

Towyn & Kinmel Bay Town Council

Minutes of the Full Council AGM held on Wednesday 16th May 2018 at 7pm at the Community Resource Centre Kinmel Bay

Present Cllrs: T Bibby, G Corry, T Curran, D Dickin, B Griffiths, A Hodgson, D Johnson, M Jones (Deputy Mayor), L Knightly, (Mayor) J McKenna, B McLoughlin, P Miller, M Smith and N Smith

Clerk: D Thomas

Assistant: D Donaghy

Cllr Smith opened the meeting by saying that it had been a real honour to represent Towyn & Kinmel Bay, as the Mayor, over the last 12 months.

1. Apologies

Apologies of absence were received from Cllr: K Redhead

2. Election of Mayor 2018 -19

A nomination was received and seconded for Cllr L Knightly to stand for Mayor.

Resolved that: Cllr L Knightly be appointed as the Mayor for 2018 -19.

3. Declaration of Acceptance of Office

Cllr L Knightly signed the declaration of acceptance of office and the Clerk countersigned it.

4. Election of Deputy Mayor 2018 -19

A nomination was received and seconded for Cllr M Jones to stand for Deputy Mayor.

Resolved that: Cllr M Jones be appointed as Deputy Mayor for 2018 -19.

5. Declaration of Acceptance of Office

Cllr M Jones signed the declaration of acceptance of office and the Clerk countersigned it.

6. Minutes

The minutes of the meeting held on 28/03/18 were presented for approval.

Resolved that: the minutes be approved and signed as presented.

7. Blanket Payment Authority List

Resolved that: The Blanket Authority of regular payments be approved and signed, as presented.

8. Direct Debits & Regular Payments

Resolved that:

a) **The reviewed list of regular payments made by direct debits and regular payments be approved, as presented.**

b) **To approve the use of Direct Debit Payments & Regular Payments.**

9. Committees

Resolved that:

a) **The Committee Structure to be approved as having Four Standing Committees, HR Committee, Environmental Improvements Committee, Policy, Finance & Resources and Planning Committee and Day Time Music Event Committee.**

b) Terms of Reference

Resolved that:

The Terms of Reference for the 4 Committees be accepted, as presented.

c) Delegations

Resolved that:

The delegations be accepted as presented in the papers for the meeting be approved.

10. Nominations to the Standing Committees

Resolved that:

The Committees be comprised as below:

PFR & Planning

Anthony Bibby

Geoff Corry

Barry Griffiths

David Johnson

Luke Knightly

Morris Jones

Bernice McLoughlin

Peter Miller

Environmental Improvements

Geoff Corry

Theresa Curran

Debbie Dickin

Barry Griffiths

Luke Knightly

Morris Jones

David Johnson

Jean McKenna

Bernice McLoughlin

Peter Miller

Michael Smith

Nigel Smith

Human Resources - (Provisional – As may change once Chairman of Committees are approved. Final list will be, presented for approval at the appropriate Full Council Meeting).

Theresa Curran

David Johnson

Morris Jones

Luke Knightly

Bernice McLoughlin

Day Time Music Event

Alex Hodgson

Morris Jones

Luke Knightly

Jean McKenna

Nigel Smith

11. Schedule of Meetings

The Schedule of meetings had been circulated prior to the meeting to allow Councillors to inform the Clerk of any issues with either the number of meetings and/or the proposed dates of the meetings.

Resolved that: The Schedule of meetings be approved as presented.

12. Standing Orders and Financial Regulations

The Clerk explained that a revised Draft the Standing Orders has been prepared, which was exactly the same as the previous Standing Orders, apart from the following proposed changes.

5g – Page 178

‘The Deputy Town Mayor once elected, unless he has resigned or becomes disqualified, shall be the Town Mayor – Elect for the following year and shall be nominated as the Town Mayor for the following year subject only to ratification by the Council at its Annual Meeting.’

Resolved that:

The Draft Standing Orders and Financial Regulations be approved, as presented.

13. Authorised Signatures

Resolved that:

1. HSBC

- a) **Cllrs N Smith, M Jones, G Corry, L Knightly, D Johnson, B McLoughlin, M Smith & B Griffiths, be approved as any two signatures for signing cheques.**
- b) **Cllrs B Griffiths & N Smith be approved as the two Councillors to authorise electronic payments and transfers exceeding the limits set for the Clerk.**

2. Public Sector Deposit Fund

Resolved that:

Cllrs G Corry (Secretary/Trustee), N Smith (Chairman/Trustee) and M Jones be approved as signatories.

14. Outside Bodies

Cllrs B McLoughlin and M Jones were nominated as representatives for the North and Mid Wales Association of Local Councils.

Cllr B McLoughlin, N Smith & B Griffiths would represent the Council on the Abergele Burial Board.

The Mayor and Deputy Mayor would represent the Council on the Conwy Open Forum.

Those present at the meeting were invited to join the Mayor for refreshments in the meeting room.

The meeting closed at 7:20pm

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Signed by the Chairman of the meeting held on 27/06/2018