



Cyngor Tref
Towyn and Kinmel Bay
Town Council

Summons To Attend the Meeting of the Full Council

To All Members of Towyn & Kinmel Bay Town Council

Cllrs: A Bibby, G Corry, T Curran, D Dickin, B Griffiths, A Hodgson, D Johnson, M Jones (Deputy Mayor), L Knightly (Mayor), J McKenna, B McLoughlin, P Miller, K Redhead, M Smith, and N Smith

Clerk: Dylan Thomas

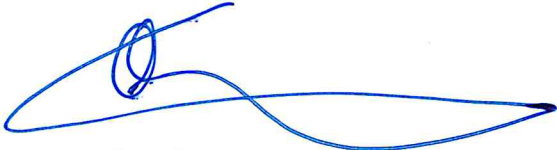
Date and Time: Wednesday 29th August 2018 at 7:00pm

Venue: The Community Resource Centre

AGENDA

- 1. Apologies**
To receive any apologies for absence.
- 2. Declaration of Interest.**
Members to declare the existence and nature of any interest in items on the agenda.
- 3. Public Participation**
To receive representations from the public in respect of any item of business included on the agenda.
- 4. 2018 GDPR Audit Report & Action Plan**
To review/receive an update from the Clerk.
- 5. Privacy Notices**
To discuss and approve the proposed Draft Privacy Notices.
- 6. Standing Orders**
To discuss and approve proposed Draft GDPR Complaint Standing Orders
- 7. GDPR related New/Revised Policies**
To discuss and approve the various proposed Draft Policies.
- 8. GDPR Related Consent Forms/Documents**
To discuss and approve the various proposed Draft GDPR related Consent Forms/Documents.
- 9. Data Sharing & Processing Agreements**
To discuss and approve the proposed Draft Data Sharing & Processing Agreements.
- 10. GDPR Data Inventory**
To discuss and approve the proposed Draft Data Inventory for TKBTC.

- 11. TKBTC (Employee & Cllr) Email Footers**
To discuss and adopt the proposed Draft Email Footer.
- 12. Privacy Impact Assessments**
To discuss and approve the PIA's Code of Practice.
- 13. CCTV – Code of Practice**
To discuss and approve ICO (information commissioner's Office) CCTV Code of Practice
- 14. GDPR - Councillor Upskilling**
Clerk to provide Upskill/Training to Councillors.



Dylan Thomas
Town Clerk & R.F.O.