

**TOWYN & KINMEL BAY TOWN COUNCIL**  
**Full Meeting of the Council held at**  
**The Community Resource Centre**  
**at 7pm on 23<sup>rd</sup> March 2016**

**All Meetings are Recorded.**

**MINUTES**

**200.15 Attendance.**

Cllr. Corry, Cllr. Johnson, Cllr. Smith, Cllr. Luke Knightly, Cllr. McLoughlin, Cllr. Anderson, Cllr. Darwin and Cllr. Roberts.

**201.15 Apologies for Absence.**

Cllr. Bateman and County Cllr. Laura Knightly.

No word received: Cllr. Sadler

**202.15 Declaration of Interest.**

**Members are reminded that they must declare the existence and nature of their declared interest. (Using the form provided for this purpose)**

None received

**203.15 Urgent Matters.**

Notice of items which, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency pursuant to Section 100B (4) of the Local Government Act 1972

The clerk confirmed with members that an election will be held in June for the two vacancies for the Kinmel Bay Ward, due to the resignation of Cllr. Stone and Cllr. Richmond. The clerk also confirmed with members that as Cllr. Sadler had not attended the meeting or responded to the clerk's letter regarding her persistent absence, Cllr. Sadler was now automatically no longer a member of the Town Council and Conwy County Borough Council would be notified that is another vacancy for the Kinmel Bay Ward.

As a result of Cllr. Richmond's resignation Ysgol Maes Owen had been in touch as they now required a Town Council appointed Governor to replace her. Cllr. Bateman had indicated to the Chair, Cllr. Darwin, that he wished to be appointed to this role and this was agreed by all.

Cllr. Roberts asked if the clerk could look into arrangements for a locum clerk as the position would not be filled before the clerk left on the 5<sup>th</sup> April. The clerk offered to assist for a few hours a week during April at her discretion, so that the key jobs were covered until the position was filled permanently and this was agreed by all.

#### **204.15 To confirm and approve the minutes of the Full Meeting of the Council on the 27<sup>th</sup> January 2016**

It was proposed by Cllr. Mcloughlin and seconded by Cllr. Johnson that the minutes of the 27<sup>th</sup> January 2016 were accepted and this was agreed by all.

#### **205.15 Reports for consideration**

##### **a) 'Playing out' – CCBC summer play provision**

CCBC no longer provide their 'playing out' play provision over the summer holidays, so CVSC have offered to run this service instead. Members commented that it was a shame CCBC no longer provided this service, especially as this Council had always contributed to this. After some discussion members felt that the current cost being offered was too high and asked that the clerk enquired with CVSC to see if they could offer a similar service at the same price CCBC used to charge.

##### **b) Welsh Government – Local Government Ethical Framework**

Members were provided with a copy of the Welsh Government's Model Code of Conduct for formal adoption.

It was proposed by Cllr. Smith and seconded by Cllr. Luke Knightly to adopt the model Code of Conduct and this was agreed by all.

##### **c) Community Awards 2015-2016**

The clerk informed members that the children of Ysgol Y Foryd and Ysgol Maes Owen had offered to sing at the Community Awards and this was welcomed.

After some discussion the awards were agreed as follows:

Outstanding Volunteer Award – Esther Salmon  
Outstanding Volunteer Award – Gina Stevenson  
Outstanding Volunteer Award – Julieann Moore  
Outstanding Achievement Award – Mrs Cartmel & staff  
Outstanding Contribution to the Local Environment Award – Leo Farrell  
Contribution to Art and Culture Award – Morris Jones  
Outstanding Young Person Award – Morgan Dean  
Outstanding Young Person Award – Faith Andrews

Outstanding Contribution to sport – Anne Darwin  
Good neighbour Award – Eric Tomlinson  
Outstanding Contribution to the Community – Barbara Toms  
Outstanding Contribution to the Community – Rt. Rev'd Stephen Lowe  
Outstanding Contribution to the Community - Rev'd Canon Clive Southerton

**d) Annual Meeting**

Members discussed the refreshments for the Annual Meeting and it was

Proposed by Cllr. Smith and seconded by Cllr. Johnson to use £250 of the Civic Events budget for this. However, other members felt that the majority of money should be spent at the Civic Service and it was

Proposed by Cllr. Corry and seconded by Cllr. Anderson that £150 of the Civic Events budget should be used.

After a vote it was decided that £150 of the budget should be spent.

Members were provided with a list of Council Meetings dates for 2016-2017.

**e) Interim Internal Audit Report 2015/2016**

Members acknowledged the interim internal audit report and the recommendations therein agreeing to formally adopt the following:

- Annual investment strategy
- Treasury Management Policy statement
- Statement on Internal Control
- Updated Financial Regulations
- Risk Assessment table
- Asset Register

It was confirmed that Cllr. Smith would take over the position of Primary User of the Council's bank accounts now that Cllr. Stone had retired and he would attend the bank to sort out the necessities in relation to this. Cllr. Johnson was confirmed as the new signatory for the bank account to replace Cllr. Stone.

**206.15 Planning application**

**0/42562      Erection of domestic garage**

**Location:    12 Park Avenue, Kinmel Bay LL18 5HD**

**Applicant:   Mr Ian McAlister**

**Consultation closure date: 1<sup>st</sup> April, 201**

**Comments: Acknowledged. No issues.**

**207.15. Correspondence**

- Welsh Government letter – shared Purpose: Shared Future – acknowledged and members request a meeting with Shane Whetton and Paul Smith to discuss further.

**208.15 Mayoral Report**

Councillor Darwin updated members with regard to his recent Mayoral engagements.