

Towyn and Kinmel Bay Town Council.
Meeting of the Policy, Finance and Resources Committee.
held at the Community Resource Centre.
at 7.00p.m. on Wednesday 14th January 2015.
All Meetings Are Recorded

MINUTES

137.14 Attendance.

Cllr. Corry, Cllr. McLoughlin, Cllr. Roberts, Cllr. Richmond, Cllr. Johnson, Cllr. Laura Knightly, Cllr. Luke Knightly, Cllr. Stone and Cllr. Darwin

138.14 Apologies for Absence.

Cllr. Smith and Cllr. Bateman
No word received from: Cllr. Sadler and Cllr. Anderson

139.14 Declaration of Interest.

Members are reminded that they must declare the existence and nature of their declared interest.
(Using the form provided for this purpose)

Cllr. Corry declared an interest in item 141.14, specifically agenda item 108.14
Cllr. Darwin declared an interest in item 145.14 regarding the Kinmel Bay & Towyn Sports & Recreation Association Ltd, and left the room during discussion and voting.

140.14 Urgent Matters.

Notice of items which, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

Cllr. Johnson raised an urgent item regarding health and safety concerns in relation to the bridge over the pond in Tir Prince Park. He informed members in November 2014 that he had requested that CCBC attended to do a maintenance check of the metal mesh bridge surfacing as it required repair, however, CCBC instead completely removed the mesh rather than repaired it. He commented since then there have been 3 incidents of people slipping over and has reported this to Lyn Davies, of CCBC, stating he doesn't believe the bridge is fit for purpose and is currently very dangerous. Lyn Davies responded to state that it has since been checked and the bridge is compliant with health and safety standards and as such will not be resurfaced.

After some discussion where members voiced their concerns the clerk was asked to write to Lyn Davies to address the matter further and report back to the Council.

141.14 To receive the minutes of the Policy, Finance and Resources Committee held on the 3rd December 2014.

It was proposed by Cllr. Johnson and seconded by Cllr. Luke Knightly to accept the minutes of the 3rd December 2014 and this was agreed by all.

142.14 Health and Safety

The clerk updated members with regard to her ongoing discussions with Vic Turner of CCBC in relation to the timings of the traffic light signals at the Foryd Road/St Asaph Avenue intersection. Members were still not happy with the response given and Cllr. Darwin stated he would take this up with CCBC directly.

143.14 County Councillor updates

**** STANDING ORDERS WERE SUSPENDED WHILE CLLR. LAURA KNIGHTLY SPOKE****

Cllr. Laura Knightly updated members in relation to her site visit with ERF Officers regarding unadopted roads in Towyn, particularly San Remo and Towyn Way West. She had been informed that there is money in a bond that was set up to be used for Towyn Way West, but, this has never been spent. The amount of money contained within the bond is, however, not enough to bring the road up to standard.

San Remo was repaired by the Council after the flooding in the 90's but not with the correct road surfacing required for the road to be adopted. Cllr. Knightly is currently waiting for an explanation as to why the appropriate surfacing was not used.

Cllr. Knightly had also recently met with a tree officer from CCBC in relation to the potential to have trees put on the entrance to Llys Madoc to prevent the ongoing issue of the area of grass being used for car sales. The tree officer felt that the area was suitable for a cluster of smaller trees. Cllr. Johnson suggested moving a large Christmas tree currently situated in Tir Prince Park to the area as an alternative. An additional meeting with the tree officer was suggested to discuss this further.

Cllr. Darwin raised his concerns over the residents of Sandy Cove and the ongoing problems there as a result of the 2013 floods. Cllr. Darwin was asked to prepare a formal update to present to the Council so that the concerns raised can be brought up at the next Morfa Rhuddlan Flood Meeting. The clerk was also asked to invite a representative of CCBC's flood response team to a future meeting to inform members of the role they play before, during and after a flood. Members also requested the clerk speaks with the C.A.B. to see if they offer any form of advice for flood victims that could be called upon should the unfortunate happen again in our two towns.

Cllr. Darwin updated members with regard to the Public Meeting he and Cllr. Richmond attended in relation to the proposed traveller and gipsy site in St. George. The general consensus from those present at the meeting was opposition to the proposal and as such an Action Group was being set up at a meeting on the 15th January, which Cllr. Richmond stated she would be attending and encouraged others to do the same. Cllr. Richmond asked those members present if any were in favour of the site going ahead and everyone responded that they weren't. The clerk was asked to write to Abergele Town Council offering this Council's support against the site going ahead.

144.14 Reports for consideration

A) Precept/Budget 2015/2016

The recommendations of the P.F.R. committee re: new spend and precept request were detailed to members. Members were asked to note that the projected expenditure was in excess of the forecasted income, but this reflects on the Council's movement towards reduction in the balances held.

The clerk raised the issue of bus shelter maintenance explaining that an invoice of £1000 had been received from CCBC. The clerk queried with CCBC how much it had in their pot already towards the bus shelter maintenance and was informed that there was already £3,500 in there. As a consequence it was proposed by Cllr. Roberts and seconded by Cllr. McLoughlin to not pay a bus shelter contribution for the financial year. This was agreed by all.

*****STANDING ORDERS WERE SUSPENDED WHILE CLLR. LAURA KNIGHTLY SPOKE*****

Cllr. Laura Knightly asked if consideration could be given to budgeting some money for the potential trees that could be planted on the entrance to Llys Madoc. The clerk explained that this money would come from the 'environment' budget. As an aside there was a suggestion made that the person selling cars from the grassed area may have a trade licence to do this so the clerk was asked to contact CCBC to ascertain whether any street trading licences are in place for car sales from the roadside in Towyn and Kimmel Bay.

It was proposed by Cllr. Johnson and seconded by Cllr. McLoughlin to accept the budget as tabled and this was agreed by all.

Members felt that due to CCBC's plans to increase the Council Tax for the residents of Conwy and based on the Town Council's current balances they did not wish to add extra pressure to the residents by increasing the precept amount, therefore, it was;

Proposed by Cllr. McLoughlin and seconded by Cllr. Corry to request a precept amount of £119,750 from CCBC and this was agreed by all.

The clerk asked members for authority to approach David Shore to be the Council's Internal Auditor for the financial year ending 31st March 2015.

It was proposed by Cllr. Stone and seconded by Cllr. McLoughlin to write to David Shore to request his services as the Council's Internal Auditor for the financial year ending 31st March 2015.

B) Proposed closure of Towyn Branch Surgery

Due to the meeting running on and the time necessary to discuss this item it was decided to adjourn the matter to the next meeting on the 28th January 2015.

145.14 Requests for financial assistance

a) Kimmel Bay & Towyn Sports & Recreation Association Ltd.

Cllr. Darwin addressed members with regard to a request for financial assistance to send a member of the Kimmel Bay & Towyn Sports and Recreation Association on a

course in London with regard to Social Return on Investment. Cllr. Darwin left the room while members discussed the matter.

After some discussion members decided to not assist on this occasion as felt that the course seemed quite expensive and wondered if there was not something locally instead at a more reasonable price. The clerk was asked to speak with CVSC to see if they ran a course or knew of any local courses to do with Social Return on Investment that a Councillor and the clerk could attend and then cascade the information to other interested parties in the area.

b) Relate Cymru

Members discussed the request for financial assistance and in line with the Town Council's policy on not contributing to national charities decided not to offer any financial assistance, however, the clerk was asked to write to them to offer the use of offices in the Council building for free, if this was of any assistance to them when meeting with residents of our area.

146.14 Correspondence received:

- Letter received from Natural Resources Wales - **Noted**
- Letter received from CCBC regarding a consultation - change of use within town and neighbourhood centres Supplementary Planning Guidance and Enabling Development Supplementary Planning Guidance. – **Noted**
- Letter from Conwy walks - **Noted**
- Letter of thanks Towyn Jubilee Townswomen's Guild - **Noted**
- Letter of thanks Kinmel Bay Football Club - **Noted**

147.14 Accounts for December for Approval including Bank Reconciliations.

Towyn and Kinmel Bay Town Council 2014 2015.00

		Payment Cleared	Minute Number	Cheque Number	Total	VAT
Date	Details					
	Brought Forward				84746.51	1572.49
	Monthly Total				16916.44	814.96
December	Overall Total				101662.95	2387.45

	Manweb	Y	9190	DD	109.00	5.85
	Chris Jones	Y	9190	SO	132.00	
	Computer Technical Solutions	Y	9190	BP	282.44	47.07
	Salaries	Y	014/11	BP	3085.50	
	HMRC (tax/NI)	Y	014/11	BP	689.30	
	Nine telecom		9190	DD	7.19	1.20
	Plusnet Plc	Y	9190	DD	18.00	3.00

	Total GP	Y	9190	DD	97.89	4.89
	Conwy County BC Rates	Y	7.11	DD	194.00	
	Angel Springs			DD		
	Pension	Y		BP	795.22	
	The Christmas Decorators	Y		102976	3636.00	606.00
	Kon-X Wales Ltd	Y		102977	25.66	4.28
	North Wales Fencing (repair)	Y		102978	345.54	57.59
	Asda (cleaning)			WPC	12.25	0.78
	Paul Murray	Y		BP	1860.00	
	North Coast Church - Xmas	Y		102979	200.00	
	Dave Hutton (window cleaner)	Y		BP	20.00	
	Asda (tea, coffee, etc)			WPC	10.90	0.82
	O2 Top Up (clerk)			WPC	10.00	
	Silver Birch (plants -square)	Y		BP	977.00	
	Abergele Burial Committee			102981	2782.00	
	BT	Y		DD	255.24	42.54
	Weldons (newspaper)	Y		BP	11.25	
	Asda			WPC	8.80	1.30
	Ysgol Maes Owen			102982	900.00	
	BNP photocopier lease	Y		DD	210.00	35.00
	Clerk's travel to SLCC Meeting	Y		BP	36.27	
	Post Office (stamps)			WPC	124.00	
	Kon-X Wales Ltd	Y		102983	14.56	2.43
	Asda (Christmas Meeting)			WPC	18.18	1.67
	Asda (Christmas Meeting)			WPC	3.25	0.54
	Asda (O2 Top Up - Caretaker)			WPC	10.00	
	Information Commissioner	Y		DD	35.00	

<u>Bank Reconciliations.</u>				December		
<u>2014 - 2015</u>						
<u>BMM ACCOUNT</u>		Debits		Credits		TOTALS
Balance as at 30th November 2014						<u>£36,955.37</u>
Transfers to Community A/c		£16,000.00				
Room hire				£600.00		
Precept				£39,916.00		
Interest				£6.25		
Quarry Line Path payment				£1,500.00		

Balance as at 31st December 2014						£62,977.62
COMMUNITY ACCOUNT		Debits		Credits		
Bank Balance as at 30th November 2014						£3,388.09
Payments out as Minuted		£13,225.39				
Transfers in From BMM A/c				£16,000.00		
						-
Bank Balance as at 31st Decmber 2014						£6,162.70
WPC/Cheques written but not presented				ACTUAL BALANCE		£1,503.32
cheque	102973	£50.00				
cheque	102962	£500.00				
cheque	102975	£30.00				
cheque	102979	£200.00				
cheque	102981	£2,782.00				
cheque	102982	£900.00				
WPC		£197.38				
						£4,659.38
C.R. BUILDING FUND		Debits		Credits		
Balance at 30th November						£15,030.71
Interest				£0.86		
Balance at 31st December 2014						£15,031.57
PUBLIC SECTOR DEPOSIT FUND						
Balance at 30th June 2014						£50,497.57
Interest				£47.51		
Balance at 30th September 2014						£50,545.08

It was proposed by Cllr. Johnson and seconded by Cllr. McLoughlin to approve the accounts and this was accepted by all.