



Cyngor Tref Towyn and Kinmel Bay Town Council

Summons To Attend the Annual General Meeting of the Full Council

To All Members of Towyn & Kinmel Bay Town Council

Cllrs: S Anderson, E Bateman (Mayor), G Corry, T Curran, B Darwin, D Dickin, B Griffiths, D Johnson, M Jones, L Knightly, B McLoughlin, M Smith, and N Smith.

Date and Time: Wednesday 17th May 2017 at 7:00pm

Venue: The Community Resource Centre

AGENDA

1. **Apologies**
To receive any apologies for absence.
2. **Election of Mayor for 2017-18**
3. **Declaration of Acceptance of Office**
4. **Election of Deputy Mayor 2017-18**
5. **Declaration of Acceptance of Office**
6. **Declaration of Acceptance as Members of the Town Council**
Members to sign their acceptance of office.
7. **Co-Option**
To consider two applications for joining the Council.
8. **Minutes**
To approve the minutes of the Full Council meeting held on 26 April 2017.
8. **Mayor's Allowance**
To agree the allowance of £1500 for expenses incurred during the civic year.
9. **Committees**
To approve:
 - a) The Committee Structure
 - b) Committee Terms of Reference
 - c) Delegations
10. **Nominations to the Standing Committees**
To appoint members to the standing committees
 - a) HR Committee
 - b) Environment Improvements Committee
 - d) Policy, Finance and Resources Committee

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11. Schedule of Meetings

To approve the schedule of meetings for 2017-18.

12. Standing Orders and Financial Regulations

To approve the Standing Orders and Financial Regulations for 2017-18.

13. Authorized Signatories

To approve the signatories for cheques and authorization for electronic banking.

14. Outside Bodies

To agree the Council nominations to Outside Bodies.

The conclusion of the meeting is to be followed by light refreshments

**Helen Stewart BEM
Town Clerk**