

## Towyn & Kinmel Bay Town Council

### Minutes of the Policy, Finance, Resources and Planning Committee held on Monday 3<sup>rd</sup> June, 2019 at the Community Resource Centre, Kinmel Bay.

---

**Present Cllrs:** G Corry, B Griffiths, D Johnson, M Jones, J McKenna, B McLoughlin & N Smith

**Non-Voting:** M Smith

**Clerk:** D Thomas

**1. Chairman**

Cllr Bernice McLoughlin was nominated, seconded and approved as Chairman.

**2. Deputy Chairman**

Cllr Jean McKenna was nominated, seconded and approved as Deputy Chairman.

**3. Apologies**

Apologies for absence were received from Cllrs T Bibby & P Miller.

**4. Declarations of Interest**

a) Cllr N Smith declared an interest in Agenda Item 11 – Planning, as he is a member of the Planning Committee at Conwy County Borough Council, he withdrew from the meeting whilst the agenda item was being discussed.

b) Cllr M Jones declared an interest in Agenda Item 14 – Building Maintenance, as he has tendered a quotation for the internal painting of the Community Resource Centre, he withdrew from the meeting whilst the agenda item was being discussed.

**5. Public Participation**

There were no applications from the public to address the Council.

**6. Minutes**

**Resolved that: The minutes of the PFR meeting held on 29/04/19, were approved and signed.**

**7. Matters Arising**

There were no matters arising to be discussed/noted.

**8. 2019-20 Year to Date Budget Reports x 2 and required/proposed adjustments to 2019-20 budgets.**

The clerk presented and explained the 2 budget reports and also explained the reasons/background for the proposed budget adjustments.

**Resolved that: The two budget reports and the proposed budget adjustments, be presented to Full Council, at the next appropriate meeting for approval.**

**9. Payments and Receipts**

The Clerk presented the payments and receipts for the period 01/04/19 to 31/05/19.

**Resolved that:**

a) **The Chair and the Clerk sign and date the payments and receipts to confirm that they have been reviewed.**

b) **That the signed list of payments and receipts are presented to the Full Council at the next appropriate meeting for approval and signing by the Chair of Full Council.**

**10. Bank Reconciliations as at 30/04/19 & 31/05/2019**

The Clerk presented and explained the bank reconciliations to the members.

**Resolved that: The bank reconciliations as at 30/04/19 & 31/05/19 be presented to Full Council, at the next appropriate meeting for approval and signing by the Chair of Full Council.**

**11. Planning**

**0/46196**

Extension to existing building to provide accommodation for a fibre laser machine.

**Resolved: No Objection**

**0/46229**

Variation of condition no 2 of planning approval 0/35651 (Erection of 8 no. two storey commercial units (Classes B1, B2 & B8) in groupings of two and three).

**Resolved: No Objection**

**0/46244**

Alterations and construction of single storey extension to front of existing dwelling.

**Resolved: No Objection**

**0/46278**

Proposed replacement rear extension.

**Resolved: No Objection**

**0/46281**

The retrospective application for the display of integral illumination and screen to ATM fascia, internally illuminated free cash withdrawals sign above the ATM and blue LED halo illumination to the surround.

**Resolved: No Objection**

**0/46283**

The retrospective application for the installation of an ATM.

**Resolved: No Objection**

**0/46287**

Proposed flat roof extension to front of existing dwelling.

**Resolved: No Objection**

**0/46292**

Removal of existing pitched and flat roofs and provision of new pitched roof with dormers to front and rear (providing additional living accommodation at first floor level). Provision of pitched roof to front entrance porch.

**Resolved: No Objection**

**12. Councillor Declaration of Interest & Code of Conduct Training**

Noted that:

- a) The Clerk has forwarded presentation documents to all Councillors relating to Declarations of Interest & Code of Conduct.
- b) The Clerk will continue to forward One Voice Wales Training Course details to all Councillors, as training events come up during the year.
- c) That it is the Councillors individual responsibility to ensure that they fully comply with Code of Conduct and the Declaration of Interest requirements.

**13. Grants 2019-20**

Noted the Grant Applications which have been received year to date.

**14. Building Maintenance**

Noted that:

- a) The new window was installed last week.

**Resolved that:**

- b) That the quote for replacement carpet in the reception area from Coastal Carpets for the sum of £690, be approved as it was the cheapest quote, (carpet tiles), and was considered by the Councillors to be the best value for money.
- c) The quote for the sum of £1,320 from Cllr Morris Jones for the full internal painting of the building, be approved, as it was the cheapest quote, and was considered by the Councillors to be the best value for money.

**15. Community Resource Centre Signage**

**Resolved that:**

- a) The quote for £45 to make a temporary repair to the two existing signs from Clwyd Signs be approved, as the Councillors considered the quote to be good value for money.
- b) That the Town Council will look to replace the two existing signs, once the Clerk has managed to source an original Town Council Logo, as the current copies available are of a poor quality.

**16. TAN 15 Review/Planning Refusal**

Noted the update regarding TAN 15 and the update following the meeting which was held with Darren Millar on Friday 10/05/19.

Noted the answers from the Conwy Flood Team regarding the three Town Council questions.

**Resolved that:**

- a) The Clerk would write to the Conwy Flood Team to advise them that the Councillors are not happy with the explanation given why there are no groins proposed for Towyn & Kinmel Bay section of the proposed flood defence improvements.
- b) The Clerk would ask the Conwy Flood team if Rock Groins had been considered for the Towyn & Kinmel Bay section of the proposed flood defence improvements.
- c) The Clerk would request clarification from the Conwy Flood Team regarding their reply to question 2, where they indicate that: - the Flood depth has been reduced to all properties.

**17. Work Schedule**

The Clerk presented the Work Schedule to the Councillors.

**Resolved that: - The clerk would send a reminder to all Councillors regarding: -**

- a) That the closing date for all grant applications for 2019-20, is the 30/06/19 and therefore all grant applications should be received prior to that date.
- b) The closing date for 2019-20 Community Award Nominations is 31/08/19.

Meeting Closed at 20:05

.....  
Signed by the Chairman of the next PFR& Planning meeting held on 02/09/19