

Towyn & Kinmel Bay Town Council

Minutes of the Full Council held on Wednesday 26th April 2017 at 7pm at the Community Resource Centre Kinmel Bay

Present Cllrs: E Bateman (Mayor) B Darwin, B Griffiths, D Johnson, L Knightly, B McLoughlin, M Roberts, M Smith and N Smith (Deputy Mayor)

Clerk: H Stewart BEM

1. Apologies

Apologies received from Cllrs: S Evans and G Corry.

2. Declaration of Interest

There were no declarations of interest.

3. Public Participation

There were no applications from the public to address the Council.

4. Urgent Matters

That the minutes of the additional Full Council held on 10 April 2017 be presented for approval under Agenda Item 6: Minutes.

5. Mayor's Report

Cllr Bateman had nothing as such to report since the last meeting. Radio City was meeting with Creatasmile tomorrow to announce a sponsorship deal. Cllr Bateman would be attending as Mayor since Creatasmile was one of his named charities.

6. Minutes

Resolved that: the minutes of meetings held on 29 March 2017 and 10 April 2017 be approved and signed.

7. Matters Arising

170329/9 Grounds Maintenance – the contract with Greenfingers had now started.

8. HR Committee

The minutes of the Committee meeting held on 28 March 2017 were noted.

9. Planning

There were no applications for consideration.

10. New Clerk

The withdrawal of the first choice for appointing had resulted in the Interview Panel not having a majority opinion between two other candidates. It was agreed that both would be invited for a second interview and that the final decision be delegated to the Interview Panel which would include Cllr Bateman being the Mayor.

11. Electricity Contract

The contract with Scottish Power was ending so a review of other providers was undertaken. The best deal available was a 3 year contract with SSE saving about £76/year.

The gas contract was with Total Power until 2020 so a dual power contract was not feasible at this time.

Resolved that: the 3 year contract with SSE for electricity be approved.

12. Website

The difficulties of trying to work with the current web hosting company was fully reported including the threat of making a complaint against the Clerk. The fact that the sole company employee would

not take instructions from the Clerk was unacceptable and it was agreed that the business be moved to Triumph Technologies.

This Company already managed the Council's IT services, so moving or rebuilding the website made sense to have Triumph co-ordinate this aspect of IT requirements.

13. Employee Handbook

A draft of the Handbook had been circulated to all Councillors at the meeting on 10 April 2017. No comments had been received so the Handbook was being presented for approval.

Resolved that: The Employee Handbook be approved and reviewed on an annual basis by the HR Committee.

14. Plays Scheme

It had transpired that any successful grant application from CVCS for funding towards a Summer Play scheme was expected to offset the cost of play scheme being organised through CCBC.

It was agreed that Council would just use its own funds of £1500 towards summer play provision provided by: St Mary's Church (£500), Sports & Leisure Centre (£500), dependant on a scheme being presented and approved by the Town Council and £500 towards any additional approved play schemes from any other organisation.

The Clerk was asked to contact Father Ben to enquire if he could provide any activities.

15. Community Awards

With only 16 nominations having been received and 13 of those for one person, the Clerk raised her concerns as to whether the Awards Ceremony should actually go ahead on the 15 May.

Opinion was divided but Councillors agreed that they would spur on interest and nominations by the end of the week to ensure it would be a worthwhile event.

16. Correspondence

There was nothing to report.

The meeting closed at 8.00pm

Signed by Chairman of the meeting held on 17 May 2017