

Towyn and Kinmel Bay Town Council.
Meeting of the Policy, Finance and Resources Committee.
Held at the Community Resource Centre.
at 7.00p.m. on Wednesday 12th March 2014.
All Meetings Are Recorded

MINUTES

133.13 Attendance.

Cllr. Anderson, Cllr Smith, Cllr. Richmond, Cllr. Stone, Cllr. McLoughlin, Cllr. Johnson, Cllr. Corry and Cllr. Darwin.

134.13 Apologies for Absence.

Cllr. Roberts, Cllr. Knightly, Cllr. Sadler and Cllr. Bateman.

135.13 Declaration of Interest.

Members are reminded that they must declare the existence and nature of their declared interest. (Using the form provided for this purpose)

Cllr. Corry declared an interest in the accounts in relation to Enercomm/nine telecom

136.13. Urgent Matters.

Notice of items which, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

NONE

137.13 To receive the minutes of the Policy, Finance and Resources Committee held on the 19th February 2014

It was **proposed by Cllr. Richmond and seconded by Cllr. McLoughlin** that the minutes of the 19th February 2014 be accepted and this was agreed by all.

138.13 Health and Safety

No matters were raised at the meeting.

139.13 A548 Foryd Bridge

Jim Hall, a Senior Bridge Engineer, from Denbighshire County Council and his colleague Mike Hitchins attended to appraise members of the remedial works due to start on the blue bridge. An overall history of the bridge was given and the current issues the bridge now faces. It was confirmed that the bridge would be closed to traffic for a period of 2 weeks in October, but that it would be nearer 6 weeks for pedestrians. A map of the proposed road diversion that would be put in place was provided to members. Members were also asked to think about ideas in

relation to the new lighting for the bridge, explaining for example that Rhyl Town Council had broached the idea of having traditional lanterns similar to those that were there when the bridge was first constructed. It was emphasised, however, that there was a strict budget and health and safety concerns would also need to be considered.

Cllr. McLoughlin thanked both Jim Hall and Mike Hitchins for speaking with, and including, the Town Council in the process.

140.13 Reports for consideration

A) The 4 Squares

Cllr. Richmond and Cllr. McLoughlin updated members in relation to their meeting with Peter Barton-Price of CCBC regarding the 4 squares. It was agreed that CCBC will continue to maintain the squares as they have always done, but the Town Council were able to make any improvements they wanted, although CCBC would not fund any proposed works. Cllr. Richmond and Cllr. McLoughlin asked that the Council provide the Grounds Maintenance Sub-Committee with a budget for them to start the improvement works; however, members asked the sub-committee instead to get contractors to provide quotes and bring them back to Council.

It was also suggested that local businesses be written to and asked if they would wish to 'adopt' a flower bed to fund some of the work.

CLLR ANDERSON LEFT THE MEETING AT THIS POINT.

B) I.D. Badges

The clerk suggested to members that in line with other Town Councils all members and the staff should be issued with Council ID Badges. The clerk explained the cost for each badge plus the official photo would equate to around £9 per person, and that each badge would last an election term, namely 4/5 years. CCBC Councillors would not require a badge as they have them issued by Conwy. The clerk proposed to arrange for formal photos to be taken in May at the Annual Meeting. It was;

Proposed by Cllr. Johnson and seconded by Cllr. Richmond that all staff and Town Councillors are to be issued with ID badges and this was agreed by all.

C) Flood fund

Further to the Public Meeting held by Darren Millar last month the clerk had been approached by Cllr. Stone regarding the issue of a flood fund which was raised at the Public Meeting. Having spoken to Rhyl Town Council he informed members that their flood fund was not run by the Town Council but a trust, which included the Mayor. The clerk was asked to contact CCBC for guidance on how to set up and manage a flood fund. Cllr. Stone also mentioned the 'Community Foundation in Wales' who also assist organisations with flood funds.

D) Pension changes

At the request of Cllr. Smith a pension breakdown was issued to all members, explaining the changes to the LGPS in April 2014.

Additional item:

Cllr. Johnson raised the issue of dogs off leads in the dunes in Kinmel Bay, explaining that enforcement officers had been out issuing tickets, however, that due to insufficient signage the tickets should not be issued. Cllr. Johnson also commented on the attitude of the enforcement officers when they were challenged about the lack of signs. The clerk stated that having been made aware of this earlier in the day she had liaised with Nick Jones of CCBC who had confirmed that all the tickets issued would be withdrawn and that new signage would be installed by Easter, both regarding dogs off leads in the dunes and a sign for the beach confirming the restrictions in place regarding dogs on the beach. Cllr. Darwin stated he would email Nick Jones to express disappointment in the attitude of the enforcement officers and ask for an explanation as to why they were issuing tickets in the first place when the relevant signs were not being displayed.

The clerk informed members that a letter had been received from Abergele Town Council regarding a comment that had been made by one of our Town Councillors to Abergele's Deputy Mayor. The responsible Town Councillor made themselves known and explained they had misunderstood the situation. The clerk confirmed she would write to Abergele noting their position and apologising for the misunderstanding.

141.13 Accounts for February for Approval including Bank Reconciliations.

Towyn and Kinmel Bay Town Council		2013	2014			
Date	Details	Payment Cleared	Minute Number	Cheque Number	Total	VAT
	Brought Forward				121929.0	5304.5
	Monthly Total				9	2
					9332.94	270.28
February	Overall Total				131262.0	5574.8
					3	0
	Manweb	Y	9190	DD	77.00	3.66
	Chris Jones	Y	9190	SO	132.00	
	Computer Troubleshooters	Y	9190	BP	282.44	47.07
	Salaries	Y	014/11	BP	2921.66	
	HMRC (tax/NI)	Y	014/11	BP	683.39	
	Nine telecom	Y	9190	DD	5.56	0.93
	Plusnet Plc	Y	9190	DD	32.39	5.40
	Total GP	Y	9190	DD	223.21	10.63
	Angel Springs			DD	35.42	5.90
	Pension	Y		BP	848.08	
	Cannon Hygiene	Y		DD	139.75	23.29

Weldon's Newsagents	Y	102902	23.40	
Asda (cleaning)	Y	WPC	19.00	2.33
Dave Hutton (window cleaner)	Y	BP	20.00	
C.T. S. New Server Power supply	Y	BP	59.84	9.97
ASDA (USB stick, milk, etc)	Y	WPC	18.69	2.49
Welsh water	Y	DD	162.32	
o2 Top up (caretaker phone)	Y	WPC	10.00	
NAMWALC lunch	Y	102903	29.00	
Asda (Cleaning comm centre)	Y	WPC	18.90	
Zurich Insurance	Y	102904	2481.32	52.18
St. Kentigern Hospice (C.S. Proceeds)	Y	102905	100.00	
Glan Clwyd Cardiac Care Unit	Y	102906	370.00	
Asda (cleaning products)	Y	WPC	18.64	2.94
(leaflet print)	Y	102907	620.93	103.49
Kon-x Wales photocopier				

<u>Bank Reconciliations.</u>					
<u>2013 - 2014</u>				February	
BMM ACCOUNT		Debits		Credits	TOTALS
Balance as at 31st January 2014					£ 43,755.19
Transfers to Community A/c		£3,800.00			
Community Centre payments				£ 376.20	
Room hire				£ 30.00	
Balance as at 28th February 2014					£ 40,361.39
COMMUNITY ACCOUNT		Debits		Credits	
Bank Balance as at 31st January 2014					£ 6,231.77
Payments out as Minuted		£5,482.50			
Transfers in From BMM A/c				£ 3,800.00	
					-

Bank Balance as at 28th February 2014					£ 4,549.27
WPC/Cheques written but not presented				ACTUAL BALANCE	£837.79
cheque	102886	25.00			
cheque	102903	29.00			
cheque	102904	2481.32			
cheque	102905	100.00			
cheque	102906	370.00			
cheque	102907	620.93			
WPC		85.23			
					£3,711.48
<u>C.R. BUILDING FUND</u>		Debits		Credits	
Balance at 31st January 2014					£ 15,021.98
Interest				£ 0.89	
Balance at 28th February 2014					£ 15,022.87
<u>PUBLIC SECTOR DEPOSIT FUND</u>					
Balance at 30th September 2013					£ 50,370.89
Interest				£ 41.35	
Balance at 31st December 2013					£ 50,412.24

Cllr. Corry raised the cost to Kon-x Wales for the photocopier charges. The clerk explained that it was higher than usual due to the printing of Christmas cards and the 3000 flood leaflets. It was also clarified that this was a quarterly charge and not a monthly one.

It was **proposed by Cllr. Stone and second by Cllr. Richmond** that accounts were accepted and this was agreed by all.