



Cyngor Tref Towyn and Kinmel Bay Town Council

Summons to Attend a Meeting of the Policy Resources Finance & Planning Committee

To: All Members of the Committee:

G Corry, T Curran, B Griffiths, D Johnson, M Jones, B McLoughlin

Ex Officio (Voting) Members: N Smith (Mayor) and L Knightly (Deputy Mayor)

To: All other Members for Information

Date and Time: Monday 4th September, 2017 at 7:00pm

Venue: The Community Resource Centre

AGENDA

1. **Apologies for Absence**
2. **Declaration of Interest**
To declare the existence and nature of any interests in any item on the agenda.
3. **Public Participation**
To consider applications from members of the public to address the Committee on any item of business included in the agenda.
4. **Minutes**
To approve the minutes of the meetings held on 5th June, 2017 and 14th August, 2017
5. **Matters Arising**
To consider any matters arising from the minutes not included on the agenda.
6. **Planning**
 - Miller Cottage, Towyn
 - Little Paddock
7. **Community Awards**
Nominations to be considered and the Format of the Awards Evening on Thursday, 12th October, 2017, to be agreed/discussed.
8. **Complaints**
Two letters of complaint received from Kinmel Bay and Towyn Sports and Recreation Association Ltd.
9. **Expenses**
£150 expenses request form Cllr B Griffiths relating to his attendance of the Young Enterprise Awards in London with Pengwern Young Enterprise.

10. Dispute with Water Logic

11. Policies

New/Revised Policies to be discussed and considered ready for September Full Council Meeting.

- Draft Financial Regs (Revised)
- Draft Mayor's Handbook
- Draft Business Continuity Policy
- Draft Formal Reserves Policy
- Draft Investment Policy & Strategy
- Draft Social Media Policy
- Schedule of Policies

12. Internal/External Audit Update

13. Bank Reconciliation

- 01/04/17 to 31/08/17
- Review/discuss, ready for September Full Council Meeting.

14. Budget

- Review/discuss budgets for 20/07/18, ready for September Full Council Meeting.

15. Payments

- Review all payments for 2016-17 and for 2017-18 payments from 01/04/17 to 31/08/17, ready for September Full Council Meeting.

16. Pensions

- Payment of £148.62 relating to pension arrears for 2016-17 and 2017-18 to date.

17. Consider request form Environmental Committee

For the Full Council to agree for the Environmental committee to be able to authorise/commit for environmental related work to be undertaken up to a limit of say £2,000 subject to the proposed spend not exceeding the agreed budget for any Budget Heading (The Terms of Reference for the Environmental Committee will need to be amended if agreed).

18. Work Schedule Review

19. Draft/Updated Asset Register

- Review/discuss ready for September Full Council Meeting.

Dylan Thomas
Town Clerk