

# Towyn & Kinmel Bay Town Council

## Minutes of the Full Council held on Monday 25<sup>th</sup> February, 2019 at 7pm at the Community Resource Centre Kinmel Bay

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**Present Cllrs:** G Corry, B Griffiths, A Hodgson, D Johnson, M Jones (Deputy Mayor),  
J McKenna, P Miller & M Smith

**Clerk:** D Thomas

### 1. Apologies

Apologies for absence were received from Cllrs: T Bibby, T Curran, L Knightly, D Luke, B McLoughlin, K Redhead & N Smith.

### 2. Declaration of Interest

There were no declarations of interest.

### 3. Public Participation

There were no applications from the public to address the Council.

### 4. Draft Minutes of the Day Time Music Committee

Noted the Draft Minutes of the Day Time Music Event Committee meeting dated 18 February, 2019.

### 5. 2019 Day Time Music Event

The Chairman explained/presented documents 5A (Fact Sheet) and 5B (Proposed Site Plan) to the members.

Cllr Griffiths said that he did not wish to sound negative, and in principle he fully supported the proposed event, however to ensure that everything is 100% transparent, he suggested that the Town Council need to obtain a full detailed breakdown of expenditure/income, cash flow forecasts and budgets for the event from the proposed organiser.

Cllr M Smith advised that he fully supported the event and would like to see the Music Event become an Annual Event, with a reducing requirement for support each year from the Town Council, as the event gains momentum and attracts more people.

Cllr B Griffiths indicated that he feels that any payments made by the Town Council should be made on presentation of invoices, addressed to the Town Council.

Cllr Corry agreed and stated that the invoices must clearly define exactly how the costs are broken down and how the money has been spent.

Cllr Corry asked if the Town Council would be undertaking appropriate due diligence, regarding the Company/Company Directors.

Cllr Corry asked what happens if the event does not take off and/or is cancelled, as in his opinion without the appropriate background checks and full financial information/breakdown, the Town Council would be giving the funds away blindly.

Cllr Corry questioned the date, he said that he was under the impression that the event was to be held earlier, in June.

Cllr Hodgson explained that the later date, was to give the event organiser sufficient time to arrange the event.

Cllr Griffiths said that there is always an element of risk with such events, however he would like to see the Council considering/agreeing a clawback or paying less, in the event being more successful/more profitable than predicted.

Cllr Corry said that he felt that the Town Council should not pay away any funds, until after the event has been held.

Other councillors felt that possibly a max of 50% could be paid out before the event, and that up to the remaining 50% could be paid out after the event, depending on how successful the event was.

Cllr Corry stated that he felt that the Town Council should not go ahead simply for the sake of it, and we must get it right, before we make any decisions.

Cllr McKenna said that she felt that as we are dealing with an experienced events' organiser, the Town Council needs to make a decision whether to support the event or not.

**Resolved that:**

- a) The Clerk would obtain professional guidance from SLCC, other Town Council Clerks whose councils have sponsored similar events and the Internal Auditor regarding the proposed event and the proposed funding of the event.**
- b) The Clerk would investigate if the invoices could be made out in the Town Council's name, if we are supporting the event, and not arranging it.**
- c) The Clerk would undertake a Companies House Search.**
- d) The organiser would be asked if an indemnity could be put in place to indemnifying the event, in case for any reason it does not go ahead, after the Town Council has paid out the £10k to sponsor the event.**
- e) The organiser would be asked, If the event is more successful than anticipated and a profit is made, would he consider agreeing a formula for the Town Council to undertake a clawback or to the Town Council reducing the amount of sponsorship.**
- f) That the clerk would write to the proposed organiser to request a full detailed/itemised breakdown of expenditure/income and a cash flow forecast for the proposed event.**

**6. Committee Members 2018-19**

**Resolved: To approve the revised Committee Members list for each Committee, as presented, without the need for any amendments.**

Meeting Closed at 20:40

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Signed by the Chair of Full Council meeting held on 27/03/19