

**TOWYN & KINMEL BAY TOWN COUNCIL**  
**Full Meeting of the Council held at**  
**The Community Resource Centre at 7pm on 4<sup>th</sup> June 2014**

**All Meetings are Recorded.**

**MINUTES**

**10.14 Attendance.**

Cllr. Anderson, Cllr. Richmond, Cllr. Smith, Cllr. Stone, Cllr. Johnson, Cllr. Corry, Cllr. Bateman, Cllr. Darwin, Cllr. Roberts and Cllr. McLoughlin.

**11.14 Apologies for Absence.**

Cllr. Knightly (no word was received from Cllr. Sadler)

**12.14 Declaration of Interest.**

**Members are reminded that they must declare the existence and nature of their declared interest. (Using the form provided for this purpose.**

Cllr. Richmond declared an interest in the matter raised under urgent items – travellers in Kinnel Bay.

**13.14 Urgent Matters.**

Notice of items which, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency pursuant to Section 100B (4) of the Local Government Act 1972

Cllr Richmond raised the issue of the arrival of travellers to the Tir Llwyd Industrial Estate. There were also a dozen members of the public who turned up at the meeting wishing to discuss this issue. Cllr. Richmond updated all present with the chronology of events so far and the contact she had received from CCBC with regard to the legal steps they had taken. After some discussion where residents and Councillors alike raised their concerns it was;

Proposed by Cllr. Corry and seconded by Cllr. Smith that the clerk writes to CCBC to ask what they plan to do to protect the businesses while the travellers are in situ and what they plan to do regarding the waste being created by the travellers. They also requested that CCBC agree to a Public Meeting so that the residents and business owners have an opportunity to have a two way conversation with CCBC officers regarding what CCBC are

doing to get the travellers removed, and also what they plan to do in terms of better security and preventative measures to stop this happening again in the future.

#### **14.14 To confirm and approve the minutes of the Full Meeting of the Council 26<sup>th</sup> March 2014**

It was proposed by Cllr. Johnson and seconded by Cllr. McLoughlin that the minutes of the 26<sup>th</sup> March 2014 were accepted and this was agreed by all.

#### **15.14 Reports for consideration**

##### **a) Election of Committee Chairs and Deputies**

i) Chairman of Policy, Finance and Resources Committee

It was proposed by Cllr. Stone and seconded by Cllr. Roberts that Cllr. McLoughlin be nominated as Chair of the Policy, Finance and Resources Committee. And;

It was Proposed by Cllr. Johnson and seconded by Cllr. Bateman that Cllr. Smith be nominated as Chair of the Policy, Finance and Resources Committee.

After a vote was taken **Cllr. Smith** was elected as the Chair of the Policy, Finance and Resources Committee.

ii) Vice Chairman of Policy, Finance and Resources Committee

It was Proposed by Cllr. Smith and seconded by Cllr. Johnson that **Cllr. Bateman** be nominated as Vice Chair of Policy, Finance and Resources Committee and this was agreed.

iii) Chair of Planning Committee

It was proposed by Cllr. McLoughlin and seconded by Cllr. Stone that Cllr. Roberts be nominated for the role of Chair of Planning. And it was;

Proposed by Cllr. Smith and seconded by Cllr. Bateman that Cllr. Johnson be nominated for the Chair of Planning Committee.

After a vote was taken **Cllr. Johnson** was elected as the Chair of the Planning Committee.

iv) Vice Chairman of Planning Committee

It was Proposed by Cllr. Darwin and seconded by Cllr. Johnson that **Cllr. Bateman** be appointed Vice Chair of Planning Committee and this was agreed.

**b) Councillors as flood wardens**

Barry Griffiths, Kinmel Bay Chief Flood Warden, attended to address members with regard to their potential role as flood wardens for the area. He explained that Councillors have knowledge of the area where they live and the people who live on their roads to pass onto emergency services, and they were also in the position where they could pass important flooding information to residents. Some councillors raised concerns at the legal implications of giving advice to residents with regard to flooding and also wanted an exact description of what the role of a flood warden entailed. Cllr. Anderson suggested that Councillors attend a Morfa Rhuddlan Flood Partnership Group Meeting to get a better understanding.

After some discussion it was **proposed by Cllr. MCloughlin and seconded by Cllr. Smith** that the matter was deferred to a further meeting so a specific description of the role can be obtained along with a some legal advice with regard to where members stand in terms of offering any advice regarding flooding.

Cllr. Richmond thanked Mr. Griffiths for all the hard work and dedication he provides to the Council and residents with regard to flooding issues in his role as the Chief Flood Warden.

**c) Chairman's (Mayor's) Allowance**

Due to recent guidance issued in relation to the Chairman's Allowance Members were asked to consider how they now wished to proceed in respect of this. The two options available were for the money to be paid on an ad-hoc basis on the production of receipts, or as a lump sum payment that would be a registered payment through HMRC. After some discussion and due to each individual councillor being in different situations with regard to employment it was;

**Proposed by Cllr. Smith and seconded by Cllr. Johnson** that each newly elected Mayor decides on their preferred option and liaises with the clerk directly.

**d) Adoption of Standing Orders and Guidelines for the office of Mayor**

It was **proposed by Cllr. Johnson and seconded by Cllr. Stone** to accept and adopt the standing orders and guidelines for the office of Mayor, as tabled at the meeting, and this was agreed by all.

**e) Members' Interests**

Members were provided with new members' interest forms to be filled in and provided to the clerk.

**f) Boundary review**

Member's noted that CCBC's boundary and electoral review was complete and acknowledged the recommendations made therein.

## **1. Correspondence received**

- Welsh Government letter dated 30<sup>th</sup> April 2014 regarding Governance in small public bodies was acknowledged by members.

## **16.14 Mayor's report**

Cllr. Richmond updated members with regard to her mayoral engagements so far.