on Chester Avenue 1/6 – Cartrefi Conwy have agreed to a defib being installed on their building . 2/6 Quote sent to them re- proposed match funding (50/50). – Finally Installed Dc 23.</p> <p>-</p> <p>- Agreed in meeting on 6/6/2023, to order 2 x defib and defib cabinet one for Chester Ave (Chester House Building and one for outside the Kinmel Bay Club.</p> <p>-</p> <p>- Agreed 16/10/2023- To install a community defib outside Sandy Cove Club – Sandy Cove Club £500 contribution (match Funding) - Installed 19/10/2023.</p> <p>- Dec 23 - CCBC have confirmed that moving forward, they will not cover the energy costs and/or installation costs of any comm defibs, which are remotely located. (Approx. cost for power for a defib cabinet £10/15 p.a. - CCBC can use their unmetered supply MPAN for comm/isolated defibs, however as Defibs are on 24/7 Town Council Unmetered Supply MPAN don't allow any perm connections, so each isolated defib would need a separate supply and separate meter).</p>	
Tree Planting		<p>- -4/9/2023 -Discussed and agreed locations and number of trees that TKBTC will plant in 2023 – 24 – see spreadsheet for exact locations/number of trees.</p> <p>- (2023 -24 Budget £1,000).</p> <p>-</p>	
Foryd Road Borders –		<p>- Site meeting held with CCBC officer on 14/6/2023, CCBC have agreed to plant suitable trees on the grass borders in November this year, as the existing trees and shrubs which they planted a few years ago, have either not grown/or died.</p> <p>- 7/11/2023 – CCBC have promised to complete the planting by 31/12/2023. – See email from Steven Owen. – In Diary to check. – Work completed in Dec 23 by CCBC.</p>	
Welcome Signs		<p>- Installed 24/4/2023 and Invoice Paid May 2023.</p>	
School Reindeer Event		<p>-</p> <p>- May 23 - Schools considering alternative options, such as play/production for Xmas 2023.</p> <p>- 4/9/23 School governor members to chase the heads at both schools for an update, and report back at a future Town council meeting.</p> <p>- Oct 23 Ysgol Y Morfa arranged a theatre production for the whole school.</p>	

		<ul style="list-style-type: none"> <li>- Nov 23 – Ysgol Maes Owen arranged a magic show for the whole school.</li> </ul>	
Summer Play Scheme		<ul style="list-style-type: none"> <li>- Play Bus – 5 Events in Summer 2023 – TKBTC to fully fund - (£2085)</li> <li>- CCBC Scheme in Tir Prince Park - TKBTC to part fund. – (£850)</li> <li>- Y Morfa Summer Play Scheme – TKBTC to part Fund – (Approved £2000, but NOT claimed by St Mary's))</li> </ul>	
Benches		<ul style="list-style-type: none"> <li>- June 23 – Fire damaged picnic bench and concrete base replaced in Tir Prince Park.</li> <li>- agreed on 4/9/2023 to install 1 x armed upvc bench on a new concrete base in the dog exercise section of Owain Glyndwr Park.</li> <li>- Octagonal Bench to be relocated from the Chester Avenue Woodland to the playground/yard at Ysgol Maes Owen 1/11/2023.</li> <li>- (2023 -24 Budget £2,500).</li> </ul>	
Ground Maintenance Contract		<ul style="list-style-type: none"> <li>- Contract awarded in March 2023 initially for 12m, need to extend in March 2024 if happy with work, for a further 24m.</li> </ul>	
Goal Posts		<ul style="list-style-type: none"> <li>- Approved at meeting on 16/8/2023, 2 x goal posts to be installed – one in Llys Berllan Park and one in Tir Prince Park</li> <li>-</li> </ul>	