

Towyn & Kinmel Bay Town Council

Minutes of the Environmental Committee held on Monday 11 September, 2017 at 7pm the Community Resource Centre, Kinmel Bay

Present Cllrs: T Curran, D Dickin, D Johnson, M Jones, B McLouglin and N Smith

Non Voting: B Griffiths & M Smith

Clerk: D Thomas

1. Apologies for Absence

Apologies for absence were received from Cllrs G Corry and L Knightly

2. Declarations of Interest

There were no declarations of interest.

3. Public Participation

There were no applications from the public to address the Council.

4. Minutes

- Minutes dated 12/06/17:- There was an amendment to note:- Cllr M Jones was nominated and approved as Deputy Chair (170612/2)

- Minutes dated 21/08/17:- There was one amendment to note:- It was noted that the Towyn & Kinmel Bay Craft Fayre should actually read Towyn & Kinmel Bay Show (170821/8).

5. Matters Arising

170313/5 & 170612/7

Bench at Clwyd Park

Noted that:- The bench has now been moved.

170313/7 & 170612/7

Christmas Lights

- Sponsorship letter now prepared, handed out to Local Businesses.
- Conwy have agreed in principle to the installation.
- Lights – A Quote has been obtained for both the trees and extra lighting.

Resolved that:-

- a) That the clerk would email the Lamppost Sponsorship Letter to all councillors, so that the councillors could promote it with Local Businesses.
- b) That the Martin Barritt Quote of £300 per tree be the preferred quote that we would be recommending to be approved at the Full Council Meeting on 27/09/2017.)
- c) That the £189.70 quote for extra lights on the two Christmas trees be recommended to be approved At the Full Council Meeting on 27/09/2017.
- d) The Lights for the trees at the Resource Centre were too expensive, and that Cllrs N Smith & D Johnson would explore cheaper alternatives by the Full Council Meeting on 27/09/2017.

Noted that:- Cllr B McLoughlin confirmed that St Mary's were not going ahead with the proposed Christmas tree and Lights, due to the cost involved.

170612/7

Quarry Path – Site Visit 13/06/17

Noted that:-

- a) The aggressive hard cut of hedge/trees/brambles had not been undertaken as at the day of the visit, Clerk checked with Greenfingers, and this was to allow for nesting birds and would be undertaken Aug/Sept 2017
- b) The Broken Gate identified on the site visit was repaired by ERF on 14/06/2017.

120617/7

Kingdom

- a) Emails expressing concern were sent to Regulatory Services at Conwy on 16/06/17 and chased on 04/07/17 & 21/08/17 and 06/09/17 and no reply/acknowledgement has been received.
- b) Freedom of Information Act request sent to Regulatory Services on 16/06/17 and was chased on 04/07.17 and 21/08/17

The chaser of the 21/08/17 advised Conwy that they were in breach of the Freedom of Information Act request, as they had not replied within 40 days of receiving the initial request.

Conwy were advised that if no reply was received with 14 days of 21/08/17, the matter would be reported to the Information Commission General's Office

- 14 days period expired 04/09/17 and no reply received from Conwy.

Resolved that:- The clerk would write to Peter Brown Head of Regulatory Services at Conwy to express the Town Council's disappointment of not getting the courtesy of a reply and also of the Freedom of Information Act Breach and that a 'CC' of the email be sent to Iwan Davies, Chief Executive at Conwy.

170821/4

The Woodlands

a) Quotes obtained:-

Chris Openshaw - £530 and Tree Fellas £400

- b) Request for advice, regarding dealing with blatant vandalism, sent 24/08/17 and chased 06/09/17, Reply finally received stating that unfortunately there is not much advice that they can offer in relation to this issue other than it needs to be reported to the Police (which it already has) for a more visible presence in the area. Conwy also advised that they have a Community Payback Team who can carry out clean-up work in some cases- e.g. in terms of cleaning graffiti, clearing rubbish etc...

c) Chester Avenue - Meeting is this Thursday

Resolved that:-

- a) **The Clerk would confirm with Tree Fellas by the Full Council Meeting on 27/09/2017. That quotes included the relocating of the bench and anchoring it down in concrete with coach bolts, so that a decision can be made at Full Council with regards to which quote to approve.**
- b) **That the Clerk would contact Conwy to ask if arrangements could be made for the Community Payback Team to clean the graffiti on the walkway bridge on St Asaph Avenue and also explore what other projects we could use them for.**

c) That the Clerk & Cllr McLoughlin would attend the Chester Avenue meeting on Thursday and report back at the Full Council meeting on 27/09/2017.

170821/5

Planters

Resolved that:-

The Clerk would contact Tom Gravett at Conwy to arrange a site meeting between Conwy and the Councillors to take discussions forward and report back at the next Environmental Meeting in November.

170821/7

Parking at Ysgol Maes Owen & Ysgol Y Foryd

Parking Enforcement Officers had attended the two schools this morning and there had been a very positive impact, however it was disappointing to note that this afternoon without the Parking Enforcement Officers, things were unfortunately back to normal with poor/double parking. The Parking Enforcement Officers are also due to attend Tuesday 12/09/2017 afternoon and Wednesday 13/09/2017 Morning. The Parking Enforcement Officers advised that their visit would be far more effective if they had a team of 4 rather than 2, as with 4 officers they would be able to patrol the whole of Cedar Avenue and the side streets off.

Resolved that:-

The Clerk would contact Conwy to thank them for arranging the visit, advise Conwy how effective/positive it has proved to be, and to request that as it was such a success that we make arrangement for the visits to happen on a monthly basis and also for there to be 4 officers present of each visit, as per their Traffic Enforcement Officer Recommendations.

170821/8

- **Flood Awareness day** – Volunteers required to hand out flood packs and to discuss flood risks with Local Residents.

Resolved that:- The Clerk would email all councillors and ask they contact Barry Griffiths if they are available to attend on Saturday 7th October 2017, between 12:30 and 4pm.

6. Tir Llwyd Clean Up

Resolved that:

Cllr McLoughlin and the Clerk would undertake a site visit at Tir Llwyd on Thursday 14/09/17 and report back at the next Environmental Meeting in November if they identify and issues.

7. Call for Gypsy Sites Conwy

Resolved that: Due to the flood risks in Towyn and Kinmel Bay, it would not be appropriate to suggest a site within Towyn and Kinmel Bay.

8. Complaints Re- Nasty Smell/Odour Pollution from the Water Treatment Plant.

Resolved that: Given Peter Wood Conwy Enforcement Officer had advised the £12m is being spent on the site in October 2017, that the Council would wait for this improvement work to be completed, and then review the position at that time.

9. Foryd Road Improvements

Noted that: Conwy have secured funding to commission the design of the scheme this year, with the hope of gaining funding to deliver the improvement on the ground in 2018.

10. Sandy Cove

Resolved that: The Town Council is fully supportive of any developments towards rectifying the position regarding roads and housing stock in Sandy Cove and a number of meetings have been arranged between the Town Council and Conwy to take discussions forward.

11. Dog Walking

Resolved that: Whilst no action will be taken at this time, the Town Council will look to review again next year and will consider including Dog Walking Zones in the Town and Kinmel Bay Place Plan/Town Plan.

12. Encroachment

Resolved that: The Clerk sends the draft letter to the resident, once a paragraph thanking him for clearing the strip has been added to the letter.

13. Town/Kinmel Bay Improvements Programme

Resolved that:

- a) That the Clerk contacts Conwy to ask that they make arrangements to paint the railings and report back to Full Council.
- b) That we would keep this provision of more park benches on the Work Schedule, and review should funding be available.
- c) That the Clerk would write to Conwy and chase up the barrier, and whilst we accept the funding constraints Conwy are presently facing, we feel that the money should be spent on relocating/replacing the barrier, rather than having to cover the cost of portable toilets and Court Orders to remove unauthorised travellers from the site.
- d) That the Clerk would contact Stephen Arnold to request a price for a basic barrier.

14. Bus Shelter

Resolved that: A recommendation to pay £250 per bus shelter per year (£1250 in total) this year and each year going forward to cover the ongoing costs for bus shelter maintenance/cleaning and replacement, be presented and recommended for approval at the Full Council Meeting On 27/09/17.

Noted that:

- a) A local business has agreed in principle to cover the cost of replacing one of our bus shelters, subject to his business being able to advertise on the bus shelter (discussions in hand with the business and with Conwy).
- b) Town Council presently in discussion with Conwy regarding the possibility of local businesses sponsoring a bus shelter in exchange for advertising their business on the shelter.

15. Work Schedule Review

- Christmas Lights – Contract is up for review in 2018
- Ground Maintenance – One year contract awarded in March 2017, need to consider whether to extend for a further 2 years or retender.
- Property maintenance - ongoing review
- Park – Review provision of additional benches in 2018
- Woodland Avenue – Bridge removed in June 2017
 - Hard cut of Willow Maize undertaken in June/July 2017
 - Issues with vandalism in July/August 2017

- Tir Prince Pond– Need to contact Tom Gravett – from time to time to request top up of water level
- Benches at Clwyd Park – moved July 2017
- Bus Shelters – Meeting held 31/08/17 and full review being undertaken.
- Kinmel Dunes – Gateway – Conwy to be contacted.
- Dog Exclusion Zone – Review next year and consider including in Place Plan/Town Plan
- Flood Plan – Flood Plan meeting to be held on 20/09/17 and Flood Awareness Day arranged for 7/10/17
- CCTV – Clerk to arrange for a visit to be scheduled for Councillors to attend Conwy CCTV Facility/Operations Room.

Meeting Closed 8:50pm

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Signed by the Chair of Environmental Improvements Committee

Date: 13th November, 2017