

## **Towyn & Kinmel Bay Town Council**

**Minutes of the Policy, Finance, Resources and Planning Committee held on Monday 14<sup>th</sup> January, 2019 at the Community Resource Centre, Kinmel Bay.**

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**Present Cllrs:** G Corry, B Griffiths, D Johnson, M Jones, J McKenna, B McLoughlin & P Miller

**Non-Voting:** M Smith & N Smith

**Clerk:** D Thomas

### **1. Apologies**

Apologies for absence were received from Cllrs T Bibby and L Knightly.

### **2. Declaration of Interest**

The following declarations of interest were received: -

a) Cllr N Smith declared an interest in Agenda Item 6 Planning, as he is the Chairman of Planning at CCBC. Cllr N Smith withdrew from the meeting when the agenda item was being discussed.

b) Cllr David Johnson declared an interest in agenda item 6 – Planning – Application 0/45758, as he had previously discussed the application with the applicant – non prejudicial and therefore he took part in the Council business.

c) Cllr G Corry declared an interest in agenda item 6 – Planning – Applications 0/45758 & 0/45826, as both applications are known to him – non prejudicial and therefore he took part in the Council business.

d) Cllr B McLoughlin declared an interest in agenda item 11 – Defibrillators as she is the Chair of the Towyn & Kinmel Bay Show, which has contributed towards the purchase of the defibrillator – non prejudicial and therefore she took part in the Council business.

### **3. Public Participation**

Two local residents requested to address the Committee regarding agenda item 6 – Planning – application number 0/45747.

### **4. Minutes**

**Resolved that: The minutes for the PFR meeting held on 05/11/2018 be approved and signed.**

### **5. Matters Arising**

**180305/12, 180430/5, 180604/7, 180812/5, 180903/5, 181105/5 – HMRC TAX/NI Query**

Noted that: There continues to be no update/conclusion from HMRC.

**180604/14, 180813/5, 180903/5 & 181105/5 – Recent Planning Refusal**

Noted that: An update is due from Conwy over the next couple of weeks.

**180813/10, 180903/5 & 181105/5 – Grants**

Noted: The up to date position regarding the 2018 Grants.

**181105/12 – Planning Restriction for Towyn & Kinmel Bay**

Cllr Griffiths updated the Councillors regarding his recent meeting with Darren Millar and his email exchanges with North Planning Section at NRW.

**Resolved that: The Planning Restriction Document prepared by Cllr B Griffiths, would be added to the agenda of the Full Council meeting on the 28/01/2019, by which time all Councillors will have had time to read and consider the document.**

**6. Planning**

**0/45747 - Baysville**

Certificate of lawfulness for the existing use as a dwelling.

Two local residents to which the application relates to, addressed the council.

The residents advised that the property had been lived in as a private residence since at least 2007. The residents indicated that they are looking to improve the current eyesore at the site, and that they are not adding to the existing building, they are simply tidying it up, and also fitting a kitchen and bathroom.

Councillor G Corry advised the residents that as a County Member, that he would forward a letter/email of support for the proposed planning application to Conwy.

**Resolved that:**

**No Objection and that the following TKBTC statement of support would be sent to Conwy.**

**Local residents strongly support the Baysville development from a neglected eye-sore and dangerous site to an attractive family home in a prominent position. This improvement is in keeping with the TKBTC aims to support and improve our community through locality planning and for the wellbeing of future generations. The current work being undertaken will transform a long term problem into a family home, and improve neighbour amenity and visitor's experience. Use of the house as a family home is also significant betterment compared to a previous home for a large number of elderly residents. NRW state their support for the project and TKBTC also strongly support the project subject to CCBC officer's applications of standards.**

**0/45763 – Moelwyn Avenue**

Erection of flat roofed extension to front side of dwelling (Retrospective).

**Resolved that: No Objection, however a number of Councillors expressed their disappointment, that the application was a retrospective application.**

**0/45758 – Tony Peake**

Re-submission of an amended application for the re-development of a caravan sales & storage site by the erection of café together with retail units.

This is a revised planning application, as the first planning application was declined by Conwy. TKBTC had noted their concerns regarding the access out of the site, at the time of the first application, however Conwy Highways have since confirmed that they have no issue with the access.

One of Conwy's concern to the earlier application was down to the number of proposed units, however a reduced number of units have been applied for in this application.

**Resolved that: No Objection**

**0/45826 – Sandbank Road**

Extension to shop

**Resolved that: No Objection (Cllr G Corry requested that it be noted in the minutes that he abstained from voting on this planning application).**

- 7. Bank Reconciliations as at 30/11/18 & 31/12/18**  
**Resolved that: The Bank Reconciliations as at 30/11/18 & 31/12/18 be presented at the Full Council meeting on 28/01/19 for review/approval.**
- 8. Payments for 01/11/18 to 31/12/18**  
The Clerk and Cllr B Griffiths have reviewed/cross checked all payments made during this period.  
**Resolved that:**  
a) **The Chair and the Clerk sign and date the list of payments to confirm that they have been reviewed.**  
b) **That the signed list of payments be presented at the Full Council meeting on 28/01/19, for approval and signing by the Chair of the Full Council.**
- 9. Budget Monitoring**  
The clerk presented/explained the 2 x 2018-19 Year to Date Budget Reports (as at 31/12/18) to the members.  
**Resolved that: The 2 x 2018-19 Year to Date Reports be presented to the Full Council on 28/01/19 for review and approval.**
- 10. 2018-19 Interim Internal Audit**  
The Clerk presented/explained the 2018-19 Interim Internal Audit Report and completed Action Plan to the members.  
**Resolved that: The 2018-19 Interim Internal Audit Report and completed Action Plan would be presented at the Full Council meeting on 28/01/19 for approval.**
- Cllr D Johnson left the meeting early at 07:55pm
- 11. Community Defibrillator in Towyn**  
**Resolved that: The Town Council would cover the installation costs of a second Defibrillator in Towyn (estimated at between £80/£105 and to be paid from the Solar Farm Grants Budget).**
- 12. Playing Out 2019**  
**Resolved that:**  
a) **The Clerk would write to the CVSC Play Development Team to advise them that the Town Council has again this year decided to contribute towards Locally Organised Summer Play Schemes.**
- 13. 2019 – SUDS Implementation**  
Noted the implementation of 2019 SUDS (Sustained Drainage), which came into effect on 07/01/19.
- 14. Operation London Bridge/Passing of the Queen Protocol – Town Council Website**  
**Resolved that: The Town Council would indicate to the website provider its interest in carrying out the proposed protocol.**
- 15. IT Contract**  
The Clerk presented the up to date position regarding the change of the IT and Website providers which will take effect on 01/02/19.  
**Resolved that: The approval of the signing of the initial 12m contract and also the signing of the required direct debit mandate by two authorised Councillor signatories.**

**16. Blanket Authority**

The Clerk presented the proposed changes to the Record of regular payments and direct debits – Blanket Authority, to the Councillors.

**Resolved that: The proposed updated Record of regular payments and direct debits – Blanket Authority be presented to the Full Council on 28/01/19 for approval and signing.**

**17. Work Schedule**

The Clerk presented the 2018-19 Year to Date Work Schedule and also the proposed Draft Work Schedule for 2019 – 20 to the members.

**Resolved that: The two schedules be approved as presented, without the need for any amendments.**

Meeting Closed at 08:10pm

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Signed by the Chairman of the meeting held on 04/03/19