

Towyn and Kinmel Bay Town Council.
Meeting of the Policy, Finance and Resources Committee.
held at the Community Resource Centre.
at 7.00p.m. on Wednesday 29th October 2014.
All Meetings Are Recorded

MINUTES

75.14 Attendance.

Cllr. Anderson, Cllr. Corry, Cllr. Darwin, Cllr. Johnson, Cllr. Luke Knightly, Cllr. Richmond, Cllr. Smith, Cllr. Stone and Cllr. Laura Knightly.

76.14 Apologies for Absence.

Cllr. McLoughlin, Cllr Bateman and Cllr. Roberts.
Cllr. Sadler– No word received

77.14 Declaration of Interest.

Members are reminded that they must declare the existence and nature of their declared interest. (Using the form provided for this purpose)

Cllr. Corry declared an interest in item 82.14 (a)

Cllr. Smith declared an interest in item 82.14 (a) and left the room.

Cllr. Richmond declared an interest in item 83.14

Cllr. Darwin declared an interest in item 82.14 (c) and 83.14

78.14. Urgent Matters.

Notice of items which, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

Cllr. Smith requested that at the next meeting a contingency plan is adopted to cover the unexpected absence of the clerk at any future meetings.

79.14 To receive the minutes of the Policy, Finance and Resources Committee held on the 10th September 2014

It was proposed by Cllr. Anderson and seconded by Cllr. Richmond to accept the minutes with Cllr. Corry's amendments and this was agreed by all.

80.14 Health and Safety

No new matters raised, however, Cllr. Corry to speak with the clerk regarding items discussed at the previous meeting and report back at the meeting on the 12th November.

81.14 Public Speaking Time

Towyn resident, Mr Hughes, addressed members with regard to some work recently started by CCBC highways department, replacing the speed humps along Towyn Way West, but not actually completed due to running out of money. Mr Hughes had not had an acceptable response from CCBC when he has contacted them about this and wished for the Town Council to take this matter up on his behalf. Cllr. Smith commented that he had already made enquiries regarding this and had been informed by Vic Turner of the highways department that he will obtain quotes for the replacement of the final two humps and see if there was any money remaining in their budget to replace them. Cllr Smith asked that Mr Hughes bear with the Council a few months and confirmed that the clerk would liaise with him with any updates. Cllr. Richmond requested that the clerk write to the highways department on behalf of the Council regarding this matter.

82.14 Reports for consideration

A) Active Travel Plan

Cllr. Anderson addressed members with regard to the Active Travel Plan and members were provided with a report, specific to the Vale of Clwyd bridge crossing and pathway linking Rhyl with the Tir Llwyd industrial estate, commenting that the Town Council had already agreed in principle to provide £5000 towards the pre-work costs for this. Cllr Anderson then introduced Andrew Wilkinson, Head of Neighbourhood Services at Conwy County Borough Council. Mr Wilkinson explained in detail what the Active Travel Plan was and how the Local Authority had a statutory duty in terms of promoting it and improving it. The main issue with for the Council is the financing aspect as they are reliant on money from the Welsh Government, who haven't yet committed funding to this. CCBC are currently working on a Local Transport Plan which they will need to have in place to apply to for any potential funding. One of their aspirations as part of the Local Transport Plan is the link path between Rhyl and Tir Llwyd, but this is one of many hopes, and the pre-work costs alone for the link path will require significant funding. Mr Wilkinson was thanked by members for his time.

B) Community Awards

Cllr Richmond raised the need for the Community Awards to be put into place and stated that in her role as the Mayor she would meet with the clerk to establish an opening date for nominations and determine the categories for the awards. These would be reported back to Full Council for approval.

C) Grants

The following grant applications were received and discussed by members:

Kinmel Bay Football Club - £500

Proposed by Cllr. Corry and seconded by Cllr. Richmond.

Kinmel Bay Over 50's Club - £300

Proposed by Cllr. Richmond and seconded by Cllr. Anderson.

Towyn Jubilee Townswomens' Guild - £250

Proposed by Cllr. Johnson and seconded by Cllr. Anderson

Benefits Advice Shop - £500 & free office hire for 12 months
Proposed by Cllr. Anderson and seconded by Cllr. Corry

Kinmel Bay Garden and Social Club - £100
Proposed by Cllr. Richmond and seconded by Cllr. Stone.

Kinmel Bay Bowling Club - £500
Proposed by Cllr. Anderson and seconded by Cllr. Johnson.

Towyn Village Ladies - £250
Proposed by Cllr. Darwin and seconded by Cllr. Stone.

Towyn S.T.O.P. Group - £500
Proposed by Cllr. Johnson and seconded by Cllr. Darwin.

Kinmel Bay Dance Club - £150
Proposed by Cllr. Richmond and seconded by Cllr. Darwin.

83.14 Requests for financial assistance

1) Ysgol Maes Owen

Mr Pickering a teacher at Ysgol Maes Owen had sent in a request for financial assistance regarding a project the school hoped to undertake in relation to Christmas craft sessions. After some discussion it was proposed by Cllr. Anderson and seconded by Cllr. Stone that £900 was provided to the school out of the £1500 agreed at the budget meeting to be allocated to each school.

84.14 Correspondence received:

- 1) E-mail from Darren Millar in response to the Town Council's email to him regarding concerns over 12 month licences in the holiday caravan industry acknowledged and noted. Members requested that the clerk write to North Wales AMs and MPs asking that they support Darren Millar's proposed Bill on this matter.
- 2) Email received from Lauren O'Casey of Ellis Whittam Limited. Acknowledged and noted.

85.14. Accounts for September for Approval including Bank Reconciliations.

Towyn and Kinmel Bay Town Council 2014 2015

Date	Details	Payment Cleared	Minute Number	Cheque Number	Total	VAT
	Brought Forward				52804.08	955.76
	Monthly Total				6494.05	115.96
September	Overall Total				59298.13	1071.72

	Manweb	Y	9190	DD	109.00	5.85
	Chris Jones	Y	9190	SO	132.00	
	Computer Technical Solutions	Y	9190	BP	282.44	47.07
	Salaries	Y	014/11	BP	3041.05	
	HMRC (tax/NI)	Y	014/11	BP	661.14	
	Nine telecom		9190	DD	3.76	0.63
	Plusnet Plc	Y	9190	DD	18.00	3.00
	Total GP	Y	9190	DD	37.26	1.77
	Conwy County BC Rates	Y	7.11	DD	194.00	
	Angel Springs			DD	44.28	7.38
	Pension	Y		BP	783.03	
	Cannon hygiene	Y		DD	42.00	7.00
	Dave Hutton (window cleaner)	Y		BP	20.00	
	clerk (mobile phone top up)	Y		BP	10.00	
	Street Football Wales	Y		102956	500.00	
	Paul Murray (T.W.E. mowing)	Y		BP	356.50	
	BT	Y		DD	259.59	43.26

Bank Reconcilliations.					
2014 - 2015				September	
BMM ACCOUNT		Debits		Credits	TOTALS
Balance as at 31st August 2014					£ 63,249.60
Transfers to Community A/c		£8,200.00			

Room hire			£ 430.00	
Interest			£ 5.11	
Community Centre Payments			£ 1,330.39	
Balance as at 30th September 2014				£ 56,815.10
<u>COMMUNITY ACCOUNT</u>		Debits	Credits	
Bank Balance as at 31st August 2014				£ 4,529.54
Payments out as Minuted		£6,169.00		
Transfers in From BMM A/c			£ 8,200.00	
Wales Audit Office			£ 30.00	
Bank Balance as at 30th September 2014				£ 6,590.54
WPC/Cheques written but not presented			ACTUAL BALANCE	£6,065.54
cheque	102886	25.00		
cheque	102956	500.00		
				£525.00
<u>C.R. BUILDING FUND</u>		Debits	Credits	
Balance at 31st August 2014				£ 15,028.07
Interest			£ 0.89	
Balance at 30th September 2014				£ 15,028.96
<u>PUBLIC SECTOR DEPOSIT FUND</u>				
Balance at 30th June 2014				£ 50,497.57
Interest			£ 47.51	
Balance at 30th September 2014				£ 50,545.08