



Cyngor Tref
Towyn and Kinmel Bay
Town Council

Summons To Attend a Meeting of the Full Council

To All Members of Towyn & Kinmel Bay Town Council

Cllrs: E Bateman, G Corry, T Curran, D Dickin, B Griffiths, A Hodgson, D Johnson, M Jones,
L Knightly (Deputy Mayor), B McLoughlin, K Redhead, M Smith, N Smith (Mayor)

Date and Time: Wednesday 29th November, 2017 at 7:00pm

Venue: The Community Resource Centre

AGENDA

- 1. Apologies**
To receive apologies for absence.
- 2. Declaration of Interest.**
Members to declare the existence and nature of any interest in items on the agenda.
- 3. Public Participation**
To receive representations from the public in respect of any item of business included on the agenda.
- 4. Co-option**
To consider two applications for joining the Council.
- 5. Mayor's Report**
To receive the report of the Mayor and any such communications he may wish to lay before the Council.
- 6. Minutes**
To confirm and approve the minutes of the Council meeting held on 27th September, 2017.
- 7. Matters Arising**
To consider any matters arising from the minutes not included on the agenda.
- 8. Planning**
Reference: 0/44509
Applicant: Mr Paul Beattie
Proposal: Single storey pitched roof extension to rear of existing dwelling
Location: Or Diwedd, Kinmel Way, Towyn, Conwy LL22 9NE
Closure Date: 15th November, 2017 (Extension to 30th agreed)

Reference: 0/44532
Applicant: Mr Mark Baker
Proposal: Side extension to existing dwelling, alterations and construction of new pitched roof to provide additional accommodation at first floor level within the roof structure.
Location: Holly Bungalow, Llysfaen Avenue, Kinmel Bay, Conwy LL18 5DP
Closure Date: 21 November, 2017 (Extension to 30th agreed)

Reference: 0/44549 (Application Withdrawn)

Applicant: Mr S Khalaf

Proposal: single storey extension to front of existing premises including installation of roller shutter security grilles to shopfront glazed areas.

Location: Premier Pizza and Kebab House, Sandbank Road, Towyn, Conwy LL22 9LB

Closure Date: 28th November, 2017

Reference: 0/44555

Applicant: Mrs S Hodgson

Proposal: Change of use of land for use as a residential garden including erection of fencing (Retrospective)

Location: 39 Ffordd Nant, Kinmel Bay, Conwy LL18 5JN

Closure Date: 29th November, 2017

Reference : 0/44426 (Application Withdrawn)

Applicant: Mr Allan Stephenson

Proposal : Display of 2 No. internally illuminated free standing signs.

Location: Golden Gate Holiday Centre, Towyn Road, Towyn.

Reference : 0/44577

Applicant: Scott McCauley

Proposal : Two Storey Extension to side and rear of dwelling and formation of a car parking space

Location: 69 Roseview Crescent, Kinmel Bay, LL18 5BY

Closure Date: 5th December, 2017

Reference : 0/44582

Applicant: Owens Caravan Park

Proposal : Construction of a replacement shower block and storage shed for caravan implements, tools cutting equipment etc

Location: Owens Caravan Park, Towyn Road, Towyn, LL22 9ES

Closure Date: 5th December, 2017

Reference : 0/44595

Applicant: Mike Charlesworth

Proposal : Change of use from Methodist church (use class D1) to single dwelling (use class C3)

Location: Towyn Methodist Church, Wendover Avenue, Towyn, LL22 9LP

Closure Date: 7th December, 2017

Reference : 0/44590

Applicant: Darren Davies

Proposal : Installation of externally mounted and located plant and equipment on and around units B & C

Location: Units B & C, Tir Llwyd Enterprise Park, Kinmel bay, LL18 5JZ

Closure Date: 6th December, 2017

9. PFR & Planning & Environmental Committees

- To note minutes of meetings held on 6/11/2017 & 13/11/2017.

10. Policies

- To review and approve the following new/revised policies:
 - Draft Freedom of Information Act Policy
 - Draft Grants Policy
 - Draft Standing Orders
 - Draft Financial Regulations
 - Draft Financial Management Policy
 - Draft Fraud & Corruption Policy

11. External/Internal Audits 2017-18

- To discuss/approve :-
 - a/ Draft Completed External Audit Action Plan
 - b/ Draft Completed Internal Audit action Plan
 - c/ Draft Report on Effectiveness of Internal Controls
 - d/ Draft Statement/Policy on Internal Control for year ending 31st March 2017

12. Bank Reconciliations

- To approve balances as at 30/09/2017 & 31/10/2017

13. Payments Made

- To approve payments made for the period 1/9/2017 to 31/10/2017

14. Blanket Regular Payment Authorisation

- To approve the draft blanket authority for ongoing/regular payments

15. House Keeping

- Declarations of Interest
- Urgent Matters and/or Any Other Business
- Emails between Councillors
- Now all councillors have IPADS, consider need for the production of paper based documentation.

16. Budget Reports

- a/ To review YTD actuals (as at 31/10/2017) against estimated expenditure
- b/ To approve required changes to various 2017/2018 Budget Headings
- c/ To discuss/consider Draft Budget for 2018-19

17. Public Sector Deposit Funds

- To note/discuss notification received that the deposit is not covered by the FSCS.

18. 2018-19 Projects

- To consider/discuss what projects are to be undertaken in 2018-19, so that appropriate preparations/budgets can be put in place.

19. Changes to Data Protection Procedures coming into effect in 2018

-To discuss the ordering of a new shredder

20. Draft Risk Assessment 2017-18

- To discuss/approve Draft Risk Assessment for 2017-18
- To consider the purchase of a Evac Chair for first floor meeting rooms.
- Update following North Wales Fire Visit in September 2017

21. Conwy & Denbighshire Draft Well Being Plan

-To note the plan

22. Obsolete Office Equipment Review

23. CCBC Replacement Local Development Plan 2016-02031

-To note the plan

24. Bollards at Owain Glyndwr

-To discuss estimates and consider approving for the work to be completed

25. North Wales Community Health Council Annual Review

-To note Questionnaire for partners.

26. Speeding on St Asaph Avenue

27. Painting of railings outside Resource Centre/ Community Centre & Library

- To approve payment of railings and to agree a suitable budget limit

28. Ground maintenance Contract

- To consider renewal of ground maintenance contract for a further 2 years (carries recommendation from Environmental Committee).

29. Bank Mandate Review

30. Draft Supplementary Planning Guidance Note: Clwydian Range & Dee Valley - Area of Outstanding Natural Beauty

-To Note consultation document.

31. Christmas Cards

Dylan Thomas
Town Clerk