

Towyn and Kinmel Bay Town Council.
Meeting of the Policy, Finance and Resources Committee.
held at the Community Resource Centre.
at 7.00p.m. on Wednesday 17th June 2015.
All Meetings Are Recorded

MINUTES

17.15 Attendance.

Cllr. Johnson, Cllr. Smith, Cllr. Bateman, Cllr. Luke Knightly, Cllr. Laura Knightly, Cllr. Darwin, Cllr. Stone, Cllr. Sadler and Cllr. Anderson.

18.15 Apologies for Absence.

Cllr. Richmond, Cllr. Mcloughlin, Cllr. Roberts and Cllr. Corry.

19.15 Declaration of Interest.

Members are reminded that they must declare the existence and nature of their declared interest. (Using the form provided for this purpose)

NONE

20.15 Urgent Matters.

Notice of items which, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

NONE

21.15 To receive the minutes of the Policy, Finance and Resources Committee held on the 11th March 2015.

It was proposed by Cllr. Johnson and seconded by Cllr. Stone to accept the minutes from the PFR Meeting of the 11th March 2015 and this was agreed by all.

22.15 Reports for consideration

A) Proposed closure of Trefnant Avenue

Cllr. Darwin addressed the Council and the members of the public who had attended regarding a petition he had received from some residents in relation to a cut through between Trefnant Avenue and Llys Vyrnwy and the resulting full consultation, as specified by CCBC that had taken place. A heated debate took place between those residents who were for the closure and those against. The thrust of the want for the closure related to anti-social behaviour and the effect this was having on some residents' way of life. Those who wished for it to remain open wanted it so for the free movement around the estate and the area in general. A resident stated that the police had confirmed only one report of anti-social behaviour within the last 12 months had actually been reported to them.

There was some discussion over whether Trefnant Avenue was a private road, as stated by CCBC, and if so whether as a result the residents were, therefore, in a position to close off the access at their end if they so wanted. Other residents and Cllr. Anderson believed that the cut through did appear on the plans designed when the Anwyl estate was being built to be a permanent cut through and could even potentially form a public rights of way path having been used as a cut through to the fields before the estate was built on them.

It was proposed by Cllr. Anderson and seconded by Cllr. Johnson that the Council contact Peter Caldwell of the Welsh Development Agency (so called at the time the land was sold), now National Assembly for Wales, regarding the footpath to see if it was included on the plans produced at the time the estate was given planning consent, and whether the path was actually already in use before the estate was built.

The matter will be brought back before the Council at a future meeting for clarification.

B) Picnic benches

Cllr. Smith addressed members in relation to the purchase of four picnic benches at a cost of £402 each. These were to be placed in the parks on Clwyd Park, Owain Glyndwr, Towyn Way East and Kendal Road. The clerk was still awaiting installation costs from CCBC and would update the Council as soon as these were received.

It was proposed by Cllr. Smith and seconded by Cllr. Anderson to purchase four benches to be placed in the park areas at Kendal Road, Clwyd Park, Owain Glyndwr and Towyn Way East. This was agreed by all.

C) Councillors

Cllr. Richmond had asked for this item on the agenda, however, due to being unwell was unable to attend the meeting and as such the item was adjourned to the next meeting.

23.15 Health and Safety

The clerk updated members with regard to the changes being introduced by the Fire Service in the way they respond to automatic fire alarms. The clerk had already consulted the Council's alarm contractor and the Health and Safety contractor who confirmed the Council already had provisions in place to accommodate the changes.

24.15 County Councillor updates

Cllr. Darwin aired his concerns regarding the recent crimes in the Towyn and Kinmel Bay areas and reported that he would be contacting the local neighbourhood policing sergeant regarding this to provide some reassurance.

Cllr. Anderson brought up his concerns regarding the latest updates in terms of Local authority mergers under the Welsh Governments plans as outlined in their recent white paper. The clerk was asked to liaise with Rhyl Town Council's clerk regarding their views on this and the potential of an informal meeting of Councillors to discuss these changes and to try and come up with a course of action to pre-empt the possible changes.

Cllr. Laura Knightly informed members that the Towyn Way West speed bumps issue had been raised again by a resident due to one of the replaced speed bumps being sharper and

higher than the others. CCBC had confirmed that the speed bump in question met all the legal requirements and as such they did not plan to do any remedial work. Cllr. Johnson commented that he felt it was more the approach to the bump than the bump itself that was the problem. Cllr. Laura Knightly was continuing to liaise with CCBC about this to achieve a suitable outcome for all.

Cllr. Knightly also commented that she was being inundated with complaints from residents regarding seagulls but all she could offer was the advice provided by CCBC environmental health.

The issue of cars being parked for sale was again causing problems on the grassed area on the entrance to Llys Madoc in Towyn. Cllr. Knightly was continuing to phone the numbers placed in the vehicles telling them they had to be removed immediately otherwise CCBC would send an enforcement officer out. Cllr. Johnson stated that he had enquired regarding a quote to extend the flower bed in this area in the hope of stopping this happening. The clerk commented that she had met with Len Jackson of CCBC as this exact location will be where the Towyn Christmas tree would now be located and as such infrastructure would soon be in place which should help alleviate this issue.

Cllr. Smith updated members that he was part of a task and finish group in relation to the Tir Llwyd industrial estate in terms of promoting businesses coming to the estate now that the planning restrictions had been reduced. He would keep members updated on any developments in relation to this.

25.15 Accounts for April and May for Approval including Bank Reconciliations.

Towyn and Kinmel Bay Town Council		2015	2016			
Date	Details	Payment Cleared	Minute Number	Cheque Number	Total	VAT
	Brought Forward					
	Monthly Total				9617.58	297.04
April	Overall Total				9617.58	297.04

	Manweb	Y	9190	DD	109.00	5.19
	Chris Jones	Y	9190	SO	132.00	
	Computer Troubleshooters	Y	9190	BP	282.44	47.07
	Salaries	Y	014/11	BP	3184.53	
	HMRC (tax/NI)	Y	014/11	BP	705.58	
	Nine telecom	Y	9190	DD	5.94	0.99
	Plusnet Plc	Y	9190	DD	18.00	3.00
	Total GP	Y	9190	DD	196.97	9.38

Conwy County BC Rates	Y	7.11	DD	194.20	
Angel Springs	Y		DD	24.90	4.15
Pension	Y		BP	752.15	
Thomas Fattorini Ltd (Past Mayor Medal)	Y		102993	566.06	94.34
Void			102994		
NWALC	Y		102995	45.00	
Paul Murray (Quarry Line Path)	Y		BP	750.00	
CCBC (CCTV)	Y		BP	843.00	
CCBC (Trolibocs recycling)	Y		BP	37.50	
Dave Hutton (window cleaner)	Y		BP	20.00	
Post Office (stamps)	Y		WPC	106.00	
Asda (various)	Y		WPC	29.91	3.02
Ajac Office Solutions (com cen products)	Y		BP	71.37	11.90
Elwy Working Woods (willow maze)	Y		BP	260.00	
Nick Perrin (annual supervision of cutting)	Y		BP	229.50	
Cherry Russel - Ukulele band (Mayor)	Y		102996	35.00	
Magpie & Stump (Mayoral dinner)	Y		102997	205.00	
Simon Lloyd annual inspection (2 years)	Y		BP	708.00	118.00
Tennyson Insurance (library insurance)	Y		WPC	75.53	
Asda phone top up clerk and caretaker	Y		WPC	30.00	

<u>Bank Reconciliations.</u>				April		
<u>2015 - 2016</u>						
<u>BMM ACCOUNT</u>		Debits		Credits		TOTALS
Balance as at 31st March 2015						<u>£32,805.25</u>
Transfers to Community A/c		£10,000.00				
Precept				£39,918.00		
Balance as at 30th April 2015						<u>£62,723.25</u>
<u>COMMUNITY ACCOUNT</u>		Debits		Credits		

Bank Balance as at 31st March 2015					£2,313.04
Payments out as Minuted		£9,414.12			
Transfers in From BMM A/c			£10,000.00		
					-
Bank Balance as at 30th April 2015					£2,898.92
WPC/Cheques written but not presented			ACTUAL BALANCE		£2,372.48
cheque	102995	£45.00			
cheque	102996	£35.00			
cheque	102997	£205.00			
WPC		£241.44			
					£526.44
Balance at 31st March 2015					£15,034.16
Interest			£0.89		
Balance at 30th April 2015					£15,035.05
PUBLIC SECTOR DEPOSIT FUND					
Balance at 31st December 2014					£50,592.90
Interest			£47.36		
Balance at 31st March 2015					£50,640.26

Towyn and Kinmel Bay Town Council 2015 2016

Date	Details	Payment Cleared	Minute Number	Cheque Number	Total	VAT
	Brought Forward				9617.58	297.04
	Monthly Total				12555.22	273.71
May	Overall Total				22172.80	570.75

	Manweb	Y	9190	DD	109.00	5.19
	Chris Jones	Y	9190	SO	132.00	
	Computer Troubleshooters	Y	9190	BP	282.44	47.07
	Salaries	Y	014/11	BP	3148.79	
	HMRC (tax/NI)	Y	014/11	BP	692.09	
	Nine telecom		9190	DD	3.30	0.55
	Plusnet Plc	Y	9190	DD	18.00	3.00
	Total GP	Y	9190	DD	113.85	5.42
	Conwy County BC Rates	Y	7.11	DD	198.00	
	Angel Springs			DD	44.40	7.40
	Pension	Y		BP	746.14	
	Public Works Loan	Y		DD	4245.71	
	Cannon hygiene	Y		DD	139.75	23.29
	Otis Lift annual maintenance			DD	433.42	72.23
	Asda (community awards)			WPC	50.67	3.68
	Rhyl's Mayor's Charity Dinner	Y		BP	40.00	
	Dave Hutton window cleaner	Y		BP	20.00	
	Asda (Com cen kettle)			WPC	12.00	2.00
	Asda (Mayor Making)			WPC	168.71	13.81
	Asda (cleaning)			WPC	20.30	3.38
	Asda (Mayor Making)			WPC	8.00	0.50
	H Samuel (gift Mayor)			WPC	22.54	
	Daisy Chain (flowers)			WPC	55.00	
	Asda (cleaning)			WPC	4.98	0.58
	Cllr K Stone	Y		102998	100.00	
	Cllr G Corry	Y		102999	100.00	
	Cllr B Darwin			103000	100.00	
	Cllr N Smith	Y		103001	100.00	
	Cllr B McLoughlin			103002	100.00	

	Cllr M Roberts			103003	100.00	
	Cllr L Knightly			103004	100.00	
	Cllr E Bateman	Y		103005	100.00	
	Cllr S Sadler	Y		103006	100.00	
	Cllr S Anderson			103007	100.00	
	Cllr D Johnson	Y		103008	100.00	
	Cllr J Richmond	Y		103009	100.00	
	RJD Grounds Maintenance	Y		BP	72.50	
	Kon-x Wales Ltd	Y		BP	10.60	1.77
	Ajac Solutions (cleaning)	Y		BP	57.83	9.64
	Ajac Solutions (cleaning)	Y		BP	25.20	4.20
	Planning Aid Wales	Y		BP	60.00	
	Swayne Johnson Sols (library)			103010	420.00	70.00

Bank Reconciliations. 2015 - 2016				May			
BMM ACCOUNT		Debits		Credits		TOTALS	
Balance as at 30th April 2015						<u>£62,723.25</u>	
Transfers to Community A/c		£13,200.00					
Room hire				£580.00			
Mayor's Charity meal				£400.00			
VAT Return				£766.12			
Balance as at 31st May 2015						<u>£51,269.37</u>	
COMMUNITY ACCOUNT		Debits		Credits			
Bank Balance as at 30th April 2015						£2,898.92	
Payments out as Minuted		£11,269.18					
Transfers in From BMM A/c				£13,200.00			
Room hire				£80.00			
Bank Balance as at 31st May 2015						£4,909.74	
WPC/Cheques written but not presented				ACTUAL BALANCE		£3,647.54	
cheque	103000	£100.00					
cheque	103002	£100.00					

cheque	103003	£100.00			
cheque	103004	£100.00			
cheque	103007	£100.00			
cheque	103010	£420.00			
WPC		£342.20			
					£1,262.20
Balance at 30th April 2015					£15,035.05
Interest				£0.87	
Balance at 31st May 2015					£15,035.92
PUBLIC SECTOR DEPOSIT FUND					
Balance at 31st December 2014					£50,592.90
Interest				£47.36	
Balance at 31st March 2015					£50,640.26

It was proposed by Cllr. Smith and seconded by Cllr. Anderson to accept the accounts and this was agreed by all.