

## Towyn & Kinmel Bay Town Council

### Minutes of the Day Time Music Event held on Monday 18<sup>th</sup> February, 2019 at 7:00pm in the Community Resource Centre.

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**Present Cllrs:** J Mckenna and N Smith

**Ex Officio (Voting) Member:** Cllr M Jones (Deputy Mayor)

**Non Voting:** None

**Clerk:** Dylan Thomas

**1. Chairman**

Cllr J Mckenna was nominated and approved as Chair.

**2. Deputy Chair**

Cllr M Jones was nominated and approved as Deputy Chair.

**3. Apologies for Absence**

Apologies for absence were received from Cllr L Knightly (Mayor) and Cllr A Hodgson.

**4. Declaration of Interest**

There were no declarations of interest.

**5. Public Participation**

There was no application from the Public to address the Council.

**6. Presentation from Peter Kenway – Rhuddfest Event Organiser**

Peter Kenway presented his suggested site plan for the proposed event and explained the layout in detail.

Peter also described what activities that he was proposing for the event, and he confirmed that he was looking for it to be a family focused event.

Peter confirmed that he would be solely responsible for the event and that he would be fully responsible for obtaining the necessary Insurances, Licenses and Permissions for the event.

Peter confirmed that he would also be fully responsible for all Health & Safety checklists and assessments/policies. Peter agreed to forward copies of the Rhuddfest Risk Assessment papers to the Town Council, to give an indication of the depth/detail that the assessments go into.

Peter advised that he had extensive experience in arranging similar events and that he was confident that the event would be a great success.

Peter estimates that the event will cost approx. £23/25k the first year, including set up costs and he is looking for the Town Council support the event to a maximum of £10,000.

The councillors thanked Peter for his professional, detailed and informative presentation.

**7. Discuss/Agree how to take the Day Time Music Event forward**

Peter suggested that the event be held on Saturday 10<sup>th</sup> August, starting at 11am and finishing at 22.00.

**Resolved that: -**

**a/ The clerk would arrange a Full Council Meeting for Monday 25<sup>th</sup> February 2019 @ 7pm, in order to discuss/agree the proposed event.**

**b/ Cllr N Smith would contact Rachel Gill – Conwy Events Organiser before the proposed meeting next Monday, to introduce Peter to the Conwy Events Team and to obtain Confirmation/Authorisation from Conwy, that the proposed event can be held at Tin Prince Park.**

**c/ That Conwy would be requested to display appropriate ‘Resident Only Parking’ temporary signage for the event, to restrict parking in residential areas/roads in Towyn, on the day of the event.**

**8. Objective of the Event**

The councillors stated that the presentation had answered all their questions/concerns, and they felt that the proposed event would be very warmly welcomed by the local residents and that hopefully it would become an annual event, and grow year on year.

The Councillors confirmed that they were happy with the proposed pricing: -

Adults £10, Teenagers (14-17) £5 and Children (under 14) £1, with local residents who live in the following post codes (LL18 5 & LL22 9) qualifying for a 40% discount.

Meeting closed at 20:20

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Signed by the Chair of the Day Time Music Event Committee meeting held on 15/04/19.