



Cyngor Tref Towyn and Kinmel Bay Town Council

Summons To Attend the Annual General Meeting of the Full Council

To All Members of Towyn & Kinmel Bay Town Council

Cllrs: A Bibby, G Corry, T Curran, D Dickin, B Griffiths, A Hodgson, D Johnson, M Jones, L Knightly, J McKenna, B McLoughlin, P Miller, K Redhead, M Smith, and N Smith (Mayor)

Clerk: Dylan Thomas

Date and Time: Wednesday 16th May 2018 at 7:00pm

Venue: The Community Resource Centre

AGENDA

- 1. Apologies**
To receive any apologies for absence.
- 2. Election of Mayor for 2018 -19**
- 3. Declaration of Acceptance of Office**
- 4. Election of Deputy Mayor 2018 -19**
- 5. Declaration of Acceptance of Office**
- 6. Minutes**
To approve the minutes of the Full Council meeting held on 28th March, 2018
- 7. Blanket Payment Authority List**
To review/approve blanket payment list.
- 8. Direct Debits & Regular Payments**
To review/approve payments made by direct debit and regular payments.
To approve the use of direct debit payments and regular payments.
- 9. Committees**
To approve:
 - a) The Committee Structure
 - b) Committee Terms of Reference
 - c) Delegations
- 10. Nominations to the Standing Committees**
To appoint members to the standing committees
 - a) HR Committee
 - b) Environment Improvements Committee
 - c) Policy, Finance and Resources Committee
 - d) Day Time Music Event

11. Schedule of Meetings

To approve the schedule of meetings for 2018 -19

12. Standing Orders and Financial Regulations

To approve the Standing Orders and Financial Regulations for 2018 -19

13. Authorised Signatories

To approve the signatories for cheques and authorisation for electronic banking.

14. Outside Bodies

To agree the Council nominations to Outside Bodies.

15. Policies

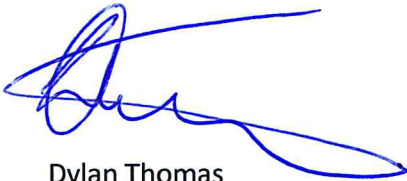
To review/approve the following policies.

- Code of Conduct
- Civic Policy

16. Presentation of Past Mayor Medal

The Mayor Elect to present the Outgoing Mayor with Past Mayor Medal.

The conclusion of the meeting is to be followed by light refreshments



Dylan Thomas
Town Clerk & R.F.O.