

Towyn & Kinmel Bay Town Council

Minutes of the Full Council held on Wednesday 28th March, 2018 at 7pm at the Community Resource Centre Kinmel Bay

Present Cllrs: T Bibby, G Corry, T Curran, D Dickin, B Griffiths, A Hodgson, M Jones,
L Knightly, B McLoughlin, P Miller, K Redhead, M Smith and N Smith (Mayor)

Clerk: D Thomas

1. Apologies

Apologies of absence were received from Cllr D Johnson

2. Declarations of Interest

The following declarations of interest were received:-

- a) Cllr N Smith as Chairman of Planning at CCBC declared an interest in agenda item 9 Planning and withdrew from the meeting whilst the agenda item was discussed.
- b) Cllr A Hodgson declared an interest in agenda item 33 – Rental of Rooms, as he is a breakfast show presenter for Sound Radio who are interested in renting a room/s at the Resource Centre (non prejudicial).
- c) Cllr B Griffiths declared an interest in agenda item 4 – minutes (Re: 180129/6 & 171206/06 Y Morfa) as he is a volunteer at the Y Morfa Leisure Centre.
- d) Cllr M Jones declared an interest in agenda item 8 – Co-Option as he and Jean McKenna have a working connection in the Library and withdrew from the meeting whilst the agenda item was being discussed.
- e) Cllr A Hodgson declared an interest in agenda item 9 – Planning as he is a caravan park owner (non prejudicial).

3. Public Participation

Four Local Residents requested to address the Committee regarding agenda item 5 – Matters Arising.

- Roundabouts on St Asaph Avenue – 180129/18

4. Minutes

The minutes of the meeting held on 29th January, 2018 were approved and signed.

5. Matters Arising

171206/7 – Borders in the Square

Noted:- That Vic Roberts from Conwy will be attending the Environmental meeting on 08/05/18, to present the proposed road changes for the Foryd Road/St Asaph Avenue Junction.

180129/13 – CVSC £500 Summer Play Grant

Noted:- That CVSC had approved the St Mary's Church Grant application

Resolved that:

- a) **A £500 Income Budget and a £500 Expenditure Budget be approved for 2017-18.**
- b) **That the £500 payment be made to St Mary's Church by Bank Transfer on Thursday 29/03/18.**

180129/15 – Data Protection

Resolved that:

The decision with regards to which company to use to undertake the proposed Data Protection Audio and Data Protection Officer duties, would be delegated to the Clerk, subject to the 2018-19 Data Protection Budget of £1,000 not being exceeded.

180129/18 – Roundabouts on St Asaph Avenue

The Local Residents advised that they were very concerned as the vehicles speed and the road is in such a poor state of repair. They are also concerned that the pavement goes from 50 inches to

29 inches in parts and as a result learner drivers and HGV vehicles are often seen mounting the pavement, and are a danger to pedestrians. Also the houses shake as a result of the pot holes and the camber of the road, the residents suggest that the roundabouts are either moved or removed altogether.

Cllr N Smith advised the residents that Conwy due to their current financial constraints, Conwy are unlikely to make any changes to the roundabouts.

The local residents handed over a thumb drive of photos relating to the roundabouts, and also agreed to email the photos to the Clerk.

Cllr G Corry advised the residents that a number of meetings have been held between the Town Council and Conwy and Darren Millar and Conwy, however Conwy have indicated by way of a report that they are happy that the roundabouts are safe and are working.

Cllr N Smith advised that the Town Council have obtained quotes for an independent company to undertake a detailed report regarding the roundabouts.

The Clerk advised that two quotes had been received, and it was estimated that the proposed reports would cost between £5/10 thousand pounds, as a minimum.

Resolved that:

- a) Any decision whether to proceed with the proposed Independent Report would be deferred until Vic Roberts from Conwy attends the Environmental meeting on 08/05/18**
- b) The Clerk would forward Conwy Highways and Darren Millar the photos and also copies of the estimated costs of the proposed independent report.**

180129/22 – Public Space Protection Order

Noted that:-

- a, c d & e) Dr Mark Baker and Peter Brown of Regulatory Services have both confirmed that the Town Council's concerns/suggestions/comments will be fed into the consultation process.
- b) That Tom Gravett from Conwy has confirmed that there is an existing bin within 30 feet of the fenced off dog walking area, and as per Conwy's Operational Policy, Conwy do not have the resources and/or capacity to provide any additional bins.
- f) That a meeting was held between Dr Mark Baker from Conwy and Cllr N Smith and Cllr D Johnson on 15/02/18.

6. Payments – January & February 2018

The Clerk and Cllr B Griffiths Chair of PFR have checked and reviewed all payments between 01/01/18 and 28/02/18.

Resolved that:

The payments made for the period 01/01/18 to 28/02/18 be approved and signed by Cllr N Smith, as Chairman.

7. Bank Reconciliation

Resolved that:

The balances as at 31/01/18 and 28/02/18 be approved, and signed by Cllr N Smith, as Chairman.

8. Co – Option

Three applicants for Co-Option had been received for the single vacancy in the Kinmel Bay Ward. (Anthony Hill, Gerry Jones & Jean McKenna).

The Members reviewed/discussed the three applications.

A secret ballot took place.

Resolved that:

Jean McKenna be co-opted on the Council for this term of administration.

9. **Planning** (For this Agenda Item only, in Cllr N Smith's absence, Cllr B Griffiths undertook the role of Chairman).

0/44896

Resolved that:

No Objection

0/44890

Resolved that:

No Objection, however we are concerned that most of the work has been completed prior to submitting a planning application.

0/44888

Resolved that:

An Objection be recommended on the basis that the sign should be repositioned, as per the Conwy Officers comments.

0/44903

Resolved that:

An Objection be recommended on the basis that we have concerns regarding proposed the chrome sign, glaring in direct sunlight and at night which would/could pose a danger to motorists, and also we do not feel that the proposed sign is in keeping with the local area.

0/44938

Resolved that:

No Objection

10. **Blanket Payment Authority List**

Resolved that:

The 2017-18 revised blanket payment authority list be approved and signed by two Councillors.

11. **One Voice Wales**

Resolved that:

In view of the excessive membership fees of almost £600 for 12 months membership, the Town Council would not become a member of One Voice Wales.

12. **Town Council Website**

Resolved that:

That Blogs can be added to the website, however they will need to be vetted by the Clerk and added to the Town Council Website by the Admin Assistant.

13. **Committee Terms of Reference**

Resolved that:

To approve the revised Terms of References for all Committees, as presented.

14. **Committee Membership Schedule**

Resolved that:

To approve the Revised/Updated 2017-18 Committee Membership Schedule.

15. **Mayor Making Event/AGM**

Resolved:

To invite David Jones MP and Darren Millar Assembly Member to the Mayor Making Event/AGM on 16/05/2018.

16. Proposed Play Scheme for Children in Towyn

Resolved:

- a) To approve the proposal to consider a play scheme in Towyn.
- b) Not to commit Solar Farm Grant Funds to fund the deposit for the proposed play scheme, at this stage, until a full review/criteria for Solar Farm Grant Funds has been fully agreed/discussed.

17. Past Mayor Medals

Resolved that:

5 Past Mayors badges would be ordered, at a cost of approximately £828, and that a budget of £850 would set in the 2018-19 budget to cover the purchase.

Cllr Curran requested that it be recorded in the minutes, that she abstained from voting on this Agenda item.

18. Bus Shelters

Resolved:

To approve the proposed bus shelter quotes for the sum of approx. £5,192 + vat (Seagull £2,935 plus vat, Winkups £920 + vat and Wendover £1,337 plus vat).

Noted that:

- a) The Community Centre bus shelter may be replaced as part of a proposed road scheme.
- b) The Chester Avenue Bus Shelter as at December 2017 when a site visit was undertaken, did not require any refurbishment works.

19. North Wales and Mid Wales Association of Town Councils

Noted that: Most of the discussion at the recent meeting had related to the amalgamation of the smaller Town Councils, however this had since been superseded by the proposed plan to amalgamate the Principal Councils.

20. New Bench for Towyn Notice Board

Resolved:

- a) To approve a budget of up to £500 for 2018-19 to enable a new wooden bench to be purchased.
- b) That the decision of where to relocate the existing metal bench at the notice board area, would be delegated to the Cllrs representing the Towyn Ward.

21. 2018 Christmas Lights

The various quotes and options from the four different lighting companies were discussed and considered, at length.

Resolved that:

- a) The preferred quote was from Festive Lighting – Option 3 – for the sum of £11,057.98 plus vat.
- b) The Clerk would contact Festive Lighting to request that all motifs be the same colour (blue and white to match the lights on the Christmas Trees).
- c) Delegated authority be given to the Environmental Committee to confirm the order (Option3) to Festive Lighting, once clarification had been sought/obtained regarding the cancellation figures and early penalties, if in the event of the Town Council cancelling the contract before the end of the proposed 3 year contract.

22. Future Generations Framework

Noted: The New Frame Work.

23. Signage Invoice from Conwy

Resolved:

To approve payment of the invoice to Conwy for the sum of £550 + vat, for the welcome signs in Towyn.

24. Local Democracy and Boundary Commission for Wales

Noted the proposed review.

25. Standards Committee Independent Members to Town and Community Councils

Noted the letter.

26. Charity Donation

Noted the £100 Donation made by the Clerk and Cllrs Corry, Curran, Griffiths and Miller following their attendance at a recent National Flood Forum meeting, where they each received a £20 attendance payment from the National Flood Forum (Breakdown of £100 donation, £20 Royal Air Force Association, £20 St Mary's Church Towyn and £60 St Kentigern's Hospice).

27. Cader Avenue – Draft Whole Council Statement

Resolved:

To approve the proposed Whole Council Statement document, as presented.

28. Flood Wardens

Noted Cllr Griffiths request for all Councillors to consider becoming Flood Wardens.

29. Cleaning of UPVC

Resolved that:

The 2017-18 building maintenance budget be reduced by £300, and that the 2018-19 building maintenance budget be increased by £300, to cover the payment for the cleaning of all the external UPVC which will be undertaken in April/May 2018.

30. Defibrillator

Resolved:

a) To accept the very kind offer of a Community Defibrillator from B & W Builders.

b) That the Clerk will contact B & W Builders to take forward, with a view to locating on the corner of the Resource Centre Building by The Square.

Noted that Cllr M Jones advised that the Kinmel Bay Show in Sept/Oct 18 will be looking to donate funds towards a Community Defibrillator in Towyn.

31. Plants in the Down Stairs Room

Resolved that:

The Clerk will make arrangements to remove/dispose of the plants.

32. Conwy Website – Reporting issues and checking for update

Noted the Website and how/where/when to use and agreed to promote to residents so that they can report any identified issues.

33. Rental of Rooms

Resolved:

That the Clerk contacts Kerri – Kinmel Bay PCSO to advise her of the members decision not to commit to a rent free room at this stage, and instead to offer a hot desk option where a room and/or a desk can be used (if available) on an adhoc basis and also the provision of a lockable cabinet to secure equipment and paperwork, if required.

Radio Station

Resolved:

To accept the offer of £40 per week from the Radio Show, on a 5/10 Year Lease, with a three month deferred rent period, subject to an Annual Rent Review and the Radio Station paying all legal fees for the preparation/signing of the lease document.

34. Vandalism at the Woodland

Resolved:

To retrospectively approve the £250 payment to Tree Fellas for undertaking emergency work to make safe/secure the woodlands following the recent vandalism to the trees.

35. Budget Adjustments

The Clerk presented the proposed changes to the 2017-18 and 2018-19 budgets, and fully explained the reasons for the required changes.

Resolved:

To accept all the proposed budget changes, to the 2017-18 Budget and the 2018-19 Budget, as presented.

Cllr B McLoughlin left the meeting at 21:10pm

36. Green Paper - Strengthening Local Government Delivering for People

Noted: The two following documents:-

- a) Green Paper – Strengthening Local Government: - Delivering for People
- b) Review of the Electoral Arrangements for the County Borough of Conwy – Draft Proposals.

Meeting closed at 21:20pm

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Signed by the Chair of the meeting on