

Towyn & Kinnel Bay Town Council

Minutes of the Full Council held on Wednesday 17th May 2017 at 7pm at the Community Resource Centre Kinnel Bay

Present Cllrs G Corry, T Curran, D Dickin, B Griffiths, D Johnson, M Jones, L Knightly, B McLoughlin, M Smith and N Smith (Deputy Mayor)

Clerk: H Stewart BEM

D Thomas (Clerk from 1st June 2017)

Cllr Smith opened the meeting by presenting a bouquet of flowers to Susan Evans who had served as a Councillor for a short time last year but who had suffered a major illness which prevented her concluding her term of office.

Cllr Smith also presented the current Clerk with a bouquet on behalf of the Council and thanked her for efforts in the short time she had been with the Council.

1. Apologies

Apologies of absence were received from Cllrs: S Anderson and E Bateman
Cllr B Darwin had resigned prior to this meeting.

2. Election of Mayor 2017-18

Nominations were received and seconded for Cllrs Bateman and N Smith. A secret ballot took place.

Resolved that: Cllr Nigel Smith be appointed as the Mayor for 2017-18

3. Declaration of Acceptance of Office

Cllr N Smith signed the declaration of acceptance of office and the Clerk countersigned it.

4. Election of Deputy Mayor 2017-18

Nominations were received and seconded for Cllrs M Smith, B McLoughlin and L Knightly to stand for Deputy Mayor. Cllr Bateman was nominated but not seconded.

Resolved that: Cllr L Knightly be appointed Deputy Mayor for 2017-18

5. Declaration of Acceptance of Office

Cllr Knightly duly signed the declaration of acceptance of office which was countersigned by the Clerk.

6. Declaration of Acceptance as Members of the Town Council

All members standing for office in the 2017 elections signed their declaration of acceptance which were countersigned by the Clerk.

Members also received and signed for a copy of the Code of Conduct.

7. Co-Option

Two applications for Co-Option had been received for the two vacancies in the Towyn Ward

Mrs Kay Redhead and Mr Alex Hodgson. Cllrs Johnson and McLoughlin nominated and seconded Mrs Redhead whilst Cllrs M Smith and Knightly did the same for Mr Hodgson.

Resolved that: Mrs Redhead and Mr Hodgson be Co-Opted on the council for the term of this administration.

Mrs Redhead, who was present at the meeting signed the Declaration of Acceptance of Office and

joined the other Councillors in the discussion on the remaining 3 items of business.
The Clerk would inform Mr Hodgson and invite him to the next meeting of the Council.

8. Minutes

The minutes of the meeting held on 26 April 2017 were presented for approval. It was noted Father Ben in paragraph 14 should actually read Pastor Ben.

Resolved that: the minutes be approved and signed subject to the above amendment.

9. Mayor's Allowance

Resolved that: the Mayor's allowance of £1500 for 2017-18 be approved.

10. Committees

a) The Committee Structure was approved as having three Standing Committees – HR Committee, Environmental Improvement Committee and Policy, Finance & Resources Committee.

b) Terms of Reference to the consideration of planning applications should be included in the PFR terms of reference.

Resolved that: the Terms of Reference as detailed in the papers for the meeting be approved subject to the above addition.

c) Delegations

Resolved that: the delegations as presented in the papers for the meeting be approved.

11. Nominations to the Standing Committees

Resolved that: the Committees be comprised as below.

Policy, Finance & Resources

1. Barry Griffiths
2. David Johnson
3. Theresa Curran
4. Bernice McLoughlin
5. Morris Jones
6. Geoff Corry
7. Luke Knightly (Deputy Mayor)
8. Nigel Smith (Mayor)

Environmental Improvements

1. Debbie Dickin
2. David Johnson
3. Geoff Corry
4. Theresa Curran
5. Stuart Anderson
6. Bernice McLoughlin
7. Morris Jones
8. Luke Knightly (Deputy Mayor)
9. Nigel Smith (Mayor)

Human Resources

1. Barry Griffiths
2. David Johnson
3. Morris Jones
4. Luke Knightly (Deputy Mayor)
5. Nigel Smith (Mayor)

12. Schedule of Meetings

The schedule of meetings had been circulated prior to the meeting to allow Councillors to inform the Clerk of any issues with the number of meetings and dates proposed.

No comments had been received but Cllr McLoughlin at the meeting proposed that there should be additional Council meetings in July and February. This proposal was put to the vote but was rejected.

Resolved that: the Schedule of meetings as circulated with the papers for the meeting be approved.

13. Standing Orders & Financial Regulations

Resolved that: Standing Orders and Financial Regulations as presented be approved.

14. Authorised Signatories

Resolved that: Cllrs N Smith, G Corry, L Knightly, D Johnson, B McLoughlin and M Smith be approved as any two signatories for signing cheques.

Cllrs N Smith and L Knightly were approved as the two Councillors to authorise electronic payments and transfers exceeding the limits set for the Clerk.

The Clerk would organise the necessary mandates be completed and lodged with the bank for both the cheque signatories and electronic payment authorising.

15. Outside Bodies

Cllrs McLoughlin and Jones were nominated as representatives for the North and Mid Wales Association of Local Councils.

Cllrs McLoughlin, N Smith and B Griffiths would represent the Council on the Abergele Burial Board.

The Mayor and Deputy Mayor would represent the Council on the Conwy Open Forum.

The formal business having been concluded The Mayor introduced Mr Dylan Thomas to Members as the new Clerk who would start on 1 June.

Those present at the meeting were all invited to join the Mayor for refreshments in the Meeting Room.

The meeting closed at 7:36pm

Signed by the Chairman of the meeting held on 28 June 2017